The Corporation of the Municipality of Sioux Lookout
Regular Council Meeting
Agenda

WEDNESDAY, FEBRUARY 21, 2024, 5:30 PM
MUNICIPAL OFFICE, COUNCIL CHAMBERS, 25 FIFTH AVENUE, SIOUX LOOKOUT, ON

1. Call Meeting to Order/Mayor's Introductory Remarks

2. Agenda

2.1 Introduction of Amendments to the Agenda

2.2 Confirmation of Agenda

THAT the Agenda for the Regular Council Meeting of February 21, 2024 be approved, as presented.

3. Declarations of Pecuniary Interest

4. Adoption of Minutes

4.1 Motion to Adopt the Minutes of the Following Meetings

- January 17, 2024 Regular Council Meeting Minutes
- December 13, 2023 Regular Council Meeting Minutes

THAT the Minutes of the January 17, 2024 and December 13, 2023 Regular Council Meeting Minutes be approved, as presented.

4.2 Motion to Receive the Minutes of the following Municipal Boards, Commissions and Committees

- January 4, 2024 Environment Committee Meeting Minutes
- October 3, 2023 Committee of Adjustment and Consent Granting Authority Meeting Minutes

THAT the Minutes of January 4, 2024 Environment Committee Meeting Minutes and the October 3, 2023 Committee of Adjustment and Consent Granting Authority Meeting Minutes be received.

4.3 Motion to Receive Minutes from Outside Agencies and Boards

- December 21, 2023 District of Kenora Home for the Aged Board Meeting Minutes

THAT the December 21, 2023 District of Kenora Home for the Aged Board Meeting Minutes be received.

5. Determination of Item(s) Requiring Separate Discussion

6. Adoption of Item(s) Not Requiring Separate Discussion

7. Staff Reports

7.1 2022 Consolidated Audited Financial Statements

THAT Council adopts the year ending December 31, 2022 Municipal Consolidated Audited Financial Statements, as presented by Grant Thornton LLP at the February 21, 2024 Regular Council Meeting.

7.2 EV Charging Stations

THAT Council directs staff to apply to the “Charged for Change” Program for the installation of four Electric Vehicle (EV) Charging Stations, and further;

THAT Council authorizes, if successful in receiving funding, to award the contract for the purchase, installation and software for the charging stations to RTE Energy Solutions Corporation.

7.3 Infrastructure Ontario Financing of Capital Works: Wellington Street and First Avenue Project

THAT Council authorizes the passing of By-law No. 17-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $610,932 towards the costs of the Wellington Street and First Avenue Project.

7.4 Ontario Trillium Foundation Funding Application: Fitness Centre

THAT Council authorizes and directs Staff to apply for funding under the Ontario Trillium Foundation (OTF) for the enhancements to the Fitness Centre totaling $200,000; and further

THAT Council authorizes the transfer funds from the Infrastructure Reserve Fund to support any cost overruns for this project.

7.5 Infrastructure Ontario (IO) Financing of Capital Works: Eighth Avenue Infrastructure Project

THAT Council authorizes the passing of By-law No. 21-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $865,257 towards the costs of the Eighth Avenue Infrastructure Project.

7.6 Infrastructure Ontario - Financing of Ongoing Capital Works: Hillcrest Development Project, Bigwood Service Extension Project, Third Avenue and Front Street Project

THAT Council authorizes the passing of By-law No. 18-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $1,702,000 towards the costs of the Bigwood Service Extension Project; and further

THAT Council authorizes the passing of By-law No. 19-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $8,636,194 towards the costs of the Hillcrest Development Project; and further

THAT Council authorizes the passing of By-law No. 20-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $2,613,857 towards the costs of the Third Avenue and Front Street Project.

7.7 Returning NOHFC Intern Funding (By-law No. 13-24)

THAT Council authorizes the passing of By-law No. 13-24, Being a By-law to Rescind By-law No. 02-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute an Agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) for funding to Hire a Heritage, Culture and Recreation Intern.

7.8 By-law No. 10-24, Being a By-Law to Provide for a Designated Reduced Load Period, the Highways to Which the Designation Applies, and Related Requirements

THAT Council authorizes the passing of By-law No. 10-24, Being a By-law to Provide for a Designated Reduced Load Period, the Highways to Which the Designation Applies, and Related Requirements.

7.9 Alcohol Sales in Sioux Lookout

Notice of Motion Submitted to Council January 17, 2024
by Cllr. Reece Van Breda

Mover: Cllr. Reece Van Breda

WHEREAS the Municipality of Sioux Lookout recognizes the importance of healthy environments for communities to thrive; and

WHEREAS the Municipality of Sioux Lookout understands the consequences of mental illness and addictions, and their negative effects on healthy communities; and

WHEREAS the Municipality of Sioux Lookout acknowledges that the Province of Ontario's decision to deregulate the beer, wine, and spirit market will have a significant impact on community health and wellness;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Sioux Lookout requests that the Province of Ontario provide municipalities with the option to either participate or not to participate in the Province's decision to deregulate this sector, similar to how it provided municipalities the opportunity to "opt-out" of the cannabis market; and

BE IT FURTHER RESOLVED THAT the Council of The Corporation of the Municipality of Sioux Lookout circulates this resolution to:

- The Honourable Doug Ford, Premier of Ontario
- The Honourable Doug Downey, Attorney General of Ontario
- The Northern Ontario Municipal Association (NOMA)

8. Delegations/Presentations/Committee Presentations

8.1 2022 Consolidated Audited Financial Statements

Auditors: Richard Jagielowicz and Judy Kleinhuis, Grant Thornton LLP

8.2 Hope Air - Helping Patients Access Health Care Far From Home

Presenter: Mark Rubinstein, Hope Air CEO

9. Consideration of Item(s) Requiring Separate Discussion

10. By-laws

10.1 By-laws

By-law No. 10-24, Being a By-Law to Provide for a Designated Reduced• Load Period, the Highways to Which the Designation Applies, and Related Requirements

- By-law No. 13-24, Being a By-law to Rescind By-law No. 02-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute an Agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) for funding to Hire a Heritage, Culture and Recreation Intern

- By-law No. 17-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $610,932 towards the costs of the Wellington Street and First Avenue Project

- By-law No. 18-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $1,702,000 towards the costs of the Bigwood Service Extension Project

- By-law No. 19-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $8,636,194 towards the costs of the Hillcrest Development Project

- By-law No. 20-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $2,613,857 towards the costs of the Third Avenue and Front Street Project

- By-law No. 21-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $865,257 towards the costs of the Eighth Avenue Infrastructure Project.

THAT By-law Nos.10-24, 13-24, 17-24, 18-24, 19-24, 20-24 and 21-24 be read a First, Second and Third time and passed.

11. Notices of Motion/Motions to Reconsider

12. Outside Resolutions/Requests for Endorsement

13. Questions/Comments from Members of Council/Mayor's Report
Members of Council and Mayor Lawrance to provide updates on their activities since the last Regular Council Meeting.

14. Motion to Move into Closed Session

14.1 THAT Council moves into Closed Session at _____ p.m. to discuss matters of the general nature as noted below:

- Subject matter relating to labour relations or employee negotiations and subject matter relating to a position, plan, procedure, criteria or instruction

to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board, pursuant to the Municipal Act, 2001, as amended, Section 239(b) and 239(k), respectively (2 items: collective bargaining and policing).

15. Report Out of Closed Session

THAT Council ratifies Motion (s)/the direction given to Staff relative to the items presented in Closed Session on February 21, 2024 as follows:

16. Confirmatory By-law

THAT By-law No. 16-24, Being a By-law to Confirm the Proceedings of the Council of The Corporation of the Municipality of Sioux Lookout (February 21, 2024 Regular Council Meeting) be read a First, Second and Third time, and passed.

17. Adjournment

The Corporation of the Municipality of Sioux Lookout

Regular Council Meeting

Minutes

Wednesday, January 17, 2024, 5:30 PM
Municipal Office, Council Chambers

COUNCIL:	**Mayor Doug Lawrance** **Cllr. Luc Beaulne** **Cllr. Joan Cosco** **Cllr. Cory Lago** **Cllr. Reece Van Breda**
COUNCIL REGRETS:	**Cllr. Joe Cassidy** **Cllr. Joyce Timpson**
STAFF:	**Brian P. MacKinnon, Manager of Corporate Services/Municipal Clerk** **Jackie Trenholm, Deputy Clerk** **Carly Collins, Treasurer** **Jody Brinkman, Development Services Manager** **Jeremy Funk, Emergency Services Manager/Fire Chief**
OTHER:	**Members of the Public** **Tim Brody, The Sioux Lookout Bulletin**

1. Call Meeting to Order/Mayor's Introductory Remarks

Mayor Lawrance called the meeting to order at 5:30 p.m.

2. Agenda

2.1 Introduction of Amendments to the Agenda

None

2.2 Confirmation of Agenda

CL 006-2024

Moved By: Cllr. Cory Lago
Seconded By: Cllr. Luc Beaulne

THAT the Agenda for the Regular Council Meeting of January 17, 2024 be approved, as presented.

Carried

3. Declarations of Pecuniary Interest

None

4. Adoption of Minutes

4.1 Motion to Adopt the Minutes of the Following Meetings

- November 15, 2023 Regular Council Meeting Minutes

CL 007-2024

Moved By: Cllr. Reece Van Breda
Seconded By: Cllr. Cory Lago

THAT the Minutes of the Regular Council Meeting held on November 15, 2023 be approved, as presented.
Carried

4.2 Motion to Receive the Minutes of the following Municipal Boards, Commissions and Committees

- September 14, 2023 Environment Committee Meeting Minutes
- October 19, 2023 Environment Committee Meeting Minutes

CL 008-2024

Moved By: Cllr. Reece Van Breda
Seconded By: Luc Beaulne

THAT the Minutes of the Environment Committee Meetings held on September 14, 2023 and October 19, 2023 be received.
Carried

5. Determination of Item(s) Requiring Separate Discussion

Item Nos. 7.2, 7.3 and 7.4 required separate discussion.

6. Adoption of Item(s) Not Requiring Separate Discussion

Item Nos. 7.1 and 7.5 was passed by Resolution No. CL 009-2024 in Section 7.

7. Staff Reports

CL 009-2024

Moved By: Cllr. Cory Lago
Seconded By: Cllr. Luc Beaulne

7.1 Establish and Regulating By-law for Fire Services

THAT Council authorizes the passing of By-law No. 01-24, Being a By-law to Establish and Regulate a Fire Service for The Corporation of the Municipality of Sioux Lookout and to Rescind By-law Nos. 843, 1021, and any Other By-laws to Establish a Fire Service or Fire Department for The Corporation of the Municipality of Sioux Lookout; and further

THAT Council approves the Fire Services Fees and Charges, as attached to the Emergency Services Manager/Fire Chief’s Report dated January 17, 2024.

7.5 Committee of Adjustment – Appointment of Secretary-Treasurer

THAT Council authorizes the passing of By-law No. 05-24 appointing Jody Brinkman, Manager of Development Services, as the Secretary-Treasurer

of the Sioux Lookout Committee of Adjustment and Consent Granting Authority (COA).

Carried

Consideration of Items Requiring Separate Discussion

7.2 Award Contract for the Provision of Conducting a Community Risk Assessment

CL 010-2024

Moved By: Cllr. Reece Van Breda
Seconded By: Cllr. Joan Cosco

THAT Council authorizes the passing of By-law No. 06-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute an Agreement Between The Corporation of the Municipality of Sioux Lookout and The Loomex Group for the Provision of a Community Risk Assessment.
Carried

7.3 NOHFC Contribution Agreement – Heritage, Culture and Tourism Intern

CL 011-2024

Moved By: Cllr. Reece Van Breda
Seconded By: Cllr. Luc Beaulne

THAT Council authorizes the passing of By-law No. 02-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute a Contribution Agreement Between The Corporation of the Municipality of Sioux Lookout and Northern Ontario Heritage Fund Corporation (NOHFC File No. 7401609, Tourism/Culture/Tourism Intern).
Carried

7.4 Budget Request – Big Belly Garbage Cans

CL 012-2024

Moved By: Cllr. Reece Van Breda
Seconded By: Cllr. Joan Cosco

THAT Council directs staff to bring forward the potential purchase of “Big Belly” garbage cans for consideration as part of the 2024 budget process for Council’s consideration.
Carried

8. Delegation/Presentations/Committee Presentations

None

9. By-laws

- By-law No. 01-24, Being a By-law to Establish and Regulate a Fire Service for The Corporation of the Municipality of Sioux Lookout and to Rescind By-law Nos. 843, 1021, and any Other By-laws to Establish a Fire Service or Fire Department for The Corporation of the Municipality of Sioux Lookout
- By-law No. 02-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute a Contribution Agreement Between The Corporation of the Municipality of Sioux Lookout and Northern Ontario Heritage Fund Corporation (NOHFC File No. 7401609, Tourism/Culture/Tourism Intern)

- By-law No. 05-24 Being a By-law to Appoint Jody Brinkman, Manager of Development Services, as the Secretary-Treasurer of the Sioux Lookout Committee of Adjustment and Consent Granting Authority (COA)
- By-law No. 06-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute an Agreement Between The Corporation of the Municipality of Sioux Lookout and The Loomex Group for the Provision of a Community Risk Assessment

CL 022-2023

Moved By: Cllr. Cory Lago
Seconded By: Cllr. Luc Beaulne

THAT By-law Nos. 01-23, 02-23 and 04-23 be read a First, Second and Third time and passed.

Carried

12. Notices of Motion/Motions to Reconsider

CL 012-2023

Moved By: Cllr. Reece Van Breda

Alcohol Sales in Sioux Lookout

WHEREAS the Municipality of Sioux Lookout recognizes the importance of healthy environments for communities to thrive; and

WHEREAS the Municipality of Sioux Lookout understands the consequences of mental illness and addictions, and their negative effects on healthy communities; and

WHEREAS the Municipality of Sioux Lookout acknowledges that the Province of Ontario's decision to deregulate the beer, wine, and spirit market will have a significant impact on community health and wellness;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Sioux Lookout requests that the Province of Ontario provide municipalities with the option to either participate or not to participate in the Province's decision to deregulate this sector, similar to how it provided municipalities the opportunity to "opt-out" of the cannabis market; and

BE IT FURTHER RESOLVED THAT the Council of The Corporation of the Municipality of Sioux Lookout circulates this resolution to:

- The Honourable Doug Ford, Premier of Ontario
- The Honourable Doug Downey, Attorney General of Ontario
- The Northern Ontario Municipal Association (NOMA)

The Notice of Motion will be placed on the February 21, 2024 for Council's consideration.

13. Outside Resolutions/Requests for Endorsement

None

14. Questions/Comments from Members of Council/Mayor's Report

Mayor Lawrance and members of Council provided updates on their activities since the last Regular Council Meeting.

15. Motion to Move into Closed Session

To discuss matters of a general nature as noted below:

CL 015-2024

Moved By: Cllr. Luc Beaulne
Seconded By: Cllr. Joan Cosco

THAT Council moves into Closed Session at 6:02 p.m. to discuss matters of a general nature as noted below:

- Subject matter relating to a proposed or pending acquisition or disposition of land by the municipality or local board, pursuant to the Municipal Act, 2001, as amended, Section 239(2) (c) (1 Item: Bigwood property)

Carried

16. Report Out From Closed Session

Ratification of Resolutions/Passing of Resolutions and/or By-laws Arising from Closed Session.

CL 018-2024

Moved By: Cllr. Cory Lago
Seconded By: Cllr. Joan Cosco

THAT Council authorizes the passing of By-law No. 03-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute Agreements and Documents Regarding the Sale of the Hereinafter Described Land by The Corporation of the Municipality of Sioux Lookout to 1000209267 Ontario Inc. (Bigwood “North” Property Parcel); and further

THAT Council authorizes the passing of By-law No. 04-24, Being a By-law to Authorize the Conveyance of Certain Hereinafter Described Land by The Corporation of the Municipality of Sioux Lookout to 1000209267 Ontario Inc and to Direct the Mayor and the Clerk to Execute the Transfer (Bigwood “North” Property Parcel).
Carried

CL 019-2024

Moved By: Cllr. Cory Lago
Seconded By: Cllr. Luc Beaulne

THAT By-law Nos. 03-24 and 04-24 be read a First, Second and Third time and passed.
Carried

17. Confirmatory By-law

16.1 By-law No. 08-24 Confirm the Proceedings of the Council of The Corporation of the Municipality of Sioux Lookout

CL 020-2024

Moved By: Cllr. Cory Lago
Seconded By: Cllr. Reece Van Breda

THAT By-law No. 08-24, Being a By-law to Confirm the Proceedings of the Council of The Corporation of the Municipality of Sioux Lookout (January 17, 2024 Regular Council Meeting) be read a First, Second and Third time, and passed.
Carried

18. Adjournment

The Mayor adjourned the meeting at 6:14 p.m.

ADOPTED AS PRESENTED THIS TWENTY-FIRST DAY OF FEBRUARY, 2024.

_____

Doug Lawrance, Mayor

_____

Brian P. MacKinnon, Municipal Clerk

The Corporation of the Municipality of Sioux Lookout

Regular Council Meeting

Minutes

Wednesday, December 13, 2023, 5:30 PM
Municipal Office, Council Chambers

COUNCIL:	**Mayor Doug Lawrance** **Cllr. Luc Beaulne** **Cllr. Joe Cassidy** **Cllr. Joan Cosco** **Cllr. Cory Lago** **Cllr. Joyce Timpson** **Cllr. Reece Van Breda**
STAFF:	**Brian P. MacKinnon, Manager of Corporate Services/Municipal Clerk** **Jackie Trenholm, Deputy Clerk** **Carly Collins, Treasurer** **Jody Brinkman, Development Services Manager** **Megan Pollard, HR Manager**
OTHER:	**Tim Brody, The Sioux Lookout Bulletin** **Patrick Townes, MHBC Planning** **Members of the Public**

1. Call Meeting to Order/Mayor's Introductory Remarks

Mayor Lawrance called the meeting to order at 5:40 pm.

2. Agenda

2.1 Introduction of Amendments to the Agenda

- Add Item No. 7.12 – Road Allowance Closure and Sale (Eric Petersen)
- Add Item No. 10 – By-law No. 103-23 Being a Bylaw to Permanently Close, Declare Surplus and Authorize the Sale of a Highway of the Municipality of Sioux Lookout (660 Sturgeon River Road)
- Delete Item No. 8 – Presentation of Staff Service Recognition

2.2 Confirmation of Agenda

CL 325-2023

Moved By: Cllr. Joe Cassidy
Seconded By: Cllr. Luc Beaulne

THAT the Agenda for the Regular Council Meeting of December 13, 2023 be approved, as amended.

Carried

3. Declarations of Pecuniary Interest

None

4. Adoption of Minutes

4.1 Motion to Adopt the Minutes of the Following Meetings

- November 15, 2023 Regular Council Meeting Minutes

CL 326-2023

Moved By: Cllr. Joan Cosco
Seconded By: Cllr. Cory Lago

THAT the Minutes of the Regular Council Meeting held on November 15, 2023 be approved, as presented.
Carried

4.2 Motion to Receive the Minutes of the following Municipal Boards, Commissions and Committees

- September 14, 2023 Environment Committee Meeting Minutes
- October 19, 2023 Environment Committee Meeting Minutes

CL 327-2023

Moved By: Cllr. Luc Beaulne
Seconded By: Cllr. Reece Van Breda

THAT the Minutes of the Environment Committee Meetings held on September 14, 2023 and October 19, 2023 be received.
Carried

5. Determination of Item(s) Requiring Separate Discussion

Item Nos. 7.1, 7.2, 7.3, 7.4, 7.5 and 7.11 required separate discussion.

6. Adoption of Item(s) Not Requiring Separate Discussion

Item Nos. 7.6, 7.7, 7.8, 7.9, 7.10 and 7.12 was passed by Resolution No. CL 328-2023.

7. Staff Reports

CL 328-2023

Moved By: Cllr. Reece Van Breda
Seconded By: Cllr. Joe Cassidy

7.6 2024 Temporary Borrowing - Municipality

THAT Council authorizes the passing of By-law No.104-23, Being a By-law to Authorize the Temporary Borrowing of Monies to Meet the Current Expenditures of The Corporation of the Municipality of Sioux Lookout.

7.7 Electronic Signatures – Airport BMO Account

WHEREAS for the convenience of the Corporation of the Municipality of Sioux Lookout (the Company), the Company requests that cheques drawn on Bank of Montreal (the “Bank”) against the company’s account number’s 1016-343 and may be signed by affixing one or more signatures by using a rubber stamp or a mechanically or electronically reproduced signature (each a “Fascimile Signature”) in place of a handwritten signature;

THEREFORE BE IT RESOLVED:

1. That the Bank is hereby authorized and directed to pay any and all cheques or instruments purporting to be cheques of the company presented for payment bearing a Facsimile Signature of any of the following officers who have been duly authorized to sign cheques for and on behalf of the company:

   DOUGLAS LAWRANCE
   CARLY COLLINS

2. That such cheques or instruments shall have the same legal effect, may be dealt with to all intents and purposes and shall bind the Company as fully and effectually as if signed in the handwriting of and duly issued by such officer or officers for and on behalf of the Company, regardless of howsoever or by whosoever a Facsimile Signature shall have been affixed.

3. That the Company shall provide the Bank with a certified copy of this Resolution and a certified specimen of such Facsimile Signature and that such Resolution may be acted upon by each branch of the Bank with which and dealings are had by the Company until notice to the contrary or of any change therein has been given in writing to the Bank.

7.8 Electronic Signatures – Municipal BMO Account

WHEREAS for the convenience of the Corporation of the Municipality of Sioux Lookout (the Company), the Company requests that cheques drawn on Bank of Montreal (the “Bank”) against the company’s account number’s 1016-386 and may be signed by affixing one or more signatures by using a rubber stamp or a mechanically or electronically reproduced signature (each a “Fascimile Signature”) in place of a handwritten signature;

THEREFORE BE IT RESOLVED:

1. That the Bank is hereby authorized and directed to pay any and all cheques or instruments purporting to be cheques of the company presented for payment bearing a Facsimile Signature of any of the following officers who have been duly authorized to sign cheques for and on behalf of the company:

   DOUGLAS LAWRANCE
   CARLY COLLINS

2. That such cheques or instruments shall have the same legal effect, may be dealt with to all intents and purposes and shall bind the

Company as fully and effectually as if signed in the handwriting of and duly issued by such officer or officers for and on behalf of the Company, regardless of howsoever or by whosoever a Facsimile Signature shall have been affixed.

3. That the Company shall provide the Bank with a certified copy of this Resolution and a certified specimen of such Facsimile Signature and that such Resolution may be acted upon by each branch of the Bank with which and dealings are had by the Company until notice to the contrary or of any change therein has been given in writing to the Bank.

7.9 Signing Authorities – All Municipal Bank Accounts

THAT Council authorizes the signing authorities for Municipal banking purposes as follows:

- One of the following signers: Douglas Lawrance, Luc Beaulne, Joe Cassidy, Joan Cosco, Cory Lago, Joyce Timpson, or Reece Van Breda; and
- One of the following co-signers: Brian P. MacKinnon or Carly Collins; and further

THAT Council authorizes the signing authorities for Municipal Legal Documents as follows:

- One of the following signers: Douglas Lawrance, Luc Beaulne, Joe Cassidy, Joan Cosco, Cory Lago, Joyce Timpson, or Reece Van Breda; and
- One of the following co-signers: Brian P. MacKinnon or Carly Collins; and further

THAT Council deems this Resolution to supersede any similar Resolutions regarding the appointment of signing authorities for Municipal banking and Legal Documents purposes.

7.10 Signing Authorities – Trust Fund Accounts

<u>Elsie Cosco Memorial Trust - Account Number 710 07742 10</u>

THAT, WITH REGARD TO

1. The Client establish and maintain one or more accounts, which may be margin accounts, with CIBC Wood Gundy (each, an “account”).
2. Any Two of the representatives of the Client specified following paragraph 5 is hereby authorized to give written or oral instructions with respect to purchases and sales (including short sales) in securities (including options) and any other transactions in the accounts; to borrow money from or through CIBC Wood Gundy and to secure payment thereof by hypothecating or otherwise charging any property of the Client; to bind and obligate the Client to and for the carrying out of any contract, arrangement or transaction made with CIBC Wood Gundy, to pay such sums as may be necessary in connection with the accounts; to give instructions with respect to the delivery or transfer of securities; to endorse any securities and/or contracts in order to pass title thereto; to direct the sale or exercise of any right with respect to any securities; to sign for the

Client, and deliver on its behalf all releases, powers of attorney and/or other documents in connections with the accounts; and generally to do and take all actions as are deemed by any such representative to be necessary or proper in connection with transactions in securities for and on behalf of the Client.

3. This resolution shall remain in force and be binding upon the Client until a copy, certified by a duly authorized representative of the Client, of a resolution repealing or replacing this resolution shall have been received by CIBC Wood Gundy.

4. The representatives(s) has (have) authority to give instructions for the payment of funds and the delivery of securities to any person other than the client. If YES, initial _____

5. All acts and things done and documents executed on behalf of the Client, as hereinbefore authorized, may be relied upon by CIBC Wood Gundy and shall be valid and binding upon the Client.

Name of Representative Capacity or Title
Signature

Douglas Lawrance Mayor

Brian P. MacKinnon CAO

Carly Collins Treasurer

Cemetery Care & Maintenance Fund – Account Number 710 07748

THAT, WITH REGARD TO

1. The Client establish and maintain one or more accounts, which may be margin accounts, with CIBC Wood Gundy (each, an “account”).

2. Any Two of the representatives of the Client specified following paragraph 5 is hereby authorized to give written or oral instructions with respect to purchases and sales (including short sales) in securities (including options) and any other transactions in the accounts; to borrow money from or through CIBC Wood Gundy and to secure payment thereof by hypothecating or otherwise charging any property of the Client; to bind and obligate the Client to and for the carrying out of any contract, arrangement or transaction made with CIBC Wood Gundy, to pay such sums as may be necessary in connection with the accounts; to give instructions with respect to the delivery or transfer of securities; to endorse any securities and/or contracts in order to pass title thereto; to direct the sale or exercise of any right with respect to any securities; to sign for the Client, and deliver on its behalf all releases, powers of attorney and/or other documents in connections with the accounts; and generally to do and take all actions as are deemed by any such representative to be necessary or proper in connection with transactions in securities for and on behalf of the Client.

3. This resolution shall remain in force and be binding upon the Client until a copy, certified by a duly authorized representative of the Client, of a resolution repealing or replacing this resolution shall have been received by CIBC Wood Gundy.

4. The representatives(s) has (have) authority to give instructions for the payment of funds and the delivery of securities to any person other than the client. If YES, initial _____

5. All acts and things done and documents executed on behalf of the Client, as hereinbefore authorized, may be relied upon by CIBC Wood Gundy and shall be valid and binding upon the Client.

Name of Representative Capacity or Title
Signature

Douglas Lawrance Mayor__

Brian P. MacKinnon CAO___

Carly Collins Treasurer

Mel & Aalice Dalseg Mayfair - Account Number 710 07743 19

THAT, WITH REGARD TO

1. The Client establish and maintain one or more accounts, which may be margin accounts, with CIBC Wood Gundy (each, an "account").

2. Any Two of the representatives of the Client specified following paragraph 5 is hereby authorized to give written or oral instructions with respect to purchases and sales (including short sales) in securities (including options) and any other transactions in the accounts; to borrow money from or through CIBC Wood Gundy and to secure payment thereof by hypothecating or otherwise charging any property of the Client; to bind and obligate the Client to and for the carrying out of any contract, arrangement or transaction made with CIBC Wood Gundy, to pay such sums as may be necessary in connection with the accounts; to give instructions with respect to the delivery or transfer of securities; to endorse any securities and/or contracts in order to pass title thereto; to direct the sale or exercise of any right with respect to any securities; to sign for the Client, and deliver on its behalf all releases, powers of attorney and/or other documents in connections with the accounts; and generally to do and take all actions as are deemed by any such representative to be necessary or proper in connection with transactions in securities for and on behalf of the Client.

3. This resolution shall remain in force and be binding upon the Client until a copy, certified by a duly authorized representative of the Client, of a resolution repealing or replacing this resolution shall have been received by CIBC Wood Gundy.

4. The representatives(s) has (have) authority to give instructions for the payment of funds and the delivery of securities to any person other than the client. If YES, initial _____

5. All acts and things done and documents executed on behalf of the Client, as hereinbefore authorized, may be relied upon by CIBC Wood Gundy and shall be valid and binding upon the Client.

Name of Representative Signature	Capacity or Title
Douglas Lawrance	Mayor
Brian P. MacKinnon	CAO
Carly Collins	Treasurer

7.12 Shoreline Road Allowance Closure and Sale – 660 Sturgeon River Road

THAT Council receives this Report, respecting the Road Allowance Closure and Sale Application for the shoreline road allowance adjacent to Eric Petersen's property at 660 Sturgeon River Road, Sioux Lookout; and further,

THAT Council authorizes the passing of By-law No.103-23, Being a By-law to Permanently Close, Declare Surplus and Authorize the Sale of a Highway of the Municipality of Sioux Lookout (660 Sturgeon River Road).

Carried

Consideration of Item(s) Requiring Separate Discussion:

7.1 Electronic Monitoring Policy Update

CL 329-2023

Moved By: Cllr. Joe Cassidy
Seconded By: Cllr. Reece Van Breda

THAT Council authorizes the passing of By-law No. 108-23, Being a By-law to amend By-law No. 50-05, Being a By-law to Adopt the Personnel Policy Manual for the Corporation of the Municipality of Sioux Lookout.

Carried

7.2 Option to Assume D.M. Dumphy's Waste Disposal Site

CL 330-2023

Moved By: Cllr. Cory Lago
Seconded By: Cllr. Luc Beaulne

THAT Council declines the offer to assume the D.M. Dumphy's Waste Disposal Site due to the potential environmental and financial liability.

Carried

7.3 Lost Lake Centre

CL 331-2023

Moved By: Cllr. Reece Van Breda
Seconded By: Cllr. Joan Cosco

THAT Council directs staff, with respect to the Lost Lake Drop-in Centre, to confirm funding eligibility, and review costing provided and determine further options that may be more cost effective.

Carried

7.4 Plan of Subdivision (S02-2023) Sturgeon River Road, JAMB Developments Inc - Request to Change Approved Draft Plan Conditions

CL 332-2023

Moved By: Cllr. Joe Cassidy
Seconded By: Cllr. Luc Beaulne

THAT Council receives the Planning Report dated December 13, 2023, respecting a Request to Change Approved Draft Plan Conditions related to Plan of Subdivision Application No. S02-2023; and,

THAT Council upholds the Draft Plan Conditions for the JAMB Developments Inc., Plan of Subdivision Application No. S02-2023, as approved by Council at the July 19, 2023 Council Meeting.

Defeated

CL 333-2023

Moved By: Cllr. Joe Cassidy
Seconded By: Cllr. Joan Cosco

THAT Council directs staff to amend the draft subdivision conditions regarding Plan of Subdivision (S02-2023) Sturgeon River Road, JAMB Developments Inc., to remove the requirements respecting Bell and replacing those clauses with a new condition that could require the developer to notify, in writing, potential purchases of the absence of Bell service.

Carried

7.5 2024 Interim Tax Levy

CL 334-2023

Moved By: Cllr. Luc Beaulne
Seconded By: Cllr. Joe Cassidy

THAT Council authorizes the passing of By-law No 102-23, Being a By-law to Provide for the 2024 Interim Tax Levy and Late Payment Charges; and further

THAT Council approves the 2024 Interim Tax Levy to be due in two installments with due dates to be the last working date in February and last working date in April, 2024.

Carried

7.11 Resolutions to be Submitted for Consideration at the 2024 Kenora District Municipal Association (KDMA) Annual Meeting

CL 335-2023

Moved By: Cllr. Luc Beaulne
Seconded By: Cllr. Joan Cosco

THAT Council directs staff to submit all of the Resolutions listed in Council Report No. 2023-138 from the December 13, 2023 Regular Council

Meeting for consideration at the 2024 Kenora District Municipal Association (KDMA) Annual Meeting.

Carried

8. Delegations/Presentations/Committee Presentations

8.1 Presentation of Staff Service Recognition Awards by Mayor Lawrance

This was removed from the Council Meeting as it was completed prior to the start of the December 13, 2023 Public Hearing Meeting.

9. Consideration of Item(s) Requiring Separate Discussion

See Item No. 7

10. By-laws

- By-law No 102-23, Being a By-law to Provide for the 2024 Interim Tax Levy and Late Payment Charges
- By-law No. 103-23, Being a By-law to Permanently Close, Declare Surplus and Authorize the Sale of a Highway of the Municipality of Sioux Lookout (660 Sturgeon River Road)
- By-law No.104-23, Being a By-law to Authorize the Temporary Borrowing of Monies to Meet the Current Expenditures of The Corporation of the Municipality of Sioux Lookout
- By-law No. 108-23, Being a By-law to Amend By-law No. 50-05, Being a By-law to Adopt the Personnel Policy Manual for the Corporation of the Municipality of Sioux Lookout

CL 336-2023

Moved By: Cllr. Cory Lago
Seconded By: Cllr. Reece Van Breda

THAT By-law Nos. 102-23, 103-23,104-23 and 108-23 be read a First, Second and Third time and passed.

Carried

11. Notices of Motion/Motions to Reconsider

None

12. Outside Resolutions/Requests for Endorsement

12.1 Long Term Care Beds in Sioux Lookout

Submitted by Sioux Lookout Citizens Group for Long-Term Care Beds

CL 337-2023

Moved By: Cllr. Reece Van Breda
Seconded By: Cllr. Cory Lago

WHEREAS the Council of The Corporation of the Municipality of Sioux Lookout recognizes the importance of being the Hub of Northwestern Ontario for health care; and,

WHEREAS the Municipality of Sioux Lookout continues to advocate and call on the Government of the Province of Ontario to help ease the shortage of long-term care beds in Northwestern Ontario; and,

WHEREAS the Municipality of Sioux Lookout acknowledges that because there are limited long-term care beds, that it is negatively affecting the availability of acute care beds in Sioux Lookout, and thus will affect bed accessibility in neighbouring communities, making it a regional issue; and

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Sioux Lookout requests that the Province of Ontario allocates specific capital funding – outside of the current funding model as it does not provide sufficient funding for construction in Northwestern Ontario – for the construction of new long-term care beds in Sioux Lookout; and

BE IT FURTHER RESOLVED THAT the Council of The Corporation of the Municipality of Sioux Lookout requests that the Kenora District Municipal Association (KDMA) support Sioux Lookout's motion calling on the Province of Ontario to allocate capital funding for the building for new long-term care beds in Sioux Lookout.

Carried

13. Questions/Comments from Members of Council/Mayor's Report

Mayor Lawrance and members of Council provided updates on their activities since the last Regular Council Meeting.

14. Motion to Move into Closed Session

To discuss matters of a general nature as noted below:

CL 338-2023

Moved By: Cllr. Cory Lago
Seconded By: Cllr. Joe Cassidy

THAT Council moves into Closed Session at 6:55 p.m. to discuss matters of a general nature as noted below:

- Subject matter relating to education and training of the Members, pursuant to the Municipal Act, 2001, as amended, Section 239(3.1) (1 Item: Budgeting)

Carried

15. Report Out From Closed Session

None

16. Confirmatory By-law

16.1 By-law No. 107-23 Confirm the Proceedings of the Council of The Corporation of the Municipality of Sioux Lookout

CL 342-2023

Moved By: Cllr. Joe Cassidy
Seconded By: Cllr. Joyce Timpson

THAT By-law No. 107-23, Being a By-law to Confirm the Proceedings of the Council of The Corporation of the Municipality of Sioux Lookout (December 13, 2023 Regular Council Meeting) be read a First, Second and Third time, and passed.

Carried

17. Adjournment

Mayor Lawrance adjourned the meeting at 7:22 p.m.

ADOPTED AS PRESENTED THIS TWENTY-FIRST DAY OF FEBRUARY, 2024

_____

Doug Lawrance, Mayor

_____

Brian P. MacKinnon, Municipal Clerk

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE
COUNCIL CHAMBERS, MUNICIPAL OFFICE
Thursday, January 4, 2024 5:30 P.M.

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1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Ms. Anne Saltel, Vice Chair
Ms. Joanne Falk
Ms. Jennifer Hancharuk
Mr. Hari Sankar
Mr. Bruce Van Horne
Cllr. Reece Van Breda

Staff Ms. Komal Shah, Development Services Administrative Assistant

Excused Mr. George Hoggarth, Chair
Cllr. Joyce Timpson

Absent

Guest

B. Vice Chair called the meeting to order at 5:31pm.

C. MEMBERS EXCUSED

Motion to excuse members: Cllr. Joyce Timpson and Mr. George Hoggarth

Moved by: Ms. Falk
Seconded by: Cllr. Van Breda

CARRIED

2. AGENDA

a) Additions to Agenda

Mr. Simon Peet connected to Mr. Van Horne about the community Environmental Survey. Ms. Shah presented the Canadian Geographic website (https://canadiangeographic.ca/articles/first-of-its-kind-project-is-helping-canadian-cities-transition-to-net-zero/). Ms. Hancharuk added about “Electric vehicle” should e used for Hub Transit to support Environment. Committee members discussed about Environment sustainability and Climate Action Plan. Committee members would like to discuss more about Climate Action Plan to council.

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of January 4, 2024 be approved, as presented.

Moved by: Mr. Van Horne

Seconded by: Mr. Sankar

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the December 7, 2023 Committee Meeting be adopted, as presented.

Moved by: Ms. Falk

Seconded by: Cllr. Van Breda

CARRIED

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

03-2023-01 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth

- Ms. Hancharuk concerned about the garbage near the high school. There needs to be more garbage cans near the high school area. Cllr. Van Breda will send a letter to high school about the garbage pick up off the municipal property after discussing with CAO Mr. MacKinnon.

03-2023-02 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel

- Ongoing

05-2023-03 – Prepare report for Council requesting that Big Belly garbage cans be included with the 2024 budget – Mr. Brinkman

- The Big Belly report will go to January 2024 council meeting for approval as mentioned by Mr. Brinkman
- Completed
- Cllr. Van Breda requesting committee members to be present on January 17,2024 at 5:30 PM for council meeting to support the Big Belly garbage cans

06-2023-04 – Prepare report for Council requesting that a list of hazardous items typically included with the annual hazardous waste day – Mr. Brinkman

- Mr. MacKinnon approved the Hazardous list items and Mr. Brinkman mentioned no further process required from council regarding this.
- Completed
- Ms. Saltel will email Mr. Brinkman regarding the Standard Hazardous waste items list and mark Mr. MacKinnon in the same email. Catspaw will make signs once the confirmation made for Hazardous waste

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

01-2024-02 – Check with Mr. MacKinnon about staff allocated person for Peter Kirby's composting pilot program – Cllr. Van Breda

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- **Goals:** Continue promoting Curbside Swap
- **Lead Person:** Cllr. J. Timpson
- **Resources Needs:** Internet, Social Media, Municipal Website
- **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- **Updates:** None

Explore Composting Options

- **Goals:** To explore options for composting. To promote composting.
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Municipal World magazine
- **Date Due or Frequency:** Ongoing
- **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- **Updates:** Ms. Shah confirmed as per Mr. Brinkman, council have not allocated any staff person for Peter Kirby's composting pilot program yet. Cllr. Van Breda will follow up with Mr. MacKinnon

about the staff allocated person for Mr. Peter Kirby's composting pilot program. Ms. Shah will check with Ms. Jennifer Esposito about the Industrial size FoodCycler program. Ms. Esposito mentioned more information about commercial FoodCycler and reports will go to council meeting shortly.

Communication and Education

- **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media (Facebook), Ads
- **Date Due or Frequency:** Ongoing
- **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- **Updates:** Mr. Sankar will reach out to school regarding "Hazardous waste" education video and Environment committee can encourage students to participate more in Litter pick up. Mr. Sankar added committee can motivate students or school with some donations as well from the budget. More people are joining and sharing information on Environment committee Facebook page added Ms. Saltel.

Community Garden

- **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- **Lead Person:** Ms. J. Falk
- **Resources Needs:** Municipal staff needed to help with maintenance as required.
- **Date Due or Frequency:** April through October
- **Tasks:** Maintaining the gardens, advertising, gardening classes.

- **Updates:** Ms. Shah passed the message of Mr. Andrew Culham – Residential Building Inspector regarding the wood for Community garden. Mr. Culham ordered 31 boards of the Douglas Fir wood for community garden and will be delivered by mid January and the cost for wood will be under 1000$. Committee expressed concerned about Douglas fir over Cedar. Ms. Shah checked with Mr. Culham about the difference, and as per Mr. Culham locally ordered Cedar was very expensive than Douglas fir. After all the comparison, costing, and discussion with Mr. Brinkman the Douglas fir ordered.

Municipal Projects Review

- **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- **Lead Person:** Environment Committee
- **Resources Needs:** List of Capital Projects
- **Date Due or Frequency:** Ongoing
- **Tasks:** Review environmental impacts of capital projects
- **Updates:** None

Environmental Recognition

- **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- **Lead Person:** Ms. A. Saltel
- **Resources Needs:** Internet, Social Media
- **Date Due or Frequency:** Ongoing
- **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.

- **Updates:** Mr. Pollard will make an article for “Margaret Kitchkeskic” in upcoming weeks added by Ms. Saltel.

Adaptation and Mitigation to Climate Emergency

- **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people’s health
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media, Policies
- **Date Due or Frequency:** Ongoing
- **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- **Updates:** None

Promotion of Locally Sourced Food and Self-Sustainability

- **Goals:** To communicate with and educate residents about access to sustainably sourced food
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media, Workspaces
- **Date Due or Frequency:** Ongoing
- **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer’s markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.

- **Updates:** None

Waste Reduction/Diversion

- **Goals:** To reduce and divert waste
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media
- **Date Due or Frequency:** Ongoing
- **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage
- **Updates:** Ms. Saltel concerned about cooking skills in younger people. Premier Doug Ford needs to introduce “Home economics” subject in the school for more nutritional home cook meal. People consider frozen and prepacked food as an option, added by Ms. Saltel.

Promoting the Establishment of Natural Ecosystems

- **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.
- **Lead Person:** Environment Committee
- **Resources Needs:** Staff
- **Date Due or Frequency:** Ongoing

- **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.

- **Updates:** None

Eco Friendly Transportation

- **Goals:** To promote different means of eco-friendly transportation

- **Lead Person:** Environment Committee

- **Resources Needs:** Social media, attend trade shows, Internet

- **Date Due or Frequency:** Ongoing

- **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.

- **Updates:** None

7.4 COMMITTEE BUDGET

Environment committee used year 2023 budget by ordering Sandwich board sign from Catspaw and Douglas fir Wood for community garden. The next 2024-year budget will be approved in council meeting.

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Monday, February 5, 2024 at 5:30 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 7:00 pm.

MINUTES

SIOUX LOOKOUT COMMITTEE OF ADJUSTMENT and CONSENT GRANTING AUTHORITY

Meeting in Council Chambers
October 03, 2023 – 5:00 PM

1. DETERMINATION OF QUORUM

1.1 Determination of Quorum – quorum was met

1.2 Updates

2. CALL MEETING TO ORDER

COMMITTEE MEMBERS

Mr. Mario Rasetti
Ms. Alanna Pizziol-Caroll
Mr. Roger Saltel
Cllr. Luc Beaulne

STAFF

Kristen Bartmann	Planning Coordinator, Secretary Treasurer

PUBLIC

Mr. Jonathan King	Representative, C03-2023
Mr. Kurt Carroll	Member of Public

2.1 Motion to Open the Meeting

THAT the Sioux Lookout Committee of Adjustment meeting of October 3, 2023 be declared open and called to order at p.m.

Motion No. A33-2023

Moved by: Cllr. Beaulne
Seconded by: Mr. Saltel

CARRIED

2.2 Motion to Excuse Members

THAT Cllr. Joan Cosco be excused from the October 03, 2023 meeting.

Motion No. A34-2023

Moved by: Cllr. Beaulne
Seconded by: Mr. Saltel

CARRIED

3. AGENDA

Mr. Rasetti asked staff if the Agenda for future meetings could be amended to include a 'general discussion' section. Ms. Bartmann confirmed this could be added.

Motion to approve Agenda as submitted for the October 3, 2023 meeting.

THAT the Sioux Lookout Committee of Adjustment approve the October 3, 2023 Agenda as submitted.

Motion No. A35-2023

Moved by: Cllr. Beaulne
Seconded by: Mr. Saltel

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Ms. Bartmann confirmed that there were none.

5. MINUTES

6.1 Motion to approve the Minutes of Committee Meeting of May 30, 2023

THAT the Committee of Adjustment approve the May 30, 2023 Minutes as presented.

Motion No. A36-2023

Moved by: Cllr. Beaulne
Seconded by: Mr. Saltel

CARRIED

6. BUSINESS FROM PREVIOUS MINUTES

Ms. Bartmann confirmed that there was no business arising from previous Minutes.

7. DELEGATIONS

Ms. Bartmann confirmed that there were no delegations.

8. APPLICATIONS

COMMITTEE OF ADJUSTMENT

The Co-Chair announced that this is a Public Hearing to hear comments on a Consent Application and Minor Variance Application. The Committee will hear comments and evaluate written submissions. The Committee makes the final decision. There is a 20-day appeal period from the date the Notice of Decision is provided for the Consent application. There is a 20-day appeal period from the date of the decision for the Minor Variance application. Any person who objects to the proposed Consent and/or Minor Variance may do so in writing to the Secretary-Treasurer of the Committee and must attach the fee required for the appeal. This appeal will be forwarded to the Ontario Land Tribunal for their review.

8. 1 Consent Application C03-2023 for 634 Drayton Rd:

Ms. Pizziol-Carroll asked Ms. Bartmann to provide the presentation for the Consent application. Ms Bartmann read the presentation:

An application for Consent was submitted by Terry O'Donovan on behalf of the property owners of the subject properties 634 Drayton Road and 682 Drayton Road. The purpose of the application is to permit a boundary adjustment, specifically a lot addition, where a 0.488 hectare portion of 682 Drayton Road would be transferred to 634 Drayton Road.

The Consent application is a result of an agreement between the neighbours to adjust the lot line between the two properties. Mr. O'Donovan is in the process of purchasing the shoreline road allowance adjacent to his property at 634 Drayton Road, and it was during this process that the dock used by the owners at 682 Drayton Road was identified as being on the shoreline road allowance that Mr. O'Donovan wanted to purchase. The neighbours agreed to pursue a lot line

Internal Staff

Ms. Bartmann stated that correspondence had been received from the Municipal CAO and Municipal Clerk that they had no comments or concerns with the application.

Comments from Agencies

Bell Canada responded that they had no comments or concerns about the application.

Members of the Public

Ms. Bartmann said that no comments had been received from members of the public.

Site Inspection Reports

Ms. Pizziol-Carroll asked the Committee if there were any site inspection reports they wished to present. There were none.

Comments from the Applicant

Ms. Pizziol-Carroll asked if there was a presentation from the Applicant or their Agent. The Applicant nor a representative were in attendance.

Comments from Members of the Public

Ms. Pizziol-Carroll asked if there were any members of the public in attendance who wished to speak on the application. There were none.

Comments from the Committee

Ms. Pizziol-Carroll opened the floor to the Committee members for discussion of the application.

Mr. Rasetti asked whether the property owners at 682 Drayton Road own the shoreline road allowance abutting their property. Ms. Bartmann confirmed that they do not. Mr. Saltel asked for clarification that the property owners at 634 Drayton Road are in the process of purchasing the shoreline road allowance abutting their property, which Ms. Bartmann confirmed. Mr. Saltel reiterated that the dock is on the shoreline that the owners of 634 Drayton Road would have purchased, as it abuts their property, but in order to not impede access to the dock will not purchase that portion and instead are acquiring the backlot land from 682 Drayton Road as a compromise.

Mr. Rasetti asked for confirmation that the driveway entrance for 682 Drayton Road is not located on the portion of land that is proposed to be severed. Ms. Bartmann explained that the entrance is located further south on 682 Drayton Road and so is not impacted by the proposed severance. Mr. Rasetti also asked how the severed portion of land would be accessed by the new owner, and was concerned that a new entrance onto Drayton Road would be developed. Mr. Saltel and Ms. Bartmann explained that no new access onto Drayton Road is proposed, and if a new access is proposed in the future the owner will need to go through the proper entrance permit process with Public Works. Staff are not aware of any intention to construct a new access onto the severed portion of land, and are of the understanding that it will be accessed by the existing driveway for 634 Drayton Road.

Mr. Rasetti inquired about the building shown on the legal survey that appeared to be encroaching on the property lines. Ms. Bartmann explained that staff are of the impression that the building is no longer located in that position, but if during the surveying process there is an issue with the building location it will be rectified or the appropriate approvals will need to be sought.

Mr. Rasetti also noted that while the comments received from the Municipal CAO and Clerk are appreciated, there is more interest in receiving comments on applications from Public Works.

Recommendation

That Consent application C03-2023 (O'Donovan) being an application to permit a lot addition on the subject properties be approved subject to the recommended conditions of provisional Consent:

1. That the following documents must be provided for the transaction:
    a. The original executed Transfer/Deed form, a duplicate original and one photocopy for our records.
    b. A Schedule to the Transfer/Deed form on which is set out the entire legal description of the parcel in question, and
    c. A reference plan of survey which bears the Land Titles Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which the consent approval relates; and
2. That the Transfer/Deed form noted shall not identify the Transferor and Transferee as the same person.
3. That the applicant provide confirmation to the Municipality that the lands to be added are transferred to 634 Drayton Road.
4. That the applicant demonstrate that the existing old frame shed identified on the severance sketch is located a minimum of 5 metres from the proposed interior side lot line in order to comply to the Zoning By-law.

Motion No. A37-2023

Moved by Cllr. Beaulne
Seconded by Mr. Saltel

CARRIED

8.2 Minor Variance Application M05-2023 for 70 Wellington St:

Ms. Pizziol-Carroll asked Ms. Bartmann to provide the presentation for the Consent application. Ms Bartmann read the presentation:

An application for Minor Variance was submitted by Rod Wigwas on behalf of Pelican High Peak for the subject property known locally as 70 Wellington Street. The subject property has a total lot area of approximately 1.6 acres with lot frontage of 73 metres on Wellington St. The Minor Variance application is required to seek relief from various requirements of the Zoning By-law that are associated with the location of an accessory building. The accessory building, to be used as a longhouse for traditional activities, is located in the required front yard, is located within 6m of a road that is not a provincial highway, and is located with a setback of 3.5 metres from the front lot line.

It is staff's understanding that the accessory building is partially constructed. The applicant hired a surveyor to confirm the exact location of the accessory building from its closest point to the front lot line on Wellington St.

Through the application process, it was also determined that the existing storage containers on the subject property are located closer to the property lines than is permitted by the Zoning By-law. The applicant is willing to move the containers to an appropriate location and staff are recommending that should the Minor Variance application be approved, a condition be included that requires the storage containers to be moved to be in compliance with the Zoning By-law prior to an occupancy permit being issued for the accessory building.

The subject property is located within the Urban Sioux Lookout Settlement Area of the Official Plan and is designated Highway Commercial. The subject property is zoned Highway Commercial Exception Two (CH-2) in the Zoning By-law, and surrounding land uses include highway commercial, heavy industrial and residential uses.

Staff have reviewed the application in the context of the Provincial Policy Statement, as all planning decisions must be consistent with the Provincial Policy Statement. The application is consistent with the Provincial Policy Statement. The PPS guides growth and development primarily to Settlement Areas and including a mix of uses to meet long term needs. The subject property is located in the Urban

Sioux Lookout Settlement Area and the development is permitted in the context of the PPS. The PPS also states that municipal water and sewer systems are preferred in Settlement Areas. The subject property is connected to municipal services and is accessed via an open, publicly maintained road.

The Four Tests of a Minor Variance were reviewed regarding this application. The Variance is in keeping with the intent of the Official Plan. The subject lands are designated Highway Commercial, and the existing and proposed use conforms with that designation. The proposed variance is not anticipated to have negative land use impacts on the surrounding land uses, access to the subject property is not impacted, and the 3.5m setback allows for sufficient space around the building. Similarly, the variance is also in keeping with the intent of the Zoning By-law. The existing use is permitted on the subject property, and the proposed accessory building would create an accessory use to the existing Treatment and Healing Facility. From a planning perspective, the location of the accessory building is in keeping with the intent of the Zoning By-law in that safe distances from the road and buildings is maintained, traffic and sightlines are not impacted, the general character of the area and view of the streetscape is maintained, and adequate access to and from the road is provided.
The variance provides for the desirable development of the land, as the subject lands are appropriately designated and zoned for highway commercial use and a Treatment and Healing Centre use. The area is currently developed with various Highway Commercial uses and structures, some of which have similar front yard and road setbacks to what is proposed in this application. The accessory building would appear to represent a desirable form of development for the area and does not appear to impact neighbouring properties due to the location.

Based on the review of the previous 3 tests of a Minor Variance, the variance appears to be minor. It is staff's opinion that the four tests of a minor variance have been met. However, comments received from Public Works staff indicate that they do not recommend approving the application as is, and so we are recommending that a decision on the application be deferred. This will give staff the opportunity to further investigate the concerns and provide a recommendation that takes these comments into account.

8.2.1 Comments from Staff, Agencies, and the Public

Internal Staff

Comments were received from Mat Lelonde, Public Works Operations Manager just prior to the meeting:

"After reviewing the application I do have some concerns of the location of the building, with it not meeting the 6 meter setback winter plowing could become more difficult as Wellington street is an arterial road requiring more maintenance

during winter months. With frequent snow plowing due to Wellington being a class 4 road and is prone to snow drifting in that area, it creates larger snow banks which we have to push back every year to make more room on the boulevards for snow storage and with this building so close to the road there is a possibility of the snow being pushed into the building and causing damage or even worse a vehicle sliding into the building being so close to the boulevard."

Comments from Agencies

Comments were provided from CN Rail indicating that they had no concerns with the application.

Sioux Lookout Hydro provided the following comments;

"Upon inspecting this site, we observed that the new structure is positioned beneath the preexisting overhead hydro line. The building's height is sufficiently low to ensure it does not disrupt regular operations. However, a potential concern arises chimney cleaning with rods or roof repairs involving a crane become necessary, as they might encroach upon the established safe limits of approach. A minimum clearance of 10 feet is mandated for the overhead voltages, which could be compromised if any modifications are made without taking into account the proximity of the hydro lines."

Members of the Public

Two comments were received from members of the public, Mr. William George and Ms. Barbara Molstad. These comments are attached to these Minutes as Appendix 1, and generally were concerns with the construction of the building prior to a permit being sought, traffic concerns like driving sightlines, concerns about future road improvements, and questions about the exact use of the building.

Comments from the Applicant

Mr. Jonathan King was in attendance on behalf of the applicant; he is the acting treatment services manager at Pelican High Peak. He recognized the concerns brought up and noted the recently received Public Works comments. Mr. King clarified that the longhouse is a traditional building of the Algonquin area (eastern Ontario and Quebec) and is not really found in the Ojibway, Cree, and Oji-Cree cultures, but the building was the brainchild of the previous treatment services manager at the centre who was Algonquin. Traditionally they are used as family dwellings, but the building at 70 Wellington is designed as a space for the young people in treatment to discuss the grandfather teachings, storytelling, smudging, and for various traditional ceremonies. Mr. King explained that the building consists of a sunken floor with a fire pit and there is no real chimney, just an open space

for smoke to ventilate out so there shouldn't be issues with safety and cleaning a chimney. Mr. King also spoke to the storage container item and noted that they are in the process of having those structures moved into appropriate locations.

Comments from the Committee

Mr. Rasetti thanked Mr. King for attending the meeting and providing additional information. Mr. Rasetti agreed that comments provided earlier from Public Works would have been beneficial, as it makes it more difficult for the Committee to make decisions when needed information is delayed in being provided. Mr. Rasetti disagreed with the comments about snow plowing concerns, as piling snow onto private property by Public Works is not permitted. Mr. Rasetti wanted to know the location of water and sewer lines in relation to the longhouse. Mr. Rasetti asked if a new entrance to the property was being proposed off of Wellington Street; Mr. King confirmed there is no intent to install an entrance to the property from Wellington Street. Mr. Rasetti asked Mr. King if the building were approved in it's current location, whether a fence could be constructed along the property line to provide additional safety for the occupants, to keep the area slightly, and avoid any snow clearing issues. Mr. King said the organization is intending to do landscaping in 2024 and some fencing is already planned; fencing along Wellington could be considered.

Mr. Saltel asked whether a building permit was approved before the longhouse was constructed. Mr. King answered that he was not part of the initial construction process but that his understanding is that there was no permit prior to the building starting construction. Discussion was had around the point at which construction was halted due to the lack of appropriate permits being sought and concerns about future widening of Wellington Street brining the road even closer to the longhouse. Ms. Bartmann noted that future widenings were not addressed in the received Public Works comments and that would be something further discussed amongst staff to provide clarity should the Committee choose to defer the decision on the application.

Lots of discussion centred around how the building came to be partially completed prior to the project being stopped for not having the required permit. One Committee member also expressed some confusion over other buildings in town not meeting zoning provisions yet still clearly existing; it was clarified that some of those buildings would have been constructed years ago when requirements were different, or were constructed without approvals and then sought permissions after just like this project. Ms. Bartmann cautioned that while concerns around the timeline for the work stoppage are valid, the application before the Committee is about the request for Minor Variance and this forum is not necessarily the place to hash out concerns with compliance processes. The Committee was concerned about fairness in ensuring all applications are dealt with in the same manner.

Various members of the Committee expressed support for the idea of the longhouse as a traditional space used for healing and the treatment being done in general for the youths at Pelican High Peak, but that the building in its current location and in the current situation was difficult to support. Mr. King acknowledged the support from the Committee members and noted that even if the longhouse were not permitted, it would not prevent programs and treatment services from being provided to the youths.

Some discussion was had about why the application was before the Committee at this time. Ms. Bartmann clarified that there are essentially two parts to this projects; one is the issue with the permitting on the building side, and the other is the need for the Minor Variance based on the building location. Though these items are very much connected, they are different. Regardless of the lack of building permit and everything that happened on that side, the building as it is proposed and located requires variances from the Zoning By-law. Ms. Bartmann also explained that once an application is submitted and it is considered complete, staff are required by Provincial legislation to move the application through the process and bring it before the Committee.

Comments from Members of the Public in Attendance

Mr. Kurt Carroll provided some comments on the application, including that it was unfortunate that the Public Works comments were not provided sooner. Mr. Carroll provided support for the intent of the longhouse project, but noted concerns with the proximity to the road, overhead hydro lines, and the enforcement and permitting issue.

Recommendation

That Minor Variance application M05-2023 for 70 Wellington Street be deferred to a subsequent Committee of Adjustment meeting for a decision, in order to give staff an opportunity to address comments provided by Public Works staff.

Motion No. A38-2023

THAT Minor Variance application M05-2023 for 70 Wellington Street be deferred to a subsequent Committee of Adjustment meeting for a decision, in order to give staff an opportunity to address comments provided by Public Works staff.

Moved by: Cllr. Beaulne
Seconded by: Mr. Rasetti

DENIED

Motion No. A39-2023

THAT Minor Variance application M05-2023 for 70 Wellington Street be approved to permit:

- One accessory building on the subject property to be located a minimum of 3.5 metres from the front lot line abutting Wellington Street, in accordance with the sketch provided as part of the application package; and,
- That a condition of the variance require that the existing storage containers on the subject property be moved to be in compliance with the Zoning By-law prior to an occupancy permit for the accessory building.

Moved by: Mr. Saltel
Seconded by: Cllr. Beaulne

DENIED

For clarity: Minor Variance application M05-2023 was DENIED by the Committee of Adjustment.

9. OLD BUSINESS

Ms. Bartmann confirmed that there was none.

10. NEW BUSINESS

Mr. Rasetti thanked Ms. Bartmann on behalf of the Sioux Lookout Hydro Board for providing a zoning/planning presentation to board members a few days prior.

11. ADJOURN

THAT the Committee of Adjustment meeting of October 3, 2023 be adjourned at 6:37p.m.

Motion No. A40-2023

Moved by: Mr. Saltel
Seconded by: Cllr. Beaulne

CARRIED

ADOPTED AS PRESENTED THIS____ day of 2023/4/25

Chair

_____, Secretary-Treasurer

RECEIVED
FEB 13 2024

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT

OF THE DISTRICT OF KENORA HOME FOR THE AGED

HELD December 21st, 2023 – Kenora

9:41 a.m. – 12:45 p.m.

- - - -

RECEIVED
FEB 13 2024

- Ministry of Long-Term Care – Introducing Standardized Designs to the Long-Term Care Home Sector
- Email to Ontario Health – Hospice Beds

MINUTES
21st December 2023

- -

- Ministry of Long-Term Care – Requirement for Automatic Sprinklers in Long-Term Care Homes
- Ministry of Long-Term Care – Entrance Conference Checklist (Proactive Compliance Inspection)

CARRIED

MOVED BY JUDY CARLSON
SECONDED BY WARREN BADIUK

THAT the Community Support report be received.

CARRIED

MOVED BY JACK HARRISON
SECONDED BY LOUIS ROUSSIN

THAT the Chief Executive Officer and District Administrator's report be received.

CARRIED

MOVED BY LOUIS ROUSSIN
SECONDED BY JACK HARRISON

THAT the Board of Management accept the quotation from Trane for the repair of the existing Trane heating system and installation of a tracer SC+ system at Northwood Lodge for the total prince of $99,101.00 including applicable taxes.

CARRIED

MOVED BY WARREN BADIUK
SECONDED BY JACK HARRISON

THAT the Board of Management accept the quotation from Fredorchuk Masonry LTD. for the replacement of the Courtyard sidewalk at Princess Court for the amount of $8,294.00 plus HST.

CARRIED

RECEIVED
FEB 13 2024

MOVED BY WARREN BADIUK
SECONDED BY JUDY CARLSON

THAT the Board of Management accept the quotation Baxer for the purchase of one Sabina II EE Lift and one Sabina II 350 Sling Bar for Pinecrest Home for the amount of $7,845.00 plus applicable taxes.

MINUTES
21st December 2023

CARRIED

MOVED BY JUDY CARLSON
SECONDED BY WARREN BADIUK

THAT the Board of Management approve the service and repair order from OTIS for the repair of the elevator at Northwood Lodge for the amount of $11,024.82 plus applicable taxes.

CARRIED

MOVED BY LOUIS ROUSSIN
SECONDED BY JACK HARRISON

THAT the Board of Management approve MNP's five year proposal for auditing services for the following annual fees: 2023 - $46,000; 2024 - $48,000; 2025 - $50,000; 2026 - $52,000; 2027 - $54,000.

CARRIED

MOVED BY JACK HARRISON
SECONDED BY JUDY CARLSON

THAT the Board of Management authorize James Blight to be absent from three consecutive board meetings.

CARRIED

MOVED BY JACK HARRISON
SECONDED BY JUDY CARLSON

THAT the Board of Management accept the quotation from Immigration Consultant and Recruitment services from SYMY for the completion of a second Labour Market Impact Assessment for the total amount of $15,884.00 plus applicable taxes.

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FEB 13 2024

MOVED BY WARREN BADIUK
SECONDED BY JUDY CARLSON

THAT the Board of Management approve the attached Items in Agreement between the Board of Management of the District of Kenora for the Aged and ONA and its Local 081.

CARRIED

MINUTES
21st December 2023

MOVED BY WARREN BADIUK
SECONDED BY JUDY CARLSON

THAT the Board of Management approve a 4% levy increase for the municipalities for the year of 2024.

CARRIED

The Board was provided with risk management reports from Pinecrest Home, Princess Court and Northwood Lodge for the month of November 2023.

The Board was provided with the Minor Capital Forecast for 2023 as of October 2023.

The Board was provided with the following financial reports: a Cash Position Statement as of October 2023, budget report up to the end of October 2023 and overtime cost report ending November 2023.

Board Member Jack Harrison provided an update regarding the meeting Mayor Poirier and the new Minister of Long-Term Care regarding the taxation of the unorganized areas within the district. Currently unorganized areas are provide taxation dollars to Kenora District Service Board and we feel the same should be for Long-Term Care. The Minister advised he would look into this further and a follow up meeting to take place during Rural Ontario Municipal Association conference.

Board Member Louis Roussin informed the board he had reviewed the Ontario Non-Profit Corporation Act (ONCA) and felt it was important that while we are updating our bylaws we ensure we

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FEB 12

review the lease agreement with Patricia Gardens. CEO suggested for the 2024 Board Meeting schedule, the board designates every other meeting as a working meeting to complete compliance with ONCA.

MOVED BY JACK HARRISON
SECONDED BY LOUIS ROUSSIN

THAT the accounts and wages in the amount of $2,526,255.44 for the month of October 2023 be approved for payment.

CARRIED

MINUTES
21st December 2023

MOVED BY LOUIS ROUSSIN
SECONDED BY JACK HARRISON

THAT the disbursements from the Residents' Trust Account (Pinecrest) in the amount of $22,145.54 for the month of November 2023, be approved for payment.

CARRIED

MOVED BY LOUIS ROUSSIN
SECONDED BY JACK HARRISON

THAT the disbursements from the Residents' Trust Account (Princess Court) in the amount of $2,105.77 for the month of November 2023, be approved for payment.

CARRIED

MOVED BY JACK HARRISON
SECONDED BY LOUIS ROUSSIN

THAT the disbursements from the Residents' Trust Account (Northwood Lodge) in the amount of $2,916.92 for the month of November 2023, be approved for payment.

CARRIED

RECEIVED
FEB 13 2024

MOVED BY JUDY CARLSON
SECONDED BY WARREN BADIUK

THAT this meeting do now adjourn to meet at the call of the Chair on January 25th, 2024 in Kenora.

CARRIED

Chair of the Board

Chief Executive Officer

REPORT

MEETING TYPE: Regular Council Meeting

To:	Council
From:	Carly Collins, Treasurer
Date:	February 21, 2024
Subject:	2022 Consolidated Audited Financial Statements
Report No.:	2024-43

TITLE: 2022 Consolidated Audited Financial Statements

RECOMMENDATION:

THAT Council adopts the year ending December 31, 2022 Municipal Consolidated Audited Financial Statements, as presented by Grant Thornton LLP at the February 21, 2024 Regular Council Meeting.

PURPOSE:

The purpose of this report is to enable Council to adopt the Municipality's 2022 Consolidated Audited Financial Statements, and the Municipality's Trust Funds Financial Statements.

BACKGROUND:

Each year, the Finance Department of the Municipality must prepare and present the Audited Financial Statements to Council for approval as prescribed by the Municipal Act. The Financial Statements, distributed to Council, present the Municipality's 2022 financial position as at December 31, 2022, and the financial activities for the year ended December 31, 2022.

The Municipality's Consolidated Financial Statements have been prepared in accordance with the Canadian Generally Accepted Accounting Principles for governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

DISCUSSION:

The Municipality prepares its financial statements using the Public Sector Accounting Board standard 3150 tangible capital assets, standard 1200 financial statement presentation, and the standard 3510 Tax Revenue.

RELATIONSHIP TO THE STRATEGIC PLAN:

Operational Excellence

- Assess Municipal finances on an ongoing basis, compile statistics and communicate them clearly.

FINANCIAL IMPLICATIONS:

There are no associated financial implications with the recommendation.

ATTACHMENTS:

1. DRAFT - Municipality of Sioux Lookout 2022 - Financial Statements.pdf
2. 2022 DRAFT Municipality of Sioux Lookout Trust FS.pdf
3. 2022 DRAFT Municipality of Sioux Lookout Library FS.pdf

Written By:
Carly Collins, Treasurer

Approved By:
Brian P. MacKinnon, CAO/Municipal Clerk

Consolidated Financial Statements

The Corporation of the Municipality of Sioux Lookout

December 31, 2022

DRAFT FOR DISCUSSION

Statement of Administrative Responsibility

The management of The Corporation of the Municipality of Sioux Lookout have prepared the accompanying consolidated financial statements and are responsible for their accuracy and integrity. These statements consolidate all operations for which the Municipality has legislative and financial responsibility. The consolidated financial statements have been prepared by management in accordance with the accounting principles generally accepted for the public sector as prescribed by the Public Sector Accounting Board [PSAB] of the CPA Canada.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, the administration has developed and maintains a system of internal control designed to provide reasonable assurance that Municipal assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of the consolidated financial statements.

The Municipal Council reviews and approves the consolidated financial statements before such statements are submitted to the Ministry of Municipal Affairs and Housing and published for the residents of The Corporation of the Municipality of Sioux Lookout. The external auditors have access to, and meet with Municipal Council to discuss their audit and the results of their examination.

The 2022 consolidated financial statements have been reported on by The Corporation of the Municipality of Sioux Lookout's external auditors, Grant Thornton LLP, the auditors appointed by Municipal Council. The independent auditor's report outlines the scope of their audit and their opinion on the presentation of the information included in the financial statements.

DRAFT FOR DISCUSSION

_____	_____
Brian MacKinnon, Chief Administrative Officer	Carly Collins, Treasurer

Contents

	Page
Independent Auditor's Report	1 - 2
Consolidated Statement of Financial Position	3
Consolidated Statement of Operations and Accumulated Surplus	4 - 5
Consolidated Statement of Changes In Net Financial Assets (Debt)	6
Consolidated Statement of Cash Flows	7
Notes to the Consolidated Financial Statements	8 - 25
Schedule 1 - Consolidated Schedule of Accumulated Surplus	26
Schedule 2 - Consolidated Schedule of Tangible Capital Assets	27
Schedule 3 - Consolidated Schedule Of Segment Disclosure	28 - 29

DRAFT FOR DISCUSSION

Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of
The Corporation of the Municipality of Sioux Lookout

Opinion
We have audited the consolidated financial statements of The Corporation of the Municipality of Sioux Lookout ("the Municipality"), which comprise the consolidated statement of financial position as at December 31, 2022, and the consolidated statements of operations and accumulated surplus, changes in net financial assets (debt) and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the Municipality of Sioux Lookout as at December 31, 2022, and its results of operations, its changes in its net financial assets (debt), and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion
We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Restated Comparative Information
We draw attention to Note 1 of the consolidated financial statements, which describes that certain comparative information presented for the year ended December 31, 2021 has been restated. Our opinion is not modified with respect to this matter.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements
Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

DRAFT FOR DISCUSSION

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Municipality and the organizations it controls to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Thunder Bay, Canada
Date

Chartered Professional Accountants
Licensed Public Accountants

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout
Consolidated Statement of Financial Position

As at December 31	**2022**	2021
	$	$ *[restated - note 1]*
FINANCIAL ASSETS		
Cash and cash equivalents *[note 4]*	**14,714,465**	12,724,954
Taxes receivable *[note 5[a]]*	**1,372,802**	2,009,983
User charges receivable *[note 5[b]]*	**237,249**	237,309
Accounts receivable	**3,187,945**	1,873,681
Inventories for resale	**317,234**	171,682
Investment in government business enterprise *[note 6]*	**3,553,058**	3,401,681
Total financial assets	**23,382,753**	20,419,290
LIABILITIES		
Accounts payable and accrued liabilities	**2,388,339**	1,383,275
Deferred revenue *[note 7]*	**1,449,628**	555,328
Debt *[note 9]*	**16,916,309**	18,217,572
Landfill closure and post-closure liability *[note 10]*	**595,908**	535,711
Employee future benefits *[note 11]*	**446,564**	477,490
Total liabilities	**21,796,748**	21,169,376
NET FINANCIAL ASSETS (DEBT)	**1,586,005**	(750,086)
NON-FINANCIAL ASSETS		
Tangible capital assets - net *[note 12] [schedule 2]*	**76,771,822**	75,450,637
Prepaid expenses	**89,648**	100,760
	76,861,470	75,551,397
Accumulated surplus *[schedule 1]*	**78,447,475**	74,801,311

Guarantee *[note 17]*

See accompanying notes to the consolidated financial statements.

On behalf of the Board:

Mayor Councillor

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout
Consolidated Statement of Operations and Accumulated Surplus

Year ended December 31

	Budget 2022 $ *[note 16]*	Actual 2022 $	Actual 2021 $ *[restated - note 1]*
REVENUES *[schedule 3]*			
Taxation			
Residential and farm taxation	**9,035,801**	**8,603,201**	8,471,245
Commercial and industrial	**2,235,952**	**2,128,307**	2,236,163
Taxation from other governments	**720,841**	**720,272**	715,005
	11,992,594	**11,451,780**	11,422,413
User charges			
Water and sewer billings	**2,906,787**	**3,108,418**	3,038,418
Other fees and service charges	**6,291,222**	**6,204,501**	5,550,915
	21,190,603	**20,764,699**	20,011,746
Government transfers			
Government of Canada	**1,126,406**	**834,435**	1,153,865
Province of Ontario	**5,593,581**	**4,554,002**	5,726,605
	6,719,987	**5,388,437**	6,880,470
Other			
Investment income	**59,000**	**258,487**	45,894
Penalties, fines and late payment charges	**254,550**	**297,980**	312,041
Sale of aviation fuel	**6,811,085**	**11,729,016**	7,326,025
Fundraising and donations from the public	**3,000**	**10,840**	27,705
Other municipalities (POA)	**100,000**	**52,438**	(47,404)
Licences, permits and rents	**93,475**	**85,225**	89,359
Income from investment in government business	**225,000**	**393,995**	341,352
Other	**225,211**	**12,089**	40,686
	7,771,321	**12,840,070**	8,135,658
Total revenues	**35,681,911**	**38,993,206**	35,027,874

DRAFT FOR DISCUSSION

	Budget 2022 $ *[note 16]*	Actual 2022 $	Actual 2021 $ *[restated - note 1]*
EXPENSES *[schedule 3]*			
General government	**3,929,072**	**4,199,036**	3,739,762
Protection to persons and property	**2,674,452**	**2,799,069**	2,516,193
Transportation services	**14,008,444**	**19,164,471**	14,901,406
Environmental services	**3,996,184**	**3,691,384**	3,853,278
Health services	**928,375**	**924,064**	862,901
Social and family services	**1,453,183**	**1,225,037**	2,066,384
Social housing	**380,998**	**344,546**	374,748
Recreation and cultural services	**2,969,297**	**2,673,559**	2,227,855
Planning and development	**547,089**	**325,876**	899,892
	30,887,094	**35,347,042**	31,442,419
NET REVENUES BEFORE UNDERNOTED ITEM	**4,794,817**	**3,646,164**	3,585,455
OTHER			
Loss on disposal of tangible capital assets	**-**	**-**	(443,009)
Annual surplus	**4,794,817**	**3,646,164**	3,142,446
Accumulated surplus, beginning of year, as previously stated	**76,005,311**	**76,005,311**	71,658,865
Correction of prior period *[note 2]*	**(1,204,000)**	**(1,204,000)**	-
Accumulated surplus, beginning of year, as restated	**74,801,311**	**74,801,311**	71,658,865
Annual surplus	**-**	**3,646,164**	3,142,446
Accumulated surplus, end of year *[schedule 1]*	**74,801,311**	**78,447,475**	74,801,311

See accompanying notes to the consolidated financial statements.

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout
Consolidated Statement of Changes in Net Financial Assets (Debt)

Year ended December 31

	Budget 2022 $ *[note 16]*	**Actual 2022** $	Actual 2021 $ *[restated - note 1]*
Annual surplus	**4,794,817**	**3,646,164**	3,142,446
Acquisition of tangible capital assets	**(15,631,870)**	**(4,760,713)**	(3,903,133)
Write down of tangible capital assets	**-**	**-**	1,104,321
Amortization of tangible capital assets	**3,439,528**	**3,439,528**	3,331,493
Loss on disposal of tangible capital assets	**-**	**-**	443,009
Acquisition of prepaid expenses	**-**	**(89,648)**	(100,760)
Use of prepaid expenses	**-**	**100,760**	177,824
Decrease in net debt	**(7,397,525)**	**2,336,091**	4,195,200
Net debt, beginning of year	**(750,086)**	**(750,086)**	(4,945,286)
Net financial assets (debt), end of year	**(8,147,611)**	**1,586,005**	(750,086)

See accompanying notes to the consolidated financial statements.

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout
Consolidated Statement of Cash Flows

Year ended December 31	**2022**	2021
	$	$ *[restated - note 1]*
OPERATIONS		
Annual surplus	**3,646,164**	3,142,446
Non-cash charges		
Amortization of tangible capital assets	**3,439,528**	3,331,493
Loss on disposal of tangible capital assets	**-**	443,009
Landfill closure and post-closure costs	**60,197**	15,267
Employee future benefits	**(30,926)**	31,017
Income from government business enterprise	**(366,965)**	(286,852)
Write down on tangible capital assets	**-**	1,104,321
	6,747,998	7,780,701
Net change in non-cash working capital balances		
Decrease in taxes receivable	**637,181**	111,521
Decrease in user charges receivable	**60**	178,667
Decrease (increase) in accounts receivable	**(1,314,264)**	919,809
Increase in inventories for resale	**(145,552)**	(19,716)
Increase (decrease) in accounts payable and accrued liabilities	**1,005,064**	(1,279,574)
Increase in deferred revenue	**894,300**	122,851
Decrease in prepaid expenses	**11,112**	77,064
Cash provided by operating transactions	**7,835,899**	7,891,323
CAPITAL		
Acquisition of tangible capital assets	**(4,760,713)**	(3,903,133)
Cash used in capital transactions	**(4,760,713)**	(3,903,133)
INVESTING		
Dividends from government business enterprise	**215,588**	215,000
Cash provided by investing transactions	**215,588**	215,000
FINANCING		
Debt principal repayments	**(1,301,263)**	(1,283,510)
Cash used in financing transactions	**(1,301,263)**	(1,283,510)
Increase in cash and cash equivalents during year	**1,989,511**	2,919,680
Cash and cash equivalents, beginning of year	**12,724,954**	9,805,274
Cash and cash equivalents, end of year	**14,714,465**	12,724,954

See accompanying notes to the consolidated financial statements.

DRAFT FOR DISCUSSION

GENERAL

The Corporation of the Municipality of Sioux Lookout ("the Municipality") is a municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act and related legislation.

1. CORRECTION OF PRIOR PERIOD

In the previous year, the Municipality accounted for a bank transfer between two bank accounts as revenue in error. As a result, the December 31, 2021 figures, presented for comparative purposes, have been restated from those previously reported as follows:

	As previously Reported	Increase (decrease)	As restated
	$	$	$
Statement of Financial Position			
Cash and cash equivalents	**13,928,954**	**(1,204,000)**	12,724,954
Accumulated surplus	**76,005,311**	**(1,204,000)**	74,801,311

	As previously Reported	Increase (decrease)	As restated
	$	$	$
Statement of Operations and Accumulated Surplus			
Government transfers - Government of Canada	**2,357,865**	**(1,204,000)**	1,153,865
Annual surplus	**4,346,446**	**(1,204,000)**	3,142,446
Accumulated surplus	**76,005,311**	**(1,204,000)**	74,801,311

2. SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements of The Corporation of the Municipality of Sioux Lookout are prepared by management in accordance with accounting policies generally accepted for the local government as prescribed by the Public Sector Accounting Board ("PSAB") of CPA Canada. The more significant of these accounting policies are as follows:

DRAFT FOR DISCUSSION

[a] Basis of consolidation

Reporting entity

These consolidated financial statements reflect the assets, liabilities, revenues and expenses, and accumulated surplus of the reporting entity. The reporting entity is comprised of all organizations, local boards, and committees accountable for the administration of their financial affairs and resources, to the Municipality, and which are controlled by the Municipality. Accordingly, the following is consolidated in these financial statements:

Sioux Lookout Public Library Board
Sioux Lookout Airport

All interfund balances and transactions have been eliminated.

Government business enterprises and partnerships are separate legal entities which do not rely on the Municipality for funding. Investments in government business enterprises are accounted for using the modified equity method. The following government business enterprises are reflected in the consolidated financial statements:

Sioux Lookout Hydro Inc.

Local boards

The financial activities of certain entities associated with the Municipality are not consolidated. The Municipality's contribution to these entities are recorded in the Statement of Operations and Accumulated Surplus. The entities that are accounted for in this manner are:

District of Kenora Home for the Aged
Kenora District Services Board
Northwestern Health Unit

DRAFT FOR DISCUSSION

Trust funds

Certain assets have been conveyed or assigned to the Municipality to be administered as directed by agreement or statute. The Municipality holds the assets for the benefit of and stand in fiduciary relationship to the beneficiaries, as a result, the trust funds and assets are excluded from their financial statements.

Accounting for school board transactions

The taxation, other revenues, expenses, assets and liabilities with respect to the operations of the school boards, are not reflected in these consolidated financial statements.

[b] Basis of accounting

Accrual accounting

The Municipality uses the accrual basis of accounting which recognizes the effect of transactions and events in the period in which the transactions and events occur, regardless of whether there has been a receipt or payment of cash or its equivalent. It recognizes a liability until the obligation or conditions underlying the liability is partly or wholly satisfied and recognizes an asset until the future economic benefit underlying the asset is partly or wholly used or lost.

Cash and cash equivalents

Cash and cash equivalents consist of cash on hand and balances in banks.

Investments

The Municipality accounts for investments using the cost method. The carrying value of an investment is written-down to its net recoverable amount if a decline in market value is judged to be other than temporary.

Inventories held for resale

Inventories held for resale are recorded at the lower of cost and net realizable value.

Pension and employee benefits

The Municipality accounts for its participation in the Ontario Municipal Employee Retirement System (OMERS), a multi-employer defined benefit plan, as a defined contribution plan. Obligations for sick leave under employee benefits payable are accrued as the employees render the services necessary to earn the benefits. Vacation pay and other post-employment benefits are charged to operations in the year earned.

DRAFT FOR DISCUSSION

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the change in net financial assets for the year.

[a] Tangible capital assets

[i] Tangible capital assets are recorded at cost less accumulated amortization and write-downs, if any. Cost includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	10 to 30 years
Buildings	10 to 40 years
Machinery and equipment	10 to 40 years
Linear assets	5 to 20 years
Vehicles	8 to 20 years

Annual amortization is charged for six months in the year of acquisition and no amortization is charged in the year of disposal. Assets under construction are not amortized until the asset is available for productive use, at which time they are transferred to their respective tangible capital asset categories.

[ii] Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

[iii] Tangible capital assets recognized at nominal value

Certain assets have been assigned a nominal value, because of the difficulty of determining a tenable valuation. The most significant of such assets are the Municipality's road allowances and vacant property.

[iv] Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property to the Municipality are accounted for as the acquisition of a capital asset and the incurrence of an obligation. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

DRAFT FOR DISCUSSION

[b] Inventories

Inventories held for consumption are recorded at the lower of cost or replacement cost.

Reserves and reserve funds

Council segregates its accumulated surplus into various categories including reserves which are specifically for future operating and capital purposes.

Taxation revenue
Tax rates are established annually by Council, incorporating amounts to be raised for local services and amounts the Municipality is required to collect on behalf of the Province of Ontario in respect of education taxes. Property tax billings are prepared by the Municipality based on assessment rolls, supplementary assessment rolls and other assessment adjustments issued by the Municipal Property Assessment Corporation ("MPAC"). Taxation revenue is initially recorded at the time assessment information is received from MPAC and is subsequently adjusted based on management's best estimate of the amount of tax revenue resulting from assessment adjustments that have not yet been received from MPAC. The Municipality is entitled to collect interest and penalties on overdue taxes. This revenue is recorded in the period the interest and penalties are levied.

Government transfers

Government transfers are transfers of monetary assets or tangible capital assets from a government to an individual, an organization or another government that are not the result of an exchange transaction, expected to be repaid in the future or expected to produce a direct financial return. Government transfers are recognized in the financial statements as revenue when the transfers are authorized and all eligibility criteria have been met except when there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the transfer is recorded as a liability and recognized as revenue as the stipulations are met.

Government transfers made to a recipient by the Municipality are recorded as an expense when they are authorized and the recipient meets all eligibility criteria.

The Municipality receives Gas Tax proceeds from the Federal Government through the Association of Municipalities of Ontario. These funds, by their nature, are restricted in their use and, until applied to specific expenses are recorded as deferred revenue. Amounts applied to qualifying projects are recorded as revenue in the fiscal period they are expended [note 7].

DRAFT FOR DISCUSSION

Revenue recognition

User charges and fees are recognized as revenue in the period in which the related services are performed. Amounts collected for which the related services have yet to be performed are recognized as a liability and recognized as revenue when the related services are performed.

Interest is recognized as it is earned. Investment income earned on surplus funds are reported as revenue in the period earned. Investment income earned on obligatory reserve funds is added to the fund balance and forms part of the deferred revenue balance.

Funds received, other than government transfers and tax revenue, for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general purposes are accounted for as deferred revenue on the Consolidated Statement of Financial Position. The revenue is recognized in the Consolidated Statement of Operations and Accumulated Surplus in the year in which it is used for the specified purpose.

Landfill closure and post-closure liability

The obligation to close and maintain solid waste landfill sites is based on the estimated future expenses in current dollars, adjusted for estimate inflation and is charged to expenses as the landfill site's capacity is used.

Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. These estimates and assumptions are based on management's historical experience, best knowledge of current events and actions that the Municipality may undertake in the future. Significant accounting estimates include valuation allowances for trade receivables and water receivables, valuation allowances for taxes receivable, estimated useful lives of tangible capital assets, employee benefits payable, vested sick leave and solid waste landfill closure and post-closure liability. Actual results could differ from these estimates.

DRAFT FOR DISCUSSION

3. TRUST FUNDS

Trust funds administered by the Municipality amounting to $278,190 [2021 - $245,424] have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus.

4. CASH AND CASH EQUIVALENTS

	2022 $	2021 $
Cash in bank	**5,522,672**	5,687,986
Designated cash	**8,430,068**	7,885,766
Restricted cash	**1,449,628**	555,328
Outstanding deposits	**264,171**	104,809
Outstanding cheques	**(952,074)**	(1,508,935)
	14,714,465	12,724,954

Restricted cash of $1,449,628 [2021 - $555,328] relates to funds deferred by external restrictions as disclosed in Note 7. The Municipality has available an operating line of credit of $4,000,000 for which the Municipality has provided a borrowing by-law, of which $nil [2021 - $nil] was borrowed at year-end. Interest on the line of credit is calculated at bank prime minus .5% and is due on demand [5.95% at year-end]. The airport has an operating line of credit of $500,000 with an interest rate of prime and is due on demand which are unused at year-end. The library has an operating line of credit of $20,000 with an interest rate of prime and is due on demand which is unused at year-end.

5. TAXES AND USER CHARGES RECEIVABLE

[a] Taxes receivable

	2022 $	2021 $
Property and business taxes receivable	**2,899,800**	3,814,685
Allowance for property and business tax arrears	**(1,526,998)**	(1,804,702)
	1,372,802	2,009,983

[b] User charges receivable

	2022 $	2021 $
Water receivables	**277,414**	277,474
Allowance for doubtful water receivables	**(40,165)**	(40,165)
	237,249	237,309

DRAFT FOR DISCUSSION

6. INVESTMENT IN GOVERNMENT BUSINESS ENTERPRISE

Sioux Lookout Hydro Inc. is owned and controlled by The Corporation of the Municipality of Sioux Lookout and, as a business enterprise of the Municipality, is accounted for on a modified equity basis in these consolidated financial statements. The following information provides condensed supplementary information for the enterprise for the year ended December 31, 2022:

	2022 $	2021 $
Financial position		
Current assets	**2,895,865**	2,968,804
Tangible capital assets	**5,991,957**	5,938,806
Goodwill/regulatory assets	**525,047**	503,933
Right-of-use assets	**271,342**	334,393
	9,684,211	9,745,936
Current liabilities	**4,922,686**	4,986,908
Non-current liabilities	**1,033,163**	1,357,347
Net assets, end of year	**3,728,362**	3,401,681
	9,684,211	9,745,936

	2022 $	2021 $
Results of operations and changes in net assets		
Revenues	**12,545,648**	12,238,968
Expenses	**(12,167,211)**	(11,951,558)
Net income for the year	**378,437**	287,410
Net assets, beginning of year	**3,401,681**	3,329,829
Dividends	**(227,060)**	(215,558)
Net assets, end of year	**3,553,058**	3,401,681

There was a dividend declared and payable of $227,060 [2021 - $215,558]. During the year, Sioux Lookout Hydro Inc. billed electricity and services to The Corporation of the Municipality of Sioux Lookout in the amount of $820,400 [2021 - $746,400].

These transactions are in the normal course of operations and are measured at the exchange value (the amount of consideration established and agreed to by the related parties), which approximates the arm's-length equivalent value for sales of product.

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7. DEFERRED REVENUE

	Government Transfer $	Other $	Total 2022 $	Total 2021 $
Obligatory reserve funds				
Unearned Gas Tax proceeds	**334,676**	**-**	**334,676**	-
Other deferred revenue				
Restricted donations	**760,510**	**260,842**	**1,021,352**	408,360
KDSB Child Care	**-**	**93,600**	**93,600**	146,968
	1,095,186	**354,442**	**1,449,628**	555,328

The continuity of deferred revenue is as follows:

	2022 $	2021 $
Balance, beginning of year	**555,328**	432,477
Grant proceeds - Gas Tax	**334,676**	655,877
Grant proceeds - other	**913,232**	259,510
Gas Tax revenue earned	**-**	(677,807)
Other grant revenue earned	**(353,608)**	(89,229)
Transfer to payable	**-**	(25,500)
Balance, end of year	**1,449,628**	555,328

8. PENSION AGREEMENTS

The Municipality makes contributions to the Ontario Municipal Employee Retirement Fund (OMERS), which is a multi-employer plan, on behalf of certain members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2022. The results of this valuation disclosed total actuarial liabilities of $130,306 million with respect to benefits accrued for service with actuarial assets at that date of $123,628 million indicating an actuarial deficit of $6,678 million. Because OMERS is a multi-employer plan, any Plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Municipality does not recognize any share of the Plan surplus or deficit.

The amount contributed to OMERS for 2022 was $512,084 [2021 - $545,854] for current service and is included as an expense on the Consolidated Statement of Operations.

DRAFT FOR DISCUSSION

9. DEBT

[a] The balance of debt reported on the Consolidated Statement of Financial Position is made up of the following:

	2022 $	2021 $
Fixed term loan, 2.86%, blended monthly payments of $5,649; due 2024.	**457,027**	506,497
Fixed term loan, 2.86%, blended monthly payments of $2,074; due in 2035.	**1,022,083**	1,075,911
Fixed term loan, 2.98%, blended monthly payments of $3,187; due 2025.	**109,556**	143,983
Fixed term loan, 3.98%, blended monthly payments of $9,177; due 2028.	**564,587**	650,409
Fixed term loan, 3.03%, blended monthly payments of $1,798; due 2023.	**10,673**	31,567
Fixed term loan, 3.28%, blended monthly payments of $3,200; due 2028.	**192,886**	224,404
Fixed term loan, 1.69%, blended monthly payments of $912; due 2030.	**86,649**	97,594
Fixed term loan, 1.22%, blended monthly payments of $1,092; due 2025.	**38,225**	51,330
TD Canada Trust		
Bank loan, 3.71%, blended monthly payments to be determined at drawdown; due 2023.	**393,650**	489,043
Bank loan, 2.62%, blended monthly payments of $6,045; due 2028.	**412,267**	486,973
Fixed term loan, 2.55%, blended monthly payments of $3,200; due 2029.	**169,657**	194,965
Carried Forward	**3,457,260**	3,952,676

DRAFT FOR DISCUSSION

Brought Forward	**3,457,260**	3,952,676
TD Canada Trust		
Fixed term loan, 2.70%, blended monthly payments of $16,438; due 2030.	**1,270,444**	1,431,040
Ontario Infrastructure and Lands Corporation		
Fixed term loan, repaid in full.	**-**	96,526
Loan, 2.27 - 3.55%, blended semi-annual payments of $219,682; due 2029 - 2038.	**4,784,818**	5,057,122
Loan, 2.27%, blended semi-annual payments of $37,060; due 2026.	**241,750**	302,188
Loan, 3.13%, blended semi-annual payments of $30,302; due 2036.	**663,112**	702,044
Sioux Lookout Airport		
Fixed term loan, 2.88.%, blended monthly payments of $142,519; due 2049.	**5,324,056**	5,452,971
Provincial Infrastructure Financing Authority		
Loan, 2.73%,blended semi-annual payments of $15,173; due 2035.	**319,551**	340,738
Loan, 3.05%, blended semi-annual payments of $26,824; due 2044.	**855,318**	882,267
Total municipal debt	**16,916,309**	18,217,572

[b] Principal due on debt is summarized as follows:

	$
2023	1,236,780
2024	1,261,484
2025	1,294,518
2026	1,254,417
2027	1,151,558
Thereafter	10,717,552
	16,916,309

DRAFT FOR DISCUSSION

[c] Debt has been approved by by-law. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ontario Ministry of Municipal Affairs and Housing.

[d] Total interest charges for debt reported on the Consolidated Statement of Operations and Accumulated Surplus are $596,703 [2021 - $645,801].

10. LANDFILL CLOSURE AND POST-CLOSURE

The main components of the landfill closure plan includes final capping using selected specific layers of impermeable materials based on an engineered cap design and implementation of a drainage management plan and gas management plan. The post-closure care requirements will involve cap maintenance, groundwater monitoring, gas management system operation and maintenance, and annual inspections and reports as in accordance with Ministry of Environment regulations.

The estimated liability for this care is the present value for future cash flows associated with closure and post-closure costs discounted using the Municipality's average long-term borrowing rate of 2.96%. The change in the recorded liability is $60,197 [2021 - $15,267] based on a total estimated undiscounted outflow in the future of $4,259,270 [2021 - $4,329,319], leaving an amount to be recognized in the future of $4,173,921 [2021 - $4,279,896] over the closure and post-closure period. The liability is not currently funded. The liability is expected to be funded through budget allocations to a landfill reserve over the remaining life of the landfill.

The estimated remaining life of the site is 30 years and the remaining capacity of the site is 282,670 cubic metres. Post-closure care is estimated to continue for a range of approximately 10 - 25 years for the two sites.

11. EMPLOYEE FUTURE BENEFITS

Employee Future Benefits Liabilities

	2022 $	2021 $
Vested and non-vested sick leave payable	**302,500**	277,800
Vacation payable	**-**	85,002
Banked stats and overtime	**81,264**	40,688
Post employment benefits payable	**62,800**	74,000
	446,564	477,490

Retirement and Other Employee Future Benefits Expenses
Under the sick leave benefit plan, unused sick leave can accumulate. The Municipality recognizes these costs in the period in which the employees rendered the services. The accrued benefit liability at December 31, 2022 was determined by an actuarial valuation prepared for the year ended December 31, 2019.

DRAFT FOR DISCUSSION

The main actuarial assumptions employed for the valuation of vested sick leave benefits are as follows:

Actuarial assumptions
The accrued benefit obligations for employee future benefit plans as at December 31, 2022 are based on actuarial valuations for accounting purposes as at December 31, 2019. These actuarial valuations were based on assumptions about future events. These valuations take into account the plan changes outlined above and the economic assumptions used in these valuations are the Municipality's best estimates of expected rates of:

	2022 %	2021 %
Wage and salary escalation	**2.5**	2.5
Discount on accrued benefit obligations	**4.6**	2.9

12. TANGIBLE CAPITAL ASSETS

Details of year-end capital asset balances are as follows:

	2022 $	2021 $
Land and land improvement	**5,658,939**	5,688,894
Buildings	**25,619,714**	26,674,103
Machinery and equipment	**2,699,150**	3,080,823
Vehicles	**2,626,431**	2,599,341
Library collections	**11,338**	36,990
Sanitary and storm sewer	**8,291,857**	8,511,321
Roads	**10,551,313**	11,479,356
Water distribution	**5,730,849**	5,886,817
Assets under construction	**15,582,231**	11,492,992
	76,771,822	75,450,637

Schedule 2 provides information on the tangible capital assets of the Municipality by major asset class, as well as accumulated amortization of the assets controlled.

There were write-downs of assets of $nil during 2022 [2021 - $1,104,321].

Interest capitalized during 2022 was $nil [2021 - $nil].

There were no contributed tangible capital assets in 2022 [2021 - $nil].

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13. SEGMENTED INFORMATION

The Corporation of the Municipality Sioux Lookout is a diversified municipal government institution that provides a wide range of services to its citizens. The schedule of segment disclosure provides a breakdown of the annual surplus (deficit) reported on the Consolidated Statement of Operations and Accumulated Surplus by major reporting segment. The segments correspond to the major functional categories used in the Municipality's Financial Information Return, which include the following activities:

General government
General government comprises various administrative services, including Corporate Services Department, and Mayor and Council.

Protection to persons and property
The Protective Services Department is comprised of police services, volunteer fire services and protective services. The police services are contracted from the Ontario Provincial Police. Volunteer fire services is responsible for fire suppression, fire prevention programs, training and education related to prevention, and detection and extinguishment of fires. Protective services is responsible for the protection of the residents of the Municipality by ensuring an acceptable quality of building construction and maintenance of properties through enforcement of construction codes, building standards and by-laws; and for maintaining animal control services through the enforcement of Provincial regulations and by-laws that apply to the regulating and keeping of animals.

Transportation services
Transportation services is the delivery of a number of municipal public works services by the Public Services Department that include airports, roadways, winter control, and street lighting. Airports covers the delivery of services related to the operation and maintenance of the Municipality's airport. Roadways covers the delivery of services related to the planning, development and maintenance of the Municipality's roadway system, including culverts and sidewalks. Winter control includes snowplowing, sanding and salting, snow removal and flood control. Street lighting includes the development of street lighting plans and the maintenance of the street lighting system.

Environmental services
Environmental services include waterworks, sanitary sewer, waste collection and disposal, and recycling. Waterworks services and sanitary sewer services are contracted from the Northern Waterworks Inc. which provides drinking water to the citizens of Sioux Lookout, and collects and treats wastewater. The Public Services Department is responsible for waste collection and disposal and recycling and includes the collection of solid waste, operations at the various landfill sites and waste minimization programs.

DRAFT FOR DISCUSSION

Health services
Health services include public health services and ambulance services. Public health services represents the Municipality of Sioux Lookout's contribution to the activities of the Northwestern Health Unit. The Northwestern Health Unit provides health information and prevention-related clinical services; advocates for healthy public policy; investigates reportable diseases; and upholds regulations that apply to public health.

Social and family services
Social and family services include general assistance, assistance to aged persons, child care and assistance to the disabled. General assistance, assistance to aged persons, child care and assistance to the disabled represents the Municipality's contribution to the activities of The Kenora District Services Board (KDSB). KDSB is responsible for Ontario Works program delivery, childcare services and social housing.

Recreation and cultural services
Recreation and cultural services include recreation programs, parks and facilities, public library, and contributions to recreational and cultural organizations. The department provides services that contribute to community development and sustainability through the provision of recreation and leisure programs and services such as fitness and aquatic programs. The department also provides services that develop and maintain various recreational facilities, and parks and open spaces. The Sioux Lookout Public Library system provides community access to local and global information resources that support lifelong learning, research and leisure activities. The Municipality makes contributions to various cultural and recreational organizations under specific funding programs.

Planning and development
The Planning Department provides planning and development services by managing the land and resources of the Municipality to ensure orderly community development and the efficient provision of services. The Strategic Initiatives and Economic Development Department is responsible for providing economic development services by fostering sustainability and economic growth through the sourcing of Federal and Provincial funding programs and initiatives, and the development of public and private partnerships.

For additional information see the Consolidated Schedule of Segment Disclosure (Schedule 3).

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14. RESERVES AND RESERVE FUNDS

The continuity of reserves and reserve funds which make up part of accumulated surplus noted in Schedule 1 is as follows:

	2022 $	2021 $
Reserves		
Balance, beginning of year	**9,083,381**	7,137,297
Increases		
Transfers from general fund	**2,832,898**	3,489,433
Decreases		
Transfers to general fund	**1,283,059**	252,725
Transfers to reserve funds	**697**	1,290,624
Balance, end of year	**10,632,523**	9,083,381

	2022 $	2021 $
Reserve funds		
Balance, beginning of year	**7,837,164**	6,225,303
Increases		
Transfers from general fund	**110,090**	944,526
Transfers from reserves	**697**	1,290,624
Interest	**102,622**	17,912
	213,409	2,253,062
Decreases		
Transfers to general fund	**165,366**	641,201
	165,366	641,201
Balance, end of year	**7,885,207**	7,837,164

15. DESIGNATED ASSETS

Of the financial assets reported on the Consolidated Statement of Financial Position, the Council has designated $8,430,068 [2021 - $7,885,766] to support reserve funds.

DRAFT FOR DISCUSSION

16. BUDGET FIGURES

Public Sector Accounting Standards require a comparison of the results for the period with those originally planned on the same basis as that used for actual results. The fiscal plan in the Statement of Operations and Accumulated Surplus has been adjusted to be presented on a consistent basis as actual results. Below is a reconciliation of the figures from the approved fiscal plan to the fiscal plan per the financial statements:

	Approved Fiscal Plan $	Adjustments $	Fiscal Plan per Financial Statements $
Revenues			
Taxation	**11,992,594**	**-**	**11,992,594**
User charges	**9,198,009**	**-**	**9,198,009**
Government transfers	**6,719,987**	**-**	**6,719,987**
Other	**7,771,321**	**-**	**7,771,321**
	35,681,911	**-**	**35,681,911**
Expenses			
General government	**4,427,181**	**(498,109)**	**3,929,072**
Protection to persons and property	**2,998,407**	**(323,955)**	**2,674,452**
Transportation services	**17,376,224**	**(3,367,780)**	**14,008,444**
Environmental services	**2,930,036**	**1,066,148**	**3,996,184**
Health services	**573,032**	**355,343**	**928,375**
Social and family services	**1,488,183**	**(35,000)**	**1,453,183**
Social housing	**380,998**	**-**	**380,998**
Recreation and cultural services	**3,070,957**	**(101,660)**	**2,969,297**
Planning and development	**2,436,893**	**(1,889,804)**	**547,089**
	35,681,911	**(4,794,817)**	**30,887,094**
Annual surplus	**-**	**4,794,817**	**4,794,817**
Interfund transfers	**-**	**327,222**	
Capital items	**-**	**(15,631,870)**	
Debt proceeds	**-**	**8,466,704**	
Debt repayments	**-**	**(1,396,400)**	
Amortization	**-**	**3,439,527**	
Approved surplus	**-**	**(4,794,817)**	

DRAFT FOR DISCUSSION

17. LOAN GUARANTEE

The Municipality has guaranteed a loan to Sioux Lookout Hydro Inc. up to a maximum of $3,350,000. At year-end, the loan balance was $426,038 [2021 - $639,114] and the loan was not in default.

	$
2023	178,900
2024	156,000
2025	66,900
2026	14,800
2027	8,600
Thereafter	838
	426,038

18. COMPARATIVE FINANCIAL STATEMENTS

The comparative financial statements have been reclassified from statements previously presented to conform to the presentation of the 2022 financial statements.

19. RESTRUCTURING TRANSACTIONS

On April 1, 2022, the Municipality transferred Child Care Services to Kenora District Services Board (the "Board"). The transfer of operations was approved due to operational and governance issues throughout the period, and the Municipality determined that the transfer of operations would ensure the best continuity of service to the residents of the Municipality. There were no assets, liabilities or non-financial assets transferred.

The Board has assumed lease commitments relating to the rent of various day care operational premises at a monthly cost of $1,987.

There were no restructuring costs associated with this transfer or impacts to the statement of operations.

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout
Schedule 1
Consolidated Schedule of Accumulated Surplus

Year ended December 31	**2022**	2021
	$	$ *[restated - note 1]*
Surplus (deficit)		
General fund	**(2,372,026)**	(1,676,451)
Investment in tangible capital assets	**76,771,822**	75,450,637
Unfunded		
Debt	**(16,916,309)**	(18,217,572)
Employee future benefits	**(446,564)**	(477,490)
Home for the aged	**(64,328)**	(64,328)
Landfill closure and post-closure liabilities	**(595,908)**	(535,711)
Total surplus	**56,376,687**	54,479,085
Reserves set aside for specific purposes by Council		
For working capital	**4,741,776**	3,644,910
For capital expenditures	**5,890,747**	5,438,471
Total reserves	**10,632,523**	9,083,381
Reserve funds set aside for specific purposes by Council		
For library acquisition of capital assets	**119**	43,772
For landfill closure and land development	**334,870**	334,870
For airport capital	**1,641,994**	1,641,644
For infrastructure	**1,839,909**	1,706,048
For utilities	**2,896,796**	2,843,101
For aggregate	**122,836**	121,236
For land development	**419,695**	419,695
For tourism	**618,199**	726,798
For community support	**10,789**	-
Total reserve funds	**7,885,207**	7,837,164
Net equity in government business enterprises	**3,553,058**	3,401,681
Accumulated surplus	**78,447,475**	74,801,311

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout
Consolidated Schedule of Tangible Capital Assets
Year ended December 31, 2022

Schedule 2

	General					Infrastructure				Totals	
	Land and Land Improvements $	Buildings $	Machinery and Equipment $	Vehicles $	Library Collection $	Sanitary and Storm Sewer $	Roads $	Water Distribution $	Assets Under Construction $	2022 $	2021 $
COST											
Balance, beginning of year	**7,186,232**	**40,050,378**	**13,279,941**	**7,281,041**	**168,226**	**13,189,963**	**31,047,667**	**10,024,516**	**11,492,992**	**133,720,956**	130,912,712
Add											
Additions during the year	**176,157**	**36,720**	**-**	**348,611**	**-**	**-**	**109,986**	**-**	**4,089,239**	**4,760,713**	3,903,133
Less											
Disposals during the year	**30,926**	**(180)**	**-**	**64,981**	**-**	**-**	**-**	**-**	**-**	**95,727**	1,207,897
Write-down	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	113,008
Balance, end of year	**7,331,463**	**40,087,278**	**13,279,941**	**7,564,671**	**168,226**	**13,189,963**	**31,157,653**	**10,024,516**	**15,582,231**	**138,385,942**	133,720,956
ACCUMULATED AMORTIZATION											
Balance, beginning of year	**1,497,338**	**13,376,275**	**10,199,118**	**4,681,700**	**131,236**	**4,678,642**	**19,568,311**	**4,137,699**	**-**	**58,270,319**	54,486,385
Add											
Amortization during the year	**206,112**	**1,091,109**	**381,673**	**321,521**	**25,652**	**219,464**	**1,038,029**	**155,968**	**-**	**3,439,528**	3,331,493
Less											
Accumulated amortization on disposals	**30,926**	**(180)**	**-**	**64,981**	**-**	**-**	**-**	**-**	**-**	**95,727**	764,888
Write-down	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	1,217,329
Balance, end of year	**1,672,524**	**14,467,564**	**10,580,791**	**4,938,240**	**156,888**	**4,898,106**	**20,606,340**	**4,293,667**	**-**	**61,614,120**	58,270,319
Net book value of tangible capital assets, beginning of year	**5,688,894**	**26,674,103**	**3,080,823**	**2,599,341**	**36,990**	**8,511,321**	**11,479,356**	**5,886,817**	**11,492,992**	**75,450,637**	76,426,327
Net book value of tangible capital assets, end of year	**5,658,939**	**25,619,714**	**2,699,150**	**2,626,431**	**11,338**	**8,291,857**	**10,551,313**	**5,730,849**	**15,582,231**	**76,771,822**	75,450,637

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout

Schedule 3

Consolidated Schedule of Segment Disclosure

Year ended December 31, 2022

	General Government		Protection to Persons and Property		Transportation Services		Environmental Services		Health Services	
	2022	2021	**2022**	2021	**2022**	2021	**2022**	2021	**2022**	2021
	$	$	$	$	$	$	$	$	$	$
Revenues										
Taxation	**11,451,780**	11,422,413	**-**	-	**-**	-	**-**	-	**-**	-
Grants	**1,574,193**	3,955,189	**394,935**	11,526	**2,295,148**	1,414,265	**104,399**	71,496	**-**	-
User fees and service charges	**1,272,904**	1,008,037	**15,970**	5,851	**3,597,811**	3,145,128	**3,794,688**	3,706,599	**154,002**	135,408
Sale of aviation fuel	**-**	-	**-**	-	**11,729,016**	7,326,025	**-**	-	**-**	-
Other revenues	**685,587**	611,464	**122,242**	22,064	**10,898**	53,700	**13,546**	12,321	**10,879**	12,014
Interest income - general	**163,141**	31,728	**-**	-	**95,346**	14,166	**-**	-	**-**	-
	15,147,605	17,028,831	**533,147**	39,441	**17,728,219**	11,953,284	**3,912,633**	3,790,416	**164,881**	147,422
Expenses										
Salaries, wages and employee benefits	**2,227,604**	2,225,300	**457,788**	473,545	**2,836,683**	2,619,771	**987,327**	936,452	**81,103**	59,771
Long-term debt charges	**131,016**	136,380	**7,993**	9,091	**238,320**	252,858	**183,447**	205,980	**24,305**	27,646
Materials	**841,009**	839,847	**192,751**	187,709	**13,688,558**	8,862,240	**1,092,994**	1,060,727	**28,127**	34,163
Contracted services	**513,880**	421,685	**2,036,916**	1,745,706	**344,172**	361,706	**541,452**	501,527	**16,097**	15,097
Rent and financials	**12,933**	64,303	**-**	-	**20,215**	13,611	**50,917**	45,539	**33,798**	34,986
External transfers to others	**433,443**	1,500	**-**	-	**-**	-	**-**	-	**705,419**	658,948
Amortization	**39,151**	50,747	**103,621**	100,142	**2,036,523**	1,954,354	**835,247**	835,598	**35,215**	32,290
Write-off	**-**	-	**-**	-	**-**	836,866	**-**	267,455	**-**	-
	4,199,036	3,739,762	**2,799,069**	2,516,193	**19,164,471**	14,901,406	**3,691,384**	3,853,278	**924,064**	862,901
Net revenues (expenses) before undernoted item	**10,948,569**	13,289,069	**(2,265,922)**	(2,476,752)	**(1,436,252)**	(2,948,122)	**221,249**	(62,862)	**(759,183)**	(715,479)
Loss on disposal of tangible capital assets	**-**	(443,009)	**-**	-	**-**	-	**-**	-	**-**	-
Annual surplus (deficit)	**10,948,569**	12,846,060	**(2,265,922)**	(2,476,752)	**(1,436,252)**	(2,948,122)	**221,249**	(62,862)	**(759,183)**	(715,479)

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout

Consolidated Schedule of Segment Disclosure

Year ended December 31, 2022

Schedule 3 (continued)

	Social and Family Services		Social Housing		Recreation and Cultural Services		Planning and Development		Total	
	2022	2021	**2022**	2021	**2022**	2021	**2022**	2021	**2022**	2021
	$	$	$	$	$	$	$	$	$	$
Revenues										
Taxation	**-**	-	**-**	-	**-**	-	**-**	-	**11,451,780**	11,422,413
Grants	**210,746**	805,784	**-**	-	**809,016**	573,362	**-**	48,848	**5,388,437**	6,880,470
User fees and service charges	**50,894**	271,457	**-**	-	**414,950**	240,746	**11,700**	76,107	**9,312,919**	8,589,333
Sale of aviation fuel	**-**	-	**-**	-	**-**	-	**-**	-	**11,729,016**	7,326,025
Other revenues	**-**	24,397	**-**	-	**6,134**	4,249	**3,281**	23,530	**852,567**	763,739
Interest income - general	**-**	-	**-**	-	**-**	-	**-**	-	**258,487**	45,894
	261,640	1,101,638	**-**	-	**1,230,100**	818,357	**14,981**	148,485	**38,993,206**	35,027,874
Expenses										
Salaries, wages and employee benefits	**546,050**	1,416,198	**-**	-	**1,657,075**	1,384,408	**173,466**	249,423	**8,967,096**	9,364,868
Long-term debt charges	**-**	-	**-**	-	**11,622**	13,846	**-**	-	**596,703**	645,801
Materials	**24,910**	117,673	**-**	-	**479,607**	392,418	**84,319**	150,681	**16,432,275**	11,645,458
Contracted services	**-**	1,530	**-**	-	**129,264**	74,947	**68,091**	499,788	**3,649,872**	3,621,986
Rent and financials	**-**	-	**-**	-	**6,222**	3,872	**-**	-	**124,085**	162,311
External transfers to others	**654,077**	530,983	**344,546**	374,748	**-**	-	**-**	-	**2,137,485**	1,566,179
Amortization	**-**	-	**-**	-	**389,769**	358,364	**-**	-	**3,439,526**	3,331,495
Write-off	**-**	-	**-**	-	**-**	-	**-**	-	**-**	1,104,321
	1,225,037	2,066,384	**344,546**	374,748	**2,673,559**	2,227,855	**325,876**	899,892	**35,347,042**	31,442,419
Net revenues (expenses) before undernoted item	**(963,397)**	(964,746)	**(344,546)**	(374,748)	**(1,443,459)**	(1,409,498)	**(310,895)**	(751,407)	**3,646,164**	3,585,455
Loss on disposal of tangible capital assets	**-**	-	**-**	-	**-**	-	**-**	-	**-**	(443,009)
Annual surplus (deficit)	**(963,397)**	(964,746)	**(344,546)**	(374,748)	**(1,443,459)**	(1,409,498)	**(310,895)**	(751,407)	**3,646,164**	3,142,446

DRAFT FOR DISCUSSION

Financial Statements

The Corporation of the Municipality of Sioux Lookout

Trust Funds

December 31, 2022

DRAFT FOR DISCUSSION

Contents

	Page
Independent Auditor's Report	1 - 2
Statement of Financial Position	3
Statement of Operations And Accumulated Surplus	4
Statement of Changes In Net Financial Assets	5
Statement of Cash Flows	6
Notes to the Financial Statements	7

DRAFT FOR DISCUSSION

Independent Auditor's Report

DRAFT FOR DISCUSSION

To the Members of Council, Inhabitants and Ratepayers of
The Corporation of the Municipality of Sioux Lookout

Opinion
We have audited the financial statements of The Corporation of the Municipality of Sioux Lookout Trust Funds ("the Trust Funds"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of The Corporation of the Municipality of Sioux Lookout Trust Funds as at December 31, 2022, and its results of operations, its changes in its net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion
We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Funds in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Fund's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Funds or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Fund's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Fund's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Fund's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Funds to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DRAFT FOR DISCUSSION

Thunder Bay, Canada
Date

Chartered Professional Accountants
Licensed Public Accountants

The Corporation of the Municipality of Sioux Lookout
Trust Funds
Statement of Financial Position

As at December 31

	Cemetery Perpetual Care $	Elsie Cosco Memorial Scholarship Fund $	Mayfair Theatre Fund $	**2022** **Total** $	2021 Total $
FINANCIAL ASSETS					
Cash	**10,355**	**-**	**-**	**10,355**	10,081
Investments	**159,328**	**22,264**	**53,151**	**234,743**	230,273
Receivable from the Municipality of Sioux Lookout	**5,068**	**28,024**	**-**	**33,092**	5,070
	174,751	**50,288**	**53,151**	**278,190**	245,424
FINANCIAL LIABILITIES					
Repayable to the Municipality of Sioux Lookout	**-**	**-**	**28,487**	**28,487**	5,400
Accumulated surplus	**174,751**	**50,288**	**24,664**	**249,703**	240,024
	174,751	**50,288**	**53,151**	**278,190**	245,424

See accompanying notes to the financial statements.

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout
Trust Funds
Statement of Operations and Accumulated Surplus

Year ended December 31

	Cemetery Perpetual Care	Elsie Cosco Memorial Scholarship Fund	Mayfair Theatre Fund	**2022** Total	2021 Total
	$	$	$	$	$
REVENUES					
Sale of plots	**9,070**	**-**	**-**	**9,070**	14,533
Interest	**609**	**-**	**-**	**609**	60
Total revenues	**9,679**	**-**	**-**	**9,679**	14,593
EXPENSES	**-**	**-**	**-**	**-**	-
NET REVENUES	**9,679**	**-**	**-**	**9,679**	14,593
Annual surplus	**9,679**	**-**	**-**	**9,679**	14,593
Accumulated surplus, beginning of year	**165,072**	**50,288**	**24,664**	**240,024**	225,431
Net financial assets, end of year	**174,751**	**50,288**	**24,664**	**249,703**	240,024

See accompanying notes to the financial statements.

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout
Trust Funds
Statement of Changes in Net Financial Assets

Year ended December 31	**2022**	2021
	$	$
Annual surplus	**9,679**	14,593
Net financial assets, beginning of year	**240,024**	225,431
Net financial assets, end of year	**249,703**	240,024

See accompanying notes to the financial statements.

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout
Trust Funds
Statement of Cash Flows

Year ended December 31	**2022**	2021
	$	$
OPERATIONS		
Annual surplus	**9,679**	14,593
Net changes in non-cash working capital balances		
Increase in receivable to the Municipality of Sioux Lookout	**(28,022)**	(4,470)
Increase in payable to the Municipality of Sioux Lookout	**23,087**	-
Cash provided by operating transactions	**4,744**	10,123
INVESTING		
Increase in investments	**(4,470)**	(10,063)
Cash used in investing transactions	**(4,470)**	(10,063)
Increase in cash during year	**274**	60
Cash, beginning of year	**10,081**	10,021
Cash, end of year	**10,355**	10,081

See accompanying notes to the financial statements.

DRAFT FOR DISCUSSION

The Corporation of the Municipality of Sioux Lookout
Trust Funds
Notes to the Financial Statements
December 31, 2022

1. MANAGEMENT RESPONSIBILITY

The financial statements of the trust funds of the Corporation of the Municipality of Sioux Lookout are the responsibility of management and have been prepared in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of significant accounting policies is provided in Note 3. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods. Management maintains a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

2. NATURE OF BUSINESS

The Corporation of the Municipality of Sioux Lookout administers a perpetual care trust fund for the future care and maintenance of certain cemetery grounds.

The Elsie Cosco Memorial Scholarship Fund and the Mayfair Theatre Fund were established by restricted donations and are used to provide scholarships.

3. SIGNIFICANT ACCOUNTING POLICY

Basis of accounting

Revenues and expenses are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable, and expenses as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Cash and cash equivalents

Cash and cash equivalents include balances held at financial institutions and demand deposits.

Investments

Investments are recorded at cost plus accrued interest.

Revenue recognition

Capital receipts are recognized when received.

DRAFT FOR DISCUSSION

Financial Statements

Sioux Lookout Public Library Board

December 31, 2022

DRAFT FOR DISCUSSION

Contents

	Page
Independent Auditor's Report	1 - 2
Statement of Financial Position	3
Statement of Operations and Accumulated Surplus	4
Statement of Changes in Net Financial Assets (Debt)	5
Statement of Cash Flows	6
Notes to the Financial Statements	7 - 12

DRAFT FOR DISCUSSION

Independent Auditor's Report

DRAFT FOR DISCUSSION

To the Board Members, Members of Council, Inhabitants and Ratepayers of
Sioux Lookout Public Library Board

Opinion
We have audited the financial statements of the Sioux Lookout Public Library ("the Library"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, changes in net financial assets (debt) and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly in all material respects, the financial position of Sioux Lookout Public Library as at December 31, 2022, and its results of operations, its changes in its net financial assets (debt), and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion
We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Library in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Library's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Library or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Library's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Library's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Library to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DRAFT FOR DISCUSSION

Thunder Bay, Canada
Date

Chartered Professional Accountants
Licensed Public Accountants

Sioux Lookout Public Library Board
Statement of Financial Position

As at December 31	2022	2021
	$	$
FINANCIAL ASSETS		
Cash and cash equivalents	**9,384**	95,294
Accounts receivable	**6,777**	2,414
Total financial assets	**16,161**	97,708
LIABILITIES		
Accounts payable and accrued liabilities	**24,059**	53,782
Employee future benefits *[note 7]*	**6,400**	6,100
Total liabilities	**30,459**	59,882
NET FINANCIAL ASSETS (DEBT)	**(14,298)**	37,826
NON-FINANCIAL ASSETS		
Tangible capital assets - net *[note 2]*	**25,415**	53,320
Prepaid expenses	**1,028**	266
	26,443	53,586
Accumulated surplus *[note 3]*	**12,145**	91,412

See accompanying notes to the financial statements.

DRAFT FOR DISCUSSION

Sioux Lookout Public Library Board
Statement of Operations and Accumulated Surplus

Year ended December 31	**2022**	2022	2021
	Budget $ *[note 4]*	**Actual** $	Actual $
REVENUES			
Province of Ontario operating grant	**11,703**	**11,703**	11,703
Sioux Lookout operating subsidy	**305,000**	**305,000**	300,000
Other municipal provincial grants	**1,155**	**537**	6,100
Other	**9,090**	**10,219**	12,130
Total revenues	**326,948**	**327,459**	329,933
EXPENSES			
Amortization	**27,905**	**27,905**	31,959
Book purchases	**29,700**	**15,704**	20,348
Building maintenance	**13,865**	**11,917**	12,811
Furniture and equipment	**2,300**	**8,156**	15,541
Insurance	**5,600**	**6,231**	5,502
Miscellaneous	**4,870**	**16,461**	6,083
Periodicals and newspapers	**7,400**	**3,617**	7,587
Professional development	**2,160**	**528**	900
Salaries and benefits	**268,086**	**295,103**	242,137
Supplies	**10,600**	**8,202**	5,225
Utilities	**9,852**	**12,902**	11,113
Total expenses	**382,338**	**406,726**	359,206
Annual deficit	**(55,390)**	**(79,267)**	(29,273)
Accumulated surplus, beginning of year	**91,412**	**91,412**	120,685
Accumulated surplus, end of year	**36,022**	**12,145**	91,412

See accompanying notes to the financial statements.

DRAFT FOR DISCUSSION

Sioux Lookout Public Library Board
Statement of Changes in Net Financial Assets (Debt)

Year ended December 31	**2022**	2022	2021
	Budget	**Actual**	Actual
	$	$	$
	[note 4]		
Annual deficit	**(55,390)**	**(79,267)**	(29,273)
Amortization of tangible capital assets	**27,905**	**27,905**	31,959
Acquisition of prepaids	**-**	**(1,028)**	(266)
Use of prepaid expenses	**-**	**266**	311
Increase (decrease) in net financial assets	**(27,485)**	**(52,124)**	2,731
Net financial assets, beginning of year	**37,826**	**37,826**	35,095
Net financial assets (debt), end of year	**10,341**	**(14,298)**	37,826

See accompanying notes to the financial statements.

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Sioux Lookout Public Library Board
Statement of Cash Flows

Year ended December 31	2022	2021
	$	$
OPERATIONS		
Annual deficit	**(79,267)**	(29,273)
Non-cash charges		
Amortization of tangible capital assets	**27,905**	31,959
	(51,362)	2,686
Net change in non-cash working capital balances		
Decrease (increase) in accounts receivable	**(4,363)**	3,436
Decrease (increase) in prepaid expenses	**(762)**	45
Decrease in accounts payable and sick leave accrual	**(29,423)**	39,163
Increase (decrease) in deferred revenue	**-**	(25,500)
Cash provided by (used in) operating transactions	**(85,910)**	19,830
Increase (decrease) in cash and cash equivalents during year	**(85,910)**	19,830
Cash and cash equivalents, beginning of year	**95,294**	75,464
Cash and cash equivalents, end of year	**9,384**	95,294

See accompanying notes to the financial statements.

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NATURE OF OPERATIONS

The Sioux Lookout Public Library Board ("the Library) is dedicated to providing community access to local and global information resources that support lifelong learning, research and leisure activities.

MANAGEMENT RESPONSIBILITY

The financial statements of the Library are the responsibility of management and have been prepared in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of significant accounting policies is provided in Note 1. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management maintains a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Sioux Lookout Public Library Board are prepared by management in accordance with accounting policies generally accepted for the local government sector as prescribed by the Public Sector Accounting Board ("PSAB") of the CPA Canada. The more significant of these accounting policies are as follows:

Accrual accounting

The Library uses the accrual basis of accounting which recognizes the effect of transactions and events in the period in which the transactions and events occur, regardless of whether there has been a receipt or payment of cash or its equivalent. It recognizes a liability until the obligation or conditions underlying the liability is partly or wholly satisfied and recognizes an asset until the future economic benefit underlying the asset is partly or wholly used or lost.

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Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Tangible capital assets received as contributions are recorded at their fair value at the date of receipt. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Furniture	10 years
Library collection	3 to 10 years

Cash and cash equivalents

Cash and cash equivalents consist of cash on deposit and cash on hand.

Revenue recognition

User fees and other revenues are recognized when the services are performed or goods are delivered and there is reasonable assurance of collection.

Government transfers

Government transfers are transfers of monetary assets or tangible capital assets from a government to an individual, an organization or another government that are not the result of an exchange transaction, expected to be repaid in the future or expected to produce a direct financial return.

Government transfers are recognized in the financial statements as revenue when the transfers are authorized and all eligibility criteria have been met except when there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the transfer is recorded as a liability and recognized as revenue as the stipulations are met.

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Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. These estimates and assumptions are based on management's historical experience, best knowledge of current events and actions that the Sioux Lookout Public Library Board may undertake in the future. Significant accounting estimates include estimated useful lives of tangible capital assets, employee benefits payable and vested sick leave. Actual results could differ from those estimates.

Employee future benefits

Under the sick leave benefit plan, unused sick leave can accumulate. The Library recognizes these costs in the period in which the employees rendered the services.

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2. TANGIBLE CAPITAL ASSETS

	Furniture $	Library collection $	2022 Total $	2021 Total $
COST				
Balance, beginning of year	**22,525**	**168,225**	**190,750**	223,869
Add:				
Additions during the year	**-**	**-**	**-**	-
Less:				
Disposals during the year	**-**	**-**	**-**	33,119
Balance, end of year	**22,525**	**168,225**	**190,750**	190,750
ACCUMULATED AMORTIZATION				
Balance, beginning of year	**6,193**	**131,237**	**137,430**	138,590
Add:				
Amortization during the year	**2,253**	**25,652**	**27,905**	31,959
Less:				
Accumulated amortization on disposals	**-**	**-**	**-**	33,119
Balance, end of year	**8,446**	**156,889**	**165,335**	137,430
Net book value of tangible capital assets, beginning of year	**16,332**	**36,988**	**53,320**	85,279
Net book value of tangible capital assets, end of year	**14,079**	**11,336**	**25,415**	53,320

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3. ACCUMULATED SURPLUS

	2022 $	2021 $
General fund	**(6,989)**	420
Investment in tangible capital assets	**25,415**	53,320
Unfunded vest sick leave	**(6,400)**	(6,100)
Reserve fund	**119**	43,772
Accumulated surplus	**12,145**	91,412

4. BUDGET FIGURES

Canadian Public Sector Accounting Standards require a comparison of the results for the period with those originally planned on the same basis as that used for actual results. The fiscal plan in the Statement of Operations and Accumulated Surplus has been adjusted to be presented on a consistent basis as actual results. Below is a reconciliation of the figures from the approved fiscal plan to the fiscal plan per the financial statements:

	Approved 2022 Budget $	PSAB Adjustment $	PSAB Adjusted Budget $
Revenues	**355,433**	**(28,485)**	**326,948**
Expenses	**355,433**	**26,905**	**382,338**
Annual surplus (deficit)	**-**	**(55,390)**	**(55,390)**
Less:			
Transfers to reserve funds	**-**	**(1,000)**	**(1,000)**
Add:			
Transfers from reserve funds	**-**	**28,485**	**28,485**
Amortization of tangible capital assets	**-**	**27,905**	**27,905**
Increase in net financial assets	**-**	**-**	**-**

5. BANK INDEBTEDNESS

The Library has an unused credit facility of $20,000 that bears an interest rate of prime and is due on demand. The operating line of credit is secured by Council By-Laws.

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6. SEGMENT DISCLOSURE

The Library's operations are not considered diverse and operations are managed as one department, no segment disclosure has been provided.

7. EMPLOYEE FUTURE BENEFITS

	2022 $	2021 $
Vested and non-vested sick leave payable	**6,400**	6,100

Employee Future Benefits

The accrued benefit liability at December 31, 2022 was determined by an actuarial valuation prepared for the year ended December 31, 2019.

Actuarial assumptions

The accrued benefit obligations for employee future benefit plans as at December 31, 2022 are based on actuarial valuations for accounting purposes as at December 31, 2019. These actuarial valuations were based on assumptions about future events. These valuations take into account the plan changes outlined above and the economic assumptions used in these valuations are the Library's best estimates of expected rates of:

	2022 %	2021 %
Wage and salary escalation	**2.5**	2.5
Discount on accrued benefit obligations	**4.6**	2.9

DRAFT FOR DISCUSSION

REPORT

SIOUX LOOKOUT
Hub of the North

MEETING TYPE: Regular Council Meeting

To:	Council
From:	Jody Brinkman, Manager of Development Services
Date:	February 21, 2024
Subject:	EV Charging Stations
Report No.:	2024-45

TITLE: EV Charging Stations

RECOMMENDATION:

THAT Council directs staff to apply to the “Charged for Change” Program for the installation of four Electric Vehicle (EV) Charging Stations, and further;

THAT Council authorizes, if successful in receiving funding, to award the contract for the purchase, installation and software for the charging stations to RTE Energy Solutions Corporation.

PURPOSE:

To seek Council’s approval to apply for funding to install four electric vehicle charging stations.

BACKGROUND:

Earth Day Canada and Aviva Canada have partnered to develop the “Charged for Change” Program in order to provide funding for the installation of public EV charging stations in communities with limited or no access to EV infrastructure. Sioux Lookout meets the eligibility requirements for the program. Currently Sioux Lookout only has one EV charging station located at the Service Ontario parking lot. A maximum of $125,000 is available per community, a minimum of four (4) charging heads must be installed to be eligible. They must be a permanent installation, be a new EV charger, certified for use in Canada, be a standard level 2 charge and be able to communicate through wireless signal. The funding will cover 100% of the costs for the charger equipment and installation, up to a maximum of $125,000. The Municipality will initially be responsible for the cost to install, once installed and operational the Charged for Change program will reimburse the Municipality for all eligible costs associated with the project.

It is anticipated that the costs to install the minimum four charging heads will fall well below the maximum permitted amount. At the time of writing this report a quote for the equipment and installation was not ready. We should have this information at the Council meeting.

DISCUSSION:

Staff have been working with RTE Energy Solutions Corporation to obtain pricing to complete the installation and to confirm our eligibility for the program. The Municipality has worked with RTE in the past, they were the project manager/contractor for the LED streetlight project. The Municipality was satisfied with the work completed by RTE at that time. Similar to the LED streetlight project RTE would be the project manager/contractor for the installation of the four EV charging stations. All their costs are eligible under this program, the Municipality would utilize their software for each of the charging stations. The software offers detailed reporting capabilities, allowing the Municipality to track and monitor station performance and usage. The software also provides the ability for customers to pay using an app or credit card to charge their vehicle. This is a requirement for the funding, the cost for the software and cellular access is $50 per month for each charging station for a total of $200 per month. The first year is covered by the funding, following that these costs would be a Municipal responsibility. Customers will be charged based on the rates the Municipality sets, which will be in accordance with standards charging rates across Ontario. As electric vehicles become more prevalent there will be an opportunity to see some revenue from these charging stations.

Staff have determined that the most suitable location is the Municipal parking lot on Front Street. The lot located between The Hub Roastery and the Red Apple. There is hydro on the site already, it is in a visible, public location and meets the location requirements for the funding. The EV stations will become part of a data base of charging stations across Canada and will be easy to locate for electric vehicle owners.

RELATIONSHIP TO THE STRATEGIC PLAN:

Community Development

FINANCIAL IMPLICATIONS:

The Municipality will have to cover all costs initially. Once the project is completed then these costs will be reimbursed through the Charged for Change Program. The costs for the software will be covered through the funding for the first year. Following that there will be a monthly fee of $50 per charging station. Customers utilizing the charging stations will need to pay in order to charge their vehicle, as the usage increases there will be an opportunity for revenue.

ATTACHMENTS:

1. en-chargedforchange-application-guide-2023-24.pdf
2. en-chargedforchange-application-faqs-2023-24.pdf

Written By:
Jody Brinkman, Development Services Manager

Approved By:
Brian P. MacKinnon, CAO/Municipal Clerk



Charged for Change

Electric Vehicle Infrastructure Program

Application Guide

Last updated: October 2023

ABOUT

Earth Day Canada ("**Sponsor**") is proud to be able to offer this funding opportunity, the Charged for Change program ("**Program**"), to underserved Communities in Canada through the financial support of Aviva Canada Inc. ("**Aviva Canada**"). The purpose of this Program is to:

- accelerate the implementation of electric vehicle charging stations in underserved Communities across Canada; more particularly those Communities whose ratio of residents per charging head is greater than the provincial average (e. g. in Ontario, there are about 2,181 residents per charging heads, meaning that if a community has a ratio of 2,200 or 2,300 residents per charging head – or anything above these ratios, they are eligible). Each provincial ratio is available under the Definitions section of this Application Guide;

- provide funding for the installation of electric vehicle infrastructure in the foregoing underserved Communities for Projects that increase accessibility of electric vehicle charging stations in Public Places and On-Street Public Places, Multi-Unit Residential Buildings, and Workplaces (defined hereinbelow).

The overall budget for this Program shall be capped at seven hundred and fifty thousand Canadian dollars (CAD $750,000.00) per year, for a period of three (3) years, and shall only be distributed by the Sponsor to awardees selected by the Sponsor Selection Committee (defined hereinbelow), based on the number and quality of applications submitted, fulfilment of eligibility criteria, the entering of a Funding Agreement as well as any other conditions set forth in this Application Guide. There is therefore no certainty that your application will be accepted by the Sponsor, and more particularly the Sponsor Selection Committee.

For greater clarity, the Funding Agreement shall mean the form of a funding agreement entered into by the Sponsor and the Community selected by the Sponsor Selection Committee to receive the special grant or funds for the Project. The maximum amount of funding that any one selected Community can receive is one-hundred and twenty-five thousand Canadian dollars ($125,000.00 CAD), which shall be solely used to reimburse eligible expenses for the Project as set forth hereinbelow.

It is worth mentioning that only one (1) application per Community will be accepted, and not all Communities that apply for funding will receive funding. In this regard, please note that regional distribution will not be considered in the selection process.

DEFINITIONS

"**Community**" (or "**Communities**") shall mean a recognized municipality within Canada, as well as Indigenous communities located therein, with less than 100,000 residents and whose ratio of residents per charging head is greater than the provincial average (see Table 1 below for the provincial average number). For greater certainty, an Indigenous community shall mean an area populated primarily by Indigenous people with their own form of government.

Province / Territory	Residents per Charging Head
Nova Scotia	2,656
New Brunswick	2,203
Prince Edward Island	657
Newfoundland and Labrador	3,473
Quebec	1,073
Ontario	2,181
Manitoba	4,344
Saskatchewan	4,194
Alberta	3,984
British Columbia	1,231
Yukon	1,547
Northwest Territories	20,535
Nunavut	0[1]

Table 1: Provincial Average Number of Residents per Charging Head[2]

"**Multi-Unit Residential Buildings**" (hereinafter "**MURB**") are defined for the purposes of this program as a building with a minimum of three (3) dwelling units.

"**Project**" shall mean a work project relating to the implementation and installation of electric vehicle infrastructure, in particular electric vehicle charging stations, in Public Places and On-Street Public Places, Multi-Unit Residential Buildings, and Workplaces of an underserved Community.

"**Public Places and On-Street Public Places**" are defined as parking areas intended for public use and can be privately or publicly owned and operated. On-street and curbside charging infrastructure are considered a public place.

[1] The average number for Nunavut is zero because there are currently no charging stations in the territory and all Communities are eligible.

[2] This average was calculated using the population data from the Statistics Canada 2021 Census and the number of charging heads from Natural Resource Canada's Electric Charging and Alternative Fuelling Stations Locator as of August 2023.

"**Workplaces**" shall mean a workplace location or premises wherein employees perform their employment duties. Charging infrastructure can be installed in parking locations primarily used by the employees during working hours and depending on negotiations with the landowners, may be open to the public outside of working hours.

HOW TO APPLY

The application form ("**Application Form**") will be made available online on November 6th, 2023 and can be accessed from the following website address: https://www.aviva.ca/en/about-aviva/sustainability/charged-for-change/. Please thoroughly review the Application Form, and submit: (i) your responses to the questions contained on the online Application Form, (ii) the following supporting documents via email to chargedforchange@earthday.ca with subject line "[Community name] Supporting Documents":

- a detailed Project budget using the Project budget template available at https://www.aviva.ca/content/dam/aviva-public/ca/climate-change/en-chargedforchange-application-budget-template-2023-24.xlsx
- a quote from service contractors to substantiate the expected Project costs; and
- a list of the specific locations where electric vehicle chargers will be installed.

Please carefully review the application period outlined in the next section of this Application Guide. Applicants must submit their online Application Form prior to sending any supporting documents to the email address provided above.

Eligible and ineligible Project expenditures are further discussed below.

After submission of the Application Form, applicants will receive an email confirming receipt of their Application Form within five (5) business days.

APPLICATION PERIOD

Communities applying for the funding must submit their application during the following application window:

- from November 6th, 2023 (starting at 8:00 am EST) to February 22nd, 2024 (ending at 4:00 pm EST)

Applications will be accepted at any time throughout the foregoing application window and will only be considered by the Sponsor Selection Committee (defined below) during the selection period, which will occur between February 23rd and March 29th, 2024. Funding announcements of successful applicants will be made on the following schedule:

- February 23rd to March 29th, 2024 – application review process by the Sponsor Selection Committee;
- April 1st to 12th, 2024 – the Sponsor will contact successful applicant Communities; and
- Week of April 15th, 2024 – Public announcement of successful applicant Communities.

As mentioned above, only (1) application per Community will be accepted.

Any application submitted by a Community outside the above-mentioned application window or that is incomplete will not be considered by the Sponsor Selection Committee and will be refused.

ELIGIBLE AND INELIGABLE EXPENDITURES

Under this Program, eligible expenditures for an approved application must be directly related to, and necessary for, the implementation and installation of the Project, and will include:

- Salaries and benefits;
- Professional services (e.g. scientific, technical, management, contracting, engineering, construction, installation, testing and commissioning of equipment, training, marketing, data collection, logistics, maintenance, printing, and distribution);
- Capital expenses, including informatics and other equipment or infrastructure;
- License fees and permits;
- Costs associated with environmental assessments;
- GST and HST net of any tax rebate(s) to which the applicant may be entitled.

Ineligible expenditures for reimbursement under this Program shall include:

- In-kind costs;
- Land costs;
- Legal costs;
- Ongoing operating costs (e.g., electricity consumption, operation, maintenance, networking fees, subscription fees, etc.); and
- Costs incurred outside the eligible expenditure period which runs from April 22nd to March 31st of the calendar year following the year in which funding may be provided, including those for preparing this application.

PROGRAM ELIGIBILITY CRITERIA

To be considered for funding, the applicant must fulfill the following criteria:

(i) The Project must be located in Canada;
(ii) The applicant must be a Community as defined hereinabove;
(iii) The Community must have a higher number of residents per charging head ratio than the provincial average (see Table 1 for details);
(iv) A minimum of four (4) charging heads must be included in the Project;
(v) The applicant must be able to satisfy legal, insurance and other regulatory obligations with respect to the installation, use and maintenance of EV charging stations;
(vi) The applicant must be able to submit all Projects costs and fulfil its initial financial commitments as further discussed in this Application Guide;
(vii) All Project sites, in particular the electric vehicle charging stations, must be branded with Aviva Canada and Earth Day Canada branding;
(viii) The proposed Project is not subject to Environmental Assessment laws or regulations of any governmental authority, including but not limited to the Impact Assessment Act (S.C. 2019, c. 28, s. 1) or the Canadian Environmental Protection Act, 1999 (S.C. 1999, c. 33), and that the Project has no adverse effects on the Community, including any indigenous communities that may be situated near the Project site;
(ix) Use of EV charging stations that fulfill the following specifications:
- Be a permanent installation (mounted or fixed models);
- Be a new EV charger installation;
- Be certified for use in Canada;
- Be a standard level 2 charger;
- Be able to communicate through wireless signal on status and report on usage and/or other capabilities;
- Increase localized charging opportunities in one of the following spaces, including but not limited to (i) Public Places; (ii) On-Street; (iii) Multi Unit Residential Buildings (MURBs); and (iv) Workplaces, as defined above.

In light of the foregoing, not all Communities will be able to fulfill these requirements and therefore will be unable to receive funding.

PROGRAM SELECTION CRITERIA

Applications will be assessed by the Sponsor Selection Committee that consists of members from Aviva Canada, Earth Day Canada and independent experts in the space (hereinafter, "**Sponsor Selection Committee**"). Each application will be reviewed for

completeness and assessed against the Program eligibility criteria outlined in this Application Guide. It should be noted that the foregoing criteria may be weighted; meaning that one or more criteria may be afforded more weight (i.e., scored) than others, at the sole discretion of the Sponsor Selection Committee.

The Sponsor Selection Committee will complete selection of at least six (6) Community Project(s) between February 23rd and March 29th, 2024. An announcement of the successful Communities will be made by the Sponsor around April 22 (Earth Day) of each year, during the term of the Program.

Note that changes to the Project will not be able to be made after selection by the Sponsor Selection Committee, unless extreme circumstances are provided (subject to confirmation by the Sponsor). If any additional sites are added after the selection by the Sponsor Selection Committee, the costs associated with said site(s) will be incumbent on the selected Community.

For reimbursement, successful applicants must satisfy the Program eligibility criteria and provide supporting documentation to demonstrate Project completion as well as total costs incurred thereby to the Sponsor Selection Committee. Reimbursement will be issued by Earth Day Canada within sixty (60) days after receipt of the required information.

FUNDING

At least six (6) applications will be retained by the Sponsor Selection Committee. Successful recipients will be asked to sign a Funding Agreement (template available at the end of this Application Guide) with Earth Day Canada as referred to hereinabove. Eligible expenditures will be reimbursed from the time that a Funding Agreement is signed by Earth Day Canada and the selected Communities (i.e., recipients) until the Project completion date. Preference will be given to Communities that are expected to complete Projects by December 31st of the year of signing of the Funding Agreement. By way of example, if your Project is accepted by the Sponsor Selection Committee, and subject to the terms of the Funding Agreement, the Sponsor will reimburse up to a maximum of one-hundred and twenty-five thousand Canadian dollars ($125,000.00 CAD) of your Project costs, within sixty (60) days of: (i) Project completion and (ii) financial document submission, to the entire discretion and satisfaction of the Sponsor Selection Committee.

By way of example, to receive reimbursements under the Program, the following documents must be provided to the Sponsor:

- Evidence that each charging station is continually operational, which can include real-time data from chargers, servers, or the Cloud, and photographs of active users at the charging stations;

- Photographs of Project site(s) with Aviva Canada and Earth Day Canada branded and installed electric vehicle charger(s), including the address and the date the photograph was taken;
- All documents supporting the Applicant's request for reimbursement, including proof of payment, receipts, timesheets for any salary costs, and invoices with a list of all eligible expenditures related to the purchase and installation of the charging station(s), etc.; and
- Any other documentation that Earth Day Canada and/or Aviva Canada may require to support the reimbursement claim.

BRANDING

Accepted Projects funded through the Program must have Aviva Canada and Earth Day Canada branding affixed on the electric vehicle charging stations, in accordance with Aviva Canada and Earth Day Canada branding policies, as further duly authorized thereby.

DATA SHARING

In submitting your application, you understand that all your responses provided therein will be shared with the members of the Sponsor Selection Committee in order to assess your application, to administer and improve the Program and experience, as well as to facilitate statistical analyses, and to determine if you will receive funding, based on the eligibility criteria set forth hereinabove. Your application will not be shared with or accessed by any third-party without your prior written consent.

Your application, including any personal information contained therein, shall be retained for a maximum of three (3) years upon completion of the Project, such for audit purposes, after which all responses contained within the Application Form, including confidential information, shall be destroyed.

Earth Day Canada reserves the right to access and use aggregated information or data collected from the applicant and electric vehicle charging stations in a form that is not personally identifiable for purposes of benchmarking, research, and analysis, as well as to better support those participating in the Charged for Change Program, and to extract key project learnings to support others in the future, and which can be shared with Aviva Canada.



Charged for Change

Electric Vehicle Infrastructure Program

Frequently Asked Questions

Last updated: October 2023

Content

1. When is the application period? 3

2. I am a community located in a province/territory that is NOT Ontario. Can I still apply to the program? 3

3. What are the eligibility criteria to apply? 3

4. What is the average ratio of residents per charging head in my province/territory? 4

5. How is a "public electric vehicle charging station" defined for this program? 4

6. When will the selected communities be announced? 5

7. How much funding is available per community? 5

8. When will the selected communities receive the funding? 5

9. Can the electric vehicle charging stations be installed anywhere in the community? 5

10. A project is under way in my community that will make the ratio of residents per charging heads go below the provincial average. Am I still eligible? 6

11. Will there be information sessions or webinars about the program? 6

1. When is the application period?

The application period is open from November 6th, 2023 at 8am EST to February 22nd, 2024 at 4pm EST.

2. I am a community located in a province/territory that is NOT Ontario. Can I still apply to the program?

Yes. For the 2023-2024 application period, communities meeting the eligibility criteria located across Canada are eligible to apply.

3. What are the eligibility criteria to apply?

To be considered for funding, the applicant must fulfill the following criteria:

- The project must be located in Canada;
- The applicant must be a municipality or an Indigenous community with less than 100,000 residents;
- The Community must have a higher number of residents per charging head ratio than the provincial average (see Question 4 for more details);
- A minimum of four (4) charging heads must be included in the Project;
- The applicant must be able to satisfy legal, insurance and other regulatory obligations with respect to the installation, use and maintenance of EV charging stations;
- The applicant must be able to submit all projects costs and fulfil its initial financial commitments as further discussed in the Application Guide;
- All project sites, in particular the electric vehicle charging stations, must be branded with Aviva Canada and Earth Day Canada branding;
- The proposed project is not subject to Environmental Assessment laws or regulations of any governmental authority, including but not limited to the Impact Assessment Act (S.C. 2019, c. 28, s. 1) or the Canadian Environmental Protection Act, 1999 (S.C. 1999, c. 33), and that the project has no adverse effects on the community, including any Indigenous communities that may be situated near the project site;
- Use of EV charging stations that fulfill the following specifications:
    - Be a permanent installation (mounted or fixed models);
    - Be a new EV charger installation;
    - Be certified for use in Canada;
    - Be a standard level 2 charger;
    - Be able to communicate through wireless signal on status and report on usage and/or other capabilities;

- Increase localized charging opportunities in one of the following spaces, including but not limited to (i) Public Places; (ii) On-Street; (iii) Multi Unit Residential Buildings (MURBs); and (iv) Workplaces, as defined in the Application Guide.

4. What is the average ratio of residents per charging head in my province/territory?

Below is a table with all the average ratios of residents per charging heads per province/territory. For example, in Ontario, there are about 2,181 residents per charging heads, meaning that if a community has a ratio of 2,200 or 2,300 residents per charging head – or anything above these ratios, they are eligible.

Province / Territory	Residents per Charging Head
Nova Scotia	2,656
New Brunswick	2,203
Prince Edward Island	657
Newfoundland and Labrador	3,473
Quebec	1,073
Ontario	2,181
Manitoba	4,344
Saskatchewan	4,194
Alberta	3,984
British Columbia	1,231
Yukon	1,547
Northwest Territories	20,535
Nunavut	0[1]

Table 1: Provincial Average Number of Residents per Charging Head[2]

5. How is a "public electric vehicle charging station" defined for this program?

For the purposes of this program, a "public electric vehicle charging station" is a charging station that is made available to the general public to use, regardless of the fact that it is publicly or privately owned / that it is built on publicly or privately owned land.

[1] The average number for Nunavut is zero because there are currently no charging stations in the territory and all Communities are eligible.

[2] This average was calculated using the population data from the Statistics Canada 2021 Census and the number of charging heads from Natural Resource Canada's Electric Charging and Alternative Fuelling Stations Locator as of August 2023.

Electric vehicle charging stations that are accessible through paid parking or through purchase of services or goods are not considered as public charging stations.

6. When will the selected communities be announced?

The selected communities will be directly contacted by Earth Day Canada after the Evaluation and Selection Committee deliberations.

A public announcement will then be made during the week of April 15th on the Earth Day Canada and Aviva Canada websites, as well as social media.

7. How much funding is available per community?

A funding of maximum $125,000 CAD is available per community. This funding will cover 100% of the costs for the charger equipment and installation.

8. When will the selected communities receive the funding?

Eligible expenditures will be reimbursed from the time that a Funding Agreement is signed by Earth Day Canada and the selected Communities (i.e., recipients) until the Project completion date.

The selected communities must have the capacity to pay any upfront project costs where applicable and will need to submit supporting documents to receive the funding.

A list of eligible expenditures is available in the Application Guide.

9. Can the electric vehicle charging stations be installed anywhere in the community?

The purpose of the program is to increase accessibility to electric vehicle charging stations in underserved communities.

To that effect, the following locations are to be prioritised as project sites:

- Public Places
- On-Street
- Multi-Unit Residential Buildings (MURBs)
- Workplaces

For further definition of these locations, please refer to the Application Guide.

10. A project is under way in my community that will make the ratio of residents per charging heads go below the provincial average. Am I still eligible?

The ratio of residents per charging heads is calculated by the number of EV charging stations that are active and available to the general public to use until the application deadline of February 22nd, 2024.

11. Will there be information sessions or webinars about the program?

2 information sessions are scheduled throughout the application period, on Tuesday, November 21st at 12pm EST and on Tuesday, January 23rd at 12pm EST.

Links to register are available here and a recording will be made available online for those who cannot attend.

For any other questions related to the Charged for Change program, please email chargedforchange@earthday.ca.

REPORT

MEETING TYPE: Regular Council Meeting

To:	Council
From:	Carly Collins, Treasurer
Date:	February 21, 2024
Subject:	Infrastructure Ontario Financing of Capital Works: Wellington Street and First Avenue Project
Report No.:	2024-46

TITLE: Infrastructure Ontario Financing of Capital Works: Wellington Street and First Avenue Project

RECOMMENDATION:

THAT Council authorizes the passing of By-law No. 17-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $610,932 towards the costs of the Wellington Street and First Avenue Project.

PURPOSE:

The purpose of this report and by-law is for Council to authorize the submission of an application to Infrastructure Ontario for financing for the Wellington Street and First Avenue Project.

BACKGROUND:

In July 2023, Council approved to proceed with Infrastructure Ontario for the application of applying to financing in the amount of $610,932. At this time, the interest rate presented was 4.78%. The current interest rate now with IO is 4.73%, which has very little change to what was presented to Council in July.

DISCUSSION:

In order to have the application executed IO requires that the By-laws must be passed to authorize the submission of the applications. The reason for the delay with the application is that IO required the Municipality to have completed the 2022 Financial Statements and the 2022 Financial Information Return submitted to Ministry of Municipal Affairs and Housing.

Once the 2022 Financial Statements are approved, the application will be submitted for review.

RELATIONSHIP TO THE STRATEGIC PLAN:

Operational Excellence

FINANCIAL IMPLICATIONS:

Staff are recommending IO Serial monthly payments. The debenture required is $48,263 in payments each year which are covered through taxation. Payments have been placed in the 2024 Operating Budget.

ATTACHMENTS:

1. Long Term Borrowing - By-law 17-24 (FINAL).pdf

Written By:
Carly Collins, Treasurer

Approved By:
Brian P. MacKinnon, CAO/Municipal Clerk

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THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

BY-LAW NUMBER 17-24

A BY-LAW TO APPROVE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC") FOR THE LONG-TERM FINANCING OF CERTAIN CAPITAL WORK(S) OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT (THE "MUNICIPALITY"); AND TO AUTHORIZE THE ENTERING INTO OF A RATE OFFER LETTER AGREEMENT PURSUANT TO WHICH THE MUNICIPALITY WILL ISSUE DEBENTURES TO OILC

WHEREAS the *Municipal Act*, *2001* (Ontario), as amended, (the "**Act**") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ("**Schedule "A"**) authorizing the capital work(s) described in column (2) of Schedule "A" ("**Capital Work(s)**") in the amount of the respective estimated expenditure set out in column (3) of Schedule "A" , subject in each case to approval by OILC of the long-term financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the "**Regulation**"), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the "**Updated Limit"**), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule "A" (the "**Authorized Expenditure**" for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other

way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC, substantially in the form of Schedule "B" hereto and forming part of this By-law (the "**Application**");

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

AND WHEREAS at least five (5) business days prior to the passing of the debenture by-law in connection with the issue of Debentures as defined below, OILC will provide the Municipality with a rate offer letter agreement substantially in the form as provided to the Municipality on or prior to the date of this By-law (the "**Rate Offer Letter Agreement**");

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF SIOUX LOOKOUT ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the long-term financing of the Capital Work(s) in the maximum principal amount of $610,932, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.

2. The Mayor and the Treasurer are hereby authorized to execute and deliver for and on behalf of the Municipality the Rate Offer Letter Agreement under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.

3. Subject to the terms and conditions of the Rate Offer Letter Agreement, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Rate Offer Letter Agreement (the "**Debentures**"); provided that the principal

amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures (the "**Obligations**") and to pay such amounts to OILC from the Consolidated Revenue Fund.

5. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under the Debentures issued pursuant to the Rate Offer Letter Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.

6. (a) The Mayor and the Treasurer are hereby authorized to execute and deliver the Rate Offer Letter Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the terms and conditions that apply to the Municipality as set out in the Rate Offer Letter Agreement and to perform the Obligations of the Municipality under the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.

   (b) The money realized in respect of the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.

7. This By-law takes effect on the day of passing.

ENACTED AND PASSED this 21 day of February, A.D. 2024.

_____ _____

Douglas Lawrance
Mayor

Brian P. MacKinnon
Clerk

Schedule "A"
to By-Law Number 17-24
(Capital Work(s))

(1)	(2)	(3)	(4)
By-Law Number	**Description of Capital Work**	**Estimated Expenditure**	**Loan Amount**
	Wellington St and First Avenue Project	$610,932	$610,932

Schedule “B”
to By-Law Number 17-24

Please insert the OILC Application into Schedule “B”.

REPORT

MEETING TYPE: Regular Council Meeting

To:	Council
From:	Carly Collins, Treasurer
Date:	February 21, 2024
Subject:	Ontario Trillium Foundation Funding Application: Fitness Centre
Report No.:	2024-47

TITLE: Ontario Trillium Foundation Funding Application: Fitness Centre

RECOMMENDATION:

THAT Council authorizes and directs Staff to apply for funding under the Ontario Trillium Foundation (OTF) for the enhancements to the Fitness Centre totaling $200,000; and further

THAT Council authorizes the transfer funds from the Infrastructure Reserve Fund to support any cost overruns for this project.

PURPOSE:

The purpose of this report is to seek Council's approval to apply to the Ontario Trillium Foundation for 100% funding to support enhancements to the Fitness Centre and to request the use of the Infrastructure Reserve Fund to support any cost overruns.

BACKGROUND:

In 2023, Council approved Staff to replace the gymnasium floor as the current floor covering is approximately 40 years old. It is starting to lift up in areas and is splitting at the seams. The estimated costs at the time was approximately $80,000. After multiple meetings with Staff, it was determined that additional work would be needed on the gymnasium flooring and the walls. Work is also required on the Weight Room and Cardio Room flooring as the current flooring is now starting to split in areas as well.

The project now aims to enhance the overall functionality and safety of the facility. The new flooring will include painted lines for a variety of activities such as volleyball, badminton, pickle ball etc. The installation of 8" high, 2" thick high-density foam wrapped around the gymnasium walls is paramount to prevent injuries and create a secure environment for various activities. Similar flooring is currently being investigated for the other two rooms as well.

In the 2024 Budget, Staff are requesting additional funding to support the purchase of new

equipment within the Weight Room and Cardio Room. Currently those expenses will be supported through Municipal Accommodation Tax.

If the funding is approved, Staff may be able to secure additional equipment for both the cardio room and weight room as costs can be covered through this funding.

DISCUSSION:

Staff have issued a Request for Quotation for the gymnasium floor which is scheduled to close on February 23rd. Currently the project start date is to commence after July 10th and must be completed no later than August 9th. This will be in line with the funding application which states that the project cannot start until after July 9th. The application must be submitted before March 6th and will cover 100% of the project costs up to $200,000.

RELATIONSHIP TO THE STRATEGIC PLAN:

Operational Excellence – Maintain long-term financial plans that ensure the sustainability of the Municipality's finances.

FINANCIAL IMPLICATIONS:

If the funding is not approved, Staff are requesting to use funds from the Infrastructure Reserve Fund to support this project enhancement.

Written By:
Carly Collins, Treasurer

Approved By:
Brian P. MacKinnon, CAO/Municipal Clerk

REPORT

MEETING TYPE: Regular Council Meeting

To:	Council
From:	Carly Collins, Treasurer
Date:	February 21, 2024
Subject:	Infrastructure Ontario (IO) Financing of Capital Works: Eighth Avenue Infrastructure Project
Report No.:	2024-48

TITLE: Infrastructure Ontario (IO) Financing of Capital Works: Eighth Avenue Infrastructure Project

RECOMMENDATION:

THAT Council authorizes the passing of By-law No. 21-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $865,257 towards the costs of the Eighth Avenue Infrastructure Project.

PURPOSE:

The purpose of this report and by-law is for Council to authorize the submission of an application to Infrastructure Ontario for financing towards the Eighth Avenue Infrastructure Project.

BACKGROUND:

In 2019, Council approved the Eighth Avenue Infrastructure Project. The project included the following:

Reconstruction of Eighth Avenue from Front Street to Prince Street which included new watermain and stormwater management infrastructure and reconstruction of all surface works including new road sub-base and base, new road surfacing, new concrete curb and gutter, and new sidewalk.

Project benefits included:

- Replacement of 360 linear metres of existing avenue surface treatment with asphalt

- Replacement of 300 linear metres of concrete sidewalk
- Installation of 230 linear metres of new watermain to provide required fire flows to the west ends of Queen and Prince street
- Installation of 130 linear metres of new stormwater piping and nine (9) new stormwater catchments.
- Construction of 770 linear metres of new concrete curb and gutter

The project was fully completed in 2022 and attached is the completed project breakdown. The project came in slightly over budget by $48,943.

DISCUSSION:

In order to have the application executed IO requires that a By-law must be passed to authorize the submission of the applications. The reason for the delay with the application is that IO required the Municipality to have completed the 2022 Financial Statements and the 2022 Financial Information Return submitted to Ministry of Municipal Affairs and Housing.

RELATIONSHIP TO THE STRATEGIC PLAN:

Operational Excellence

FINANCIAL IMPLICATIONS:

Staff are recommending IO Serial monthly payments. The debenture required is $44,453 in payments each year which are covered 75% through taxation and 25% through user fees. Payments have been placed in the 2024 Operating Budget.

ATTACHMENTS:

1. 8th Avenue Workbook - Completed.pdf
2. Long Term Borrowing - By-law 21-24 (002).pdf

Written By:
Carly Collins, Treasurer

Approved By:
Brian P. MacKinnon, CAO/Municipal Clerk

8th Avenue Project

fully completed

Category	Contractor	Invoice Section #	Original Contract Totals & Estimates	Actual Costs - 2022	Actual Costs - 2021	Actual Costs - 2020	Actual Costs - 2019	Total Project Cost	Variance
Phase 1 - 8th Avenue Construction			$1,323,916.94		$1,373,492.17			$1,373,492.17	
Watermain Rehab & Abandonment	Makkinga	Section B	$185,729.30		$211,926.56			$211,926.56	$26,197.26
Storm Sewers		Section C	$131,941.00		$134,892.38			$134,892.38	$2,951.38
Sanitary Sewers		Section D	$94,549.29		$98,901.17			$98,901.17	$4,351.88
Road and Surface Works		Section E	$909,153.35		$912,615.73			$912,615.73	$3,462.38
Traffic Signage		Section F	$2,544.00		$2,539.60			$2,539.60	($4.40)
Provisional Pricing		Section G	$0.00		$12,616.73			$12,616.73	$12,616.73
Project Management			$197,597.57	$4,604.64	$151,393.44	$20,339.03	$21,260.46	$197,597.57	
		Part 1 - Design & Tender	$41,599.49			$20,339.03	$21,260.46	$41,599.49	$0.00
		Part 2 - Contract Admin	$155,998.08	$4,604.64	$151,393.44			$155,998.08	$0.00
General Administration & Signage			$174,658.83		$160,612.10	$4,770.19		$165,382.29	
General Requirements	Makkinga	Section A	$174,658.83		$160,612.10	$4,770.19		$165,382.29	($9,276.54)
Change Orders					$8,644.80			$8,644.80	
Change Orders	Makkinga	01 - Box Insulation							
	Makkinga	02 - Field Drains			$1,371.38			$1,371.38	$1,371.38
	Makkinga	03 - Bedrock Removal			$4,469.70			$4,469.70	$4,469.70
	Makkinga	04 - Pavement Markings			$2,803.72			$2,803.72	$2,803.72
Total			**$1,696,173.34**	**$4,604.64**	**$1,694,142.51**	**$25,109.22**	**$21,260.46**	**$1,745,116.83**	$48,943.49

Current Situation		**Municipal Contribution Long Term Debt**	
OCIF	$223,983		
Federal Gas Tax Reserve	$334,404		
Additional Federal Gas Tax	$321,473	Water & Sewer	$865,257
Municipality - Long Term Debt	$865,257	Taxation	

GL Account (2019, 2020) - **5-2-331-6591-3161**

GL Account (2021, 2022) - **5-2-331-6591-3163**

OCIF Claims	$223,983.00
Federal Gas Tax Allocation	$655,877.00
	$879,860.00

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THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

BY-LAW NUMBER 21-24

A BY-LAW TO APPROVE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC") FOR THE LONG-TERM FINANCING OF CERTAIN CAPITAL WORK(S) OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT (THE "MUNICIPALITY"); AND TO AUTHORIZE THE ENTERING INTO OF A RATE OFFER LETTER AGREEMENT PURSUANT TO WHICH THE MUNICIPALITY WILL ISSUE DEBENTURES TO OILC

WHEREAS the *Municipal Act*, *2001* (Ontario), as amended, (the "**Act**") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ("**Schedule "A"**) authorizing the capital work(s) described in column (2) of Schedule "A" ("**Capital Work(s)**") in the amount of the respective estimated expenditure set out in column (3) of Schedule "A" , subject in each case to approval by OILC of the long-term financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the "**Regulation**"), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the "**Updated Limit"**), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule "A" (the "**Authorized Expenditure**" for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other

way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC, substantially in the form of Schedule "B" hereto and forming part of this By-law (the "**Application**");

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

AND WHEREAS at least five (5) business days prior to the passing of the debenture by-law in connection with the issue of Debentures as defined below, OILC will provide the Municipality with a rate offer letter agreement substantially in the form as provided to the Municipality on or prior to the date of this By-law (the "**Rate Offer Letter Agreement**");

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF SIOUX LOOKOUT ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the long-term financing of the Capital Work(s) in the maximum principal amount of $865,257, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.

2. The Mayor and the Treasurer are hereby authorized to execute and deliver for and on behalf of the Municipality the Rate Offer Letter Agreement under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.

3. Subject to the terms and conditions of the Rate Offer Letter Agreement, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Rate Offer Letter Agreement (the "**Debentures**"); provided that the principal

amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures (the "**Obligations**") and to pay such amounts to OILC from the Consolidated Revenue Fund.

5. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under the Debentures issued pursuant to the Rate Offer Letter Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.

6. (a) The Mayor and the Treasurer are hereby authorized to execute and deliver the Rate Offer Letter Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the terms and conditions that apply to the Municipality as set out in the Rate Offer Letter Agreement and to perform the Obligations of the Municipality under the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.

(b) The money realized in respect of the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.

7. This By-law takes effect on the day of passing.

ENACTED AND PASSED this 21 day of February, A.D. 2024.

_____ _____

Douglas Lawrance
Mayor

Brian P. MacKinnon
Clerk

Schedule "A"
to By-Law Number 21-24
(Capital Work(s))

(1)	(2)	(3)	(4)
By-Law Number	**Description of Capital Work**	**Estimated Expenditure**	**Loan Amount**
21-24	8th Avenue Infrastructure Project	$865,257	$865,257

Schedule “B”
to By-Law Number 21-24

Please insert the OILC Application into Schedule “B”.

REPORT

MEETING TYPE: Regular Council Meeting

To:	Council
From:	Carly Collins, Treasurer
Date:	February 21, 2024
Subject:	Infrastructure Ontario - Financing of Ongoing Capital Works: Hillcrest Development Project, Bigwood Service Extension Project, Third Avenue and Front Street Project
Report No.:	2024-50

TITLE: Infrastructure Ontario - Financing of Ongoing Capital Works: Hillcrest Development Project, Bigwood Service Extension Project, Third Avenue and Front Street Project

RECOMMENDATION:

THAT Council authorizes the passing of By-law No. 18-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $1,702,000 towards the costs of the Bigwood Service Extension Project; and further

THAT Council authorizes the passing of By-law No. 19-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $8,636,194 towards the costs of the Hillcrest Development Project; and further

THAT Council authorizes the passing of By-law No. 20-24, Being a By-law of The Corporation of the Municipality of Sioux Lookout to authorize the submission of an application to Infrastructure Ontario (IO) for financing in the amount of $2,613,857 towards the costs of the Third Avenue and Front Street Project.

PURPOSE:

The purpose of this report and by-laws is for Council to authorize the submission of an application to Infrastructure Ontario for financing towards the following projects:

1. Hillcrest Development Project
2. Bigwood Service Extension Project
3. Third Avenue and Front Street Intersection Project

BACKGROUND:

In 2022, Council awarded the Contract for the Bigwood Service Extension Project. The estimated project breakdown with current change orders is as follows:

Project Expenses:

Project Consultants	$ 757,183
Construction	$ 4,387,527
Contingency	$ 100,000
Total Estimated Costs	**$5,244,710**

Revenue Sources:

FedNor	($ 975,000)
NOHFC	($ 975,000)
Utilities Reserve	($ 548,710)
Airport Improvement Fee	($ 879,000)
Land Development Reserve	($ 165,000)
Long Term Debt	($ 1,702,000)
Total Funding Sources	**($ 5,244,710)**

As of February 12, 2024, the Municipality has spent $4,549,134 on the project.

In 2022, Council awarded the Contracts for the Hillcrest Development Project. The estimated project breakdown with current change orders is as follows:

Project Expenses:

Project Consultants	$ 400,393
Construction	$ 8,699,815
Contingency	$ 1,200,000
Total Estimated Costs	**$10,300,208**

Revenue Sources:

FedNor	($ 664,014)
NOHFC	($ 1,000,000)
Long Term Debt	($ 8,636,194)
Total Funding Sources	**($10,300,208)**

As of February 12, 2024, the Municipality has spent $4,481,996 on the project.

On May 17, 2023, awarded the Contract to Bay City Contractors Inc. for the Front Street and First Avenue infrastructure project. The estimated project breakdown with current change orders is as follows:

Project Expenses:

Project Consultants	$ 280,654
Construction	$3,551,516
Contingency	$ 268,000
Total Estimated Costs	**$4,100,170**

Revenue Sources:

2023 Federal Gas Tax	($ 334,000)
OCIF – Formula Funding	($ 497,313)
Utilities Reserve	($ 55,000)
Roads Reserve	($ 600,000)
Long Term Debt	($ 2,613,857)
Total Funding Sources	**($ 4,100,170)**

As of February 12, 2024, the Municipality has spent $1,595,985 on the project

DISCUSSION:

Staff is seeking Council's authorization to submit applications to Infrastructure Ontario (IO) to provide financing during the construction period of the projects. Once each project has been completed, the construction loan will be converted to a long-term debenture.
The Construction Loan gives flexibility of requesting advances to ensure the Municipality has sufficient cashflow until the funds are received from the supporting funding agencies and until the project is completed.
As such, the applications consist of the following:

1. Rate of 4.73% over 25 years for the Hillcrest Development Project. Total construction finance request of $8,636,194

2. Rate of 4.73% over 25 years for the Bigwood Service Extension Project. Total construction financing request of $1,702,000

3. Rate of 4.73% over 25 years for the Third Avenue and Front Street Project. Total construction financing request of $2,613,857.

In order to have the application submitted, IO requires that a By-law for each project must be passed to authorize the submission of
the application.

RELATIONSHIP TO THE STRATEGIC PLAN:

Operational Excellence

FINANCIAL IMPLICATIONS:

Staff are seeking Council's authorization to apply for the construction loan to support each project. By not approving the applications, the Municipality will not have sufficient cashflow to support the projects. Interest paid on each loan draw have been estimated and have been

placed within the 2024 Operating Budget.

ATTACHMENTS:

1. General Borrowing - Ongoing Capital Works Borrowing By-law 18-24 (FINAL).pdf
2. General Borrowing - Ongoing Capital Works Borrowing By-law 19-24 (FINAL).pdf
3. General Borrowing - Ongoing Capital Works Borrowing By-law 20-24 (FINAL).pdf

Written By:
Carly Collins, Treasurer

Approved By:
Brian P. MacKinnon, CAO/Municipal Clerk

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Single-tier/County/Region's purposes
(Ongoing Capital Work(s) Borrowing By-law)

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

BY-LAW NUMBER 18-24

A BY-LAW TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC") FOR FINANCING OF CERTAIN ONGOING CAPITAL WORK(S) OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT (THE "MUNICIPALITY"); TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET EXPENDITURES IN CONNECTION WITH SUCH CAPITAL WORK(S); AND TO AUTHORIZE LONG-TERM BORROWING FOR SUCH CAPITAL WORK(S) THROUGH THE ISSUE OF DEBENTURES TO OILC

WHEREAS the *Municipal Act*, *2001* (Ontario), as amended, (the "**Act**") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ("**Schedule "A"**) authorizing the capital work(s) described in column (2) of Schedule "A" ("**Capital Work(s)**") in the amount of the respective estimated expenditure set out in column (3) of Schedule "A" , subject in each case to approval by OILC of the financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the "**Regulation**"), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the "**Updated Limit"**), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule "A" (the "**Authorized Expenditure**" for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

AND WHEREAS subsection 405 (1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if,

the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining temporary and long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be (the "**Application**") to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of $1,702,000 substantially in the form of Schedule "B" hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.

2. The Mayor and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a "**Financing Agreement**") with OILC that provides for temporary and long-term borrowing from OILC under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.

3. The Mayor and/or the Treasurer are hereby authorized, pending the substantial completion of the Capital Work or of each Capital Work, as the case may be, or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement which

Financing Agreement provides that the information contained in the Record, as defined in the Financing Agreement, in respect of such temporary borrowings shall be deemed final, conclusive and binding on the Municipality, and on such other terms and conditions as such authorized officials may agree; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

4. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the "**Debentures**"); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

5. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under any outstanding temporary borrowing and/or the Debentures, as the case may be (the "**Obligations**") and to pay such amounts to OILC from the Consolidated Revenue Fund.

6. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under any outstanding temporary borrowing and/or any Debenture outstanding pursuant to the Financing Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.

7. (a) The Mayor and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement, to request and receive any temporary borrowing and to issue the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.

(b) The money realized in respect of any temporary borrowing for the Capital Work(s) and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to any such temporary borrowing and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.

8. This By-law takes effect on the day of passing.

ENACTED AND PASSED this 21 day of February, A.D. 2024.

_____	_____
Douglas Lawrance	Brian P. MacKinnon
Mayor	Clerk

Schedule "A"
to By-Law Number 18-24
(Ongoing Capital Work(s))

(1)	(2)	(3)	(4)
By-Law Number	**Description of Capital Work**	**Estimated Expenditure**	**Loan Amount**
18-24	Bigwood Service Extension Project	$1,702,000	$1,702,000

Schedule “B”
to By-Law Number 18-24

Please insert the OILC Application into Schedule “B”.

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Single-tier/County/Region's purposes
(Ongoing Capital Work(s) Borrowing By-law)

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

BY-LAW NUMBER 19-24

A BY-LAW TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC") FOR FINANCING OF CERTAIN ONGOING CAPITAL WORK(S) OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT (THE "MUNICIPALITY"); TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET EXPENDITURES IN CONNECTION WITH SUCH CAPITAL WORK(S); AND TO AUTHORIZE LONG-TERM BORROWING FOR SUCH CAPITAL WORK(S) THROUGH THE ISSUE OF DEBENTURES TO OILC

WHEREAS the *Municipal Act*, *2001* (Ontario), as amended, (the "**Act**") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ("**Schedule "A"**") authorizing the capital work(s) described in column (2) of Schedule "A" ("**Capital Work(s)**") in the amount of the respective estimated expenditure set out in column (3) of Schedule "A" , subject in each case to approval by OILC of the financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the "**Regulation**"), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the "**Updated Limit"**), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule "A" (the "**Authorized Expenditure**" for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

AND WHEREAS subsection 405 (1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if,

the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining temporary and long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be (the "**Application**") to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of $8,636,194 substantially in the form of Schedule "B" hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.

2. The Mayor and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a "**Financing Agreement**") with OILC that provides for temporary and long-term borrowing from OILC under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.

3. The Mayor and/or the Treasurer are hereby authorized, pending the substantial completion of the Capital Work or of each Capital Work, as the case may be, or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement which

Financing Agreement provides that the information contained in the Record, as defined in the Financing Agreement, in respect of such temporary borrowings shall be deemed final, conclusive and binding on the Municipality, and on such other terms and conditions as such authorized officials may agree; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

4. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the "**Debentures**"); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

5. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under any outstanding temporary borrowing and/or the Debentures, as the case may be (the "**Obligations**") and to pay such amounts to OILC from the Consolidated Revenue Fund.

6. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under any outstanding temporary borrowing and/or any Debenture outstanding pursuant to the Financing Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.

7. (a) The Mayor and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement, to request and receive any temporary borrowing and to issue the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.

(b) The money realized in respect of any temporary borrowing for the Capital Work(s) and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to any such temporary borrowing and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.

8. This By-law takes effect on the day of passing.

ENACTED AND PASSED this 21 day of February, A.D. 2024.

_____	_____
Douglas Lawrance	Brian P. MacKinnon
Mayor	Clerk

Schedule "A"
to By-Law Number 19-24
(Ongoing Capital Work(s))

(1)	(2)	(3)	(4)
By-Law Number	**Description of Capital Work**	**Estimated Expenditure**	**Loan Amount**
19-24	Hillcrest Development Project	$8,636,194	$8,636,194

Schedule “B”
to By-Law Number 19-24

Please insert the OILC Application into Schedule “B”.

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Single-tier/County/Region's purposes
(Ongoing Capital Work(s) Borrowing By-law)

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

BY-LAW NUMBER 20-24

A BY-LAW TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC") FOR FINANCING OF CERTAIN ONGOING CAPITAL WORK(S) OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT (THE "MUNICIPALITY"); TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET EXPENDITURES IN CONNECTION WITH SUCH CAPITAL WORK(S); AND TO AUTHORIZE LONG-TERM BORROWING FOR SUCH CAPITAL WORK(S) THROUGH THE ISSUE OF DEBENTURES TO OILC

WHEREAS the *Municipal Act*, *2001* (Ontario), as amended, (the "**Act**") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ("**Schedule "A"**) authorizing the capital work(s) described in column (2) of Schedule "A" ("**Capital Work(s)**") in the amount of the respective estimated expenditure set out in column (3) of Schedule "A" , subject in each case to approval by OILC of the financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the "**Regulation**"), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the "**Updated Limit"**), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule "A" (the "**Authorized Expenditure**" for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

AND WHEREAS subsection 405 (1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if,

the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining temporary and long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be (the "**Application**") to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of $2,613,857 substantially in the form of Schedule "B" hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.

2. The Mayor and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a "**Financing Agreement**") with OILC that provides for temporary and long-term borrowing from OILC under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.

3. The Mayor and/or the Treasurer are hereby authorized, pending the substantial completion of the Capital Work or of each Capital Work, as the case may be, or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement which

Financing Agreement provides that the information contained in the Record, as defined in the Financing Agreement, in respect of such temporary borrowings shall be deemed final, conclusive and binding on the Municipality, and on such other terms and conditions as such authorized officials may agree; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

4. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the "**Debentures**"); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

5. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under any outstanding temporary borrowing and/or the Debentures, as the case may be (the "**Obligations**") and to pay such amounts to OILC from the Consolidated Revenue Fund.

6. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under any outstanding temporary borrowing and/or any Debenture outstanding pursuant to the Financing Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.

7. (a) The Mayor and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement, to request and receive any temporary borrowing and to issue the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.

(b) The money realized in respect of any temporary borrowing for the Capital Work(s) and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to any such temporary borrowing and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.

8. This By-law takes effect on the day of passing.

ENACTED AND PASSED this 21 day of February, A.D. 2024.

_____	_____
Douglas Lawrance	Brian P. MacKinnon
Mayor	Clerk

Schedule "A"
to By-Law Number 20-24
(Ongoing Capital Work(s))

(1)	(2)	(3)	(4)
By-Law Number	**Description of Capital Work**	**Estimated Expenditure**	**Loan Amount**
20-24	Third Avenue and Front Street Project	$2,613,857	$2,613,857

Schedule “B”
to By-Law Number 20-24

Please insert the OILC Application into Schedule “B”.

REPORT

MEETING TYPE: Regular Council Meeting

To:	Council
From:	Jackie Trenholm, Deputy Clerk
Date:	February 21, 2024
Subject:	Returning NOHFC Intern Funding (By-law No. 13-24)
Report No.:	2024-6

TITLE: Returning NOHFC Intern Funding (By-law No. 13-24)

RECOMMENDATION:

THAT Council authorizes the passing of By-law No. 13-24, Being a By-law to Rescind By-law No. 02-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute an Agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) for funding to Hire a Heritage, Culture and Recreation Intern.

PURPOSE:

The purpose of this report is to allow Council to confirm its direction to staff by rescinding the previous By-law which authorized the Mayor and the Clerk to execute a Northern Ontario Heritage Fund Corporation Funding Agreement to hire a Heritage, Culture and Recreation Intern.

BACKGROUND:

At the January 17, 2024 Regular Council Meeting, Council passed By-law No. 02-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute an Agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) for funding to Hire a Heritage, Culture and Recreation Intern.

However, at the February 1, 2024 Special Council (Budget) Meeting, Council reviewed the first draft of the 2024 Municipal Budget and directed staff to remove the Heritage, Culture and Recreation Intern Municipal funding portion of $19,000 from the 2024 Municipal Budget.

DISCUSSION:

This Council Report has come forward to rescind the previous By-law, as the Agreement had not been executed by the date of the first Budget Meeting at which Council decided not to proceed with the hiring of this Intern. Since the approval was done by By-law, rescinding the By-law is essential.

RELATIONSHIP TO THE STRATEGIC PLAN:

Strive for operational excellence through open communication, sound fiscal management and exceptional customer service.

Maintain long-term financial plans that ensure the sustainability of the Municipality's finances.

FINANCIAL IMPLICATIONS:

By eliminating this position, the Municipality will save $19,000 in the 2024 Municipal Budget.

ATTACHMENTS:

1. 13-24 -- BABL to Rescind By-law 02-24 to Execute NOHFC Agreement - re Intern (FINAL).pdf

Written By:
Jackie Trenholm, Deputy Clerk

Written By:

Approved By:
Brian P. MacKinnon, CAO/Municipal Clerk

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

BY-LAW NO. 13-24

BEING A BY-LAW TO RESCIND BY-LAW NO. 02-24, BEING A BY-LAW TO AUTHORIZE AND DIRECT THE MAYOR AND THE CLERK TO EXECUTE AN AGREEMENT WITH THE NORTHERN ONTARIO HERITAGE FUND CORPORATION (NOHFC) TO HIRE A HERITAGE, CULTURE AND RECREATION INTERN (PEOPLE & TALENT PROGRAM: WORKFORCE DEVELOPMENT STREAM PROJECT NO. 7401609)

WHEREAS the Council of The Corporation of the Municipality of Sioux Lookout passed By-law No. 02-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute an Agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) for funding to Hire a Heritage, Culture and Recreation Intern (People & Talent Program: Workforce Development Stream Project No. 7401609); and

WHEREAS Council deems if advisable and expedient to rescind By-law No. 02-24; and

WHEREAS Section 9 of the *Municipal Act 2001, as amended*, grants municipalities the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act; and

WHEREAS entering into agreements is considered to be a natural person capacity, right, power, or privilege;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT ENACTS AS FOLLOWS:

1. THAT By-law No. 02-24, Being a By-law to Authorize and Direct the Mayor and the Clerk to Execute an Agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) for funding to Hire a Heritage, Culture and Recreation Intern (People & Talent Program: Workforce Development Stream Project No. 7401609) is hereby rescinded.

2. THAT this By-law shall come into force and take effect on the date of its final passing.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS TWENTY-FIRST DAY OF FEBRUARY, 2024

_____
Doug Lawrance, Mayor

_____
Brian P. MacKinnon, Municipal Clerk

REPORT

SIOUX LOOKOUT
Hub of the North

MEETING TYPE: Regular Council Meeting

To:	Council
From:	Brian P. MacKinnon, Chief Administrative Officer and Municipal Clerk
Date:	February 21, 2024
Subject:	By-law No. 10-24, Being a By-Law to Provide for a Designated Reduced Load Period, the Highways to Which the Designation Applies, and Related Requirements
Report No.:	2024-49

TITLE: By-law No. 10-24, Being a By-Law to Provide for a Designated Reduced Load Period, the Highways to Which the Designation Applies, and Related Requirements

RECOMMENDATION:

THAT Council authorizes the passing of By-law No. 10-24, Being a By-law to Provide for a Designated Reduced Load Period, the Highways to Which the Designation Applies, and Related Requirements.

PURPOSE:

The purpose of this report is to seek Council's approval of a By-law to enact a Reduced Load Period on Municipal Highways, and to provide rationale for such a By-law.

BACKGROUND:

The Highway Traffic Act (HTA), Section 122(7) permits a municipality to pass a by-law to designate a "reduced load period" (or restricted load period or half-load restrictions) when the legal load limit of a road can be reduced. The reduced load period limits a vehicle axle weight to 5,000 kilograms (five tonnes) per axle, or half the normal legal loading.

While the Municipality has imposed a reduced load period in the past, there has been no by-law to enact it. Passing of the attached By-law will resolve that situation and give the Municipality the legal right to enforce it and impose penalties for infractions.

DISCUSSION:

The time when the load restriction is required on a given section of roadway can fluctuate annually due to winter climatic conditions and the timing of the spring thaw. However, it is proposed that, for Sioux Lookout roads/highways, the reduced load period be March 1st through May 15th, inclusive, in any given year. This is enacted through the attached By-law.

The By-law imposes the restriction on all roads, excluding those on Schedule A of the By-law (approximately 14 roadways).
Also, several types of vehicles are excluded from the By-law, as per the HTA, as follows:

1. vehicles operated by or on behalf of a municipality or other authority having jurisdiction and control of a highway, where the vehicles
   are engaged in highway maintenance, including the carriage and application of abrasives or chemicals to the highway, the stockpiling
   of abrasives or chemicals for use on a highway, or the removal of snow from a highway;
2. vehicles used exclusively for the transportation of milk;
3. fire apparatus;
4. vehicles operated by or on behalf of a municipality transporting waste;
5. public utility emergency vehicles

RELATIONSHIP TO THE STRATEGIC PLAN:

Community Wellness: Strive to make our community a healthy and safe place to live for all of our residents

Operational Excellence: Strive for operational excellence through open communication, sound fiscal management & exceptional customer service and to prevent undue wear and tear on Municipal roads as much as possible.

FINANCIAL IMPLICATIONS:

There will be some cost for the installation of signs at appropriate locations, if required, and possibly enforcement costs.

ATTACHMENTS:

1. By-law No. 10-24 - Reduced Load By-law without Exemption Provisions (FINAL) (002).pdf

Approved By:
Brian P. MacKinnon, CAO/Municipal Clerk

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

BY-LAW NO. 10-24

BEING A BY-LAW TO PROVIDE FOR A DESIGNATED REDUCED LOAD PERIOD, THE HIGHWAYS TO WHICH THE DESIGNATION APPLIES, AND RELATED REQUIREMENTS

WHEREAS Section 122 of the *Highway Traffic Act*, R.S.O. 1990, c.H.8, as amended, provides for reduced loads on designated highways; and

WHEREAS Section 122(7) of the *Highway Traffic Act*, R.S.O. 1990, c.H.8, as amended, provides that a municipal corporation or other authority having jurisdiction over a highway may, by by-law, designate the date on which a reduced load period shall start or end and the highway or portion thereof under its jurisdiction to which the designation applies; and

WHEREAS Section 122(4) of the *Highway Traffic Act,* R.S.O. 1990, c.H.8, provides for exceptions for various types of vehicles to the Reduced Load Period; and

WHEREAS a Reduced Load Period is deemed necessary for the protection of certain highways and roads located within the geographic boundaries of the Municipality of Sioux Lookout;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT ENACTS AS FOLLOWS:

1.0 DEFINITIONS

In this By-law, unless the context otherwise requires:

1.1 "Commercial Motor Vehicle" has the meaning ascribed thereto in the *Highway Traffic Act* as follows: unless otherwise defined by regulation, means a motor vehicle having attached to it a truck or delivery body and includes an ambulance, a hearse, a casket wagon, a fire apparatus, a bus and a tractor used for hauling purposes on a highway.

1.2 "Highway" has the meaning ascribed thereto in the *Highway Traffic Act* as follows: includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.

1.3. *"Highway Traffic Act"* (HTA) means the Highway Traffic Act, R.S.O. 1990, c.H.8, as amended from time to time.

1.4. "Motor Vehicle" has the meaning ascribed thereto in the *Highway Traffic Act* as follows: includes an automobile, a motor-assisted bicycle unless otherwise indicated in this Act, and any other vehicle propelled or driven otherwise than by muscular power, but does not include a street car or other motor vehicle running only upon rails, a power-assisted bicycle, a motorized snow vehicle, a traction engine, a farm tractor, a self-propelled implement of husbandry or a road-building machine.

1.5 "Municipality" means the geographic boundaries of the Municipality of Sioux Lookout, and under the jurisdiction of The Corporation of the Municipality of Sioux Lookout.

1.6 "Official Sign" means a reduced load or load restriction sign designed and installed in accordance with the regulations under the *Highway Traffic Act* and this By-law.

1.7 *"Provincial Offences Act"* (POA) means the Provincial Offences Act, R.S.0. 1990, c. P.33, as amended from time to time.

1.8 "Provincial Offences Officer" has the meaning ascribed thereto in the *Provincial Offences Act* and includes:

1.8.1 a police officer;

1.8.2 a constable appointed pursuant to any Act;

1.8.3 a municipal law enforcement officer;

1.8.4 a by-law enforcement officer; or

1.8.5 an officer, employee, or agent of any municipality or of any local board of any municipality whose responsibilities include the enforcement of a by-law, an Act or a regulation under an Act.

1.9 "Public Works Operations Manager"/"Manager" means the Public Works Operations Manager employed by The Corporation of the Municipality of Sioux Lookout.

1.10 "Reduced Load Period" or "Restricted Load Period" in the Municipality of Sioux Lookout shall be that period of time designated by the Public Works Operations Manager, and shall be any and all dates between March 1st and May 15th, inclusive, of any year.

1.11 "Trailer" has the meaning ascribed thereto in the *Highway Traffic Act* as follows: a vehicle that is at any time drawn upon a highway by a motor vehicle, except an implement of husbandry, a mobile home another motor vehicle or any device or apparatus not designed to transport persons or property, temporarily drawn, propelled or moved upon such highway, and except a side car attached to a motorcycle, and shall be considered a separate vehicle and not part of the motor vehicle by which it is drawn.

1.12 "Vehicle" has the meaning ascribed thereto in the *Highway Traffic Act* as follows: Includes a motor vehicle, trailer, traction engine, farm tractor, road-building machine, bicycle and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle or a street car.

2.0 EXCEPTIONS

2.1 This By-law does not apply to the following (per Section 122(4) of the HTA):

2.1.1 vehicles operated by or on behalf of a municipality or other authority having jurisdiction and control of a highway, where the vehicles are engaged in highway maintenance, including the carriage and application of abrasives or chemicals to the highway, the stockpiling of abrasives or chemicals for use on a highway, or the removal of snow from a highway;

2.1.2 vehicles used exclusively for the transportation of milk;

2.1.3 fire apparatus;

2.1.4 vehicles operated by or on behalf of a municipality transporting waste;

2.1.5 public utility emergency vehicles.

2.2 This By-law does not apply to the Highways, or parts thereof, specified in Schedule A attached to and forming part of this By-law.

3.0 GENERAL

3.1 Subject to Section 2 and Schedule A of this By-law, a Reduced Load Period shall apply to all Highways under the jurisdiction of the Municipality.

3.2. Subject to Section 2 and Schedule A of this By-law, the provisions of Sections 122(1), (2), and (3) of the HTA shall apply during the Reduced Load Period, more specifically as follows:

3.2.1 No Commercial Motor Vehicle or Trailer, shall be operated or drawn upon any designated Highway where the weight upon an axle exceeds 5,000 kilograms/5 tonnes.

3.2.2 During a Reduced Load Period:

3.2.2.1 no two-axle tank-truck, while used exclusively for the transportation of liquid or gaseous heating fuel,

3.2.2.2 no two-axle truck, while used exclusively for the transportation of livestock feed, and

3.2.2.3 no vehicle transporting live poultry

shall be operated upon any designated Highway where the weight upon an axle exceeds 7,500 kilograms.

3.2 Subject to Section 2 and Schedules A of this By-law, no Commercial Motor Vehicle or Trailer shall be operated during the Reduced Load Period as set out in this By-law.

3.3 If deemed necessary by the Public Works Operations Manager or their designate, the Reduced Load Period may commence prior to March 1st or may be extended beyond May 15th of any given year.

3.4 If the Public Works Operations Manager or their designate deems it to be appropriate, the Reduced Load Period may be terminated at their discretion.

3.5 If the Public Works Operations Manager or their designate deems it appropriate, in emergency situations, they may permit loads in excess of five tonnes per axle on a day by day, case by case, road by road basis. If an operator or driver submits by email a request for an emergency exemption, it may be approved if weather and road conditions can accommodate the request on a short-term basis, if not greater than a 24-hour period.

3.6 Sioux Lookout Hydro Inc. is identified as a public utility for the purposes of this By-law.

4.0 SCHEDULES

4.1 The following Schedule is attached to and forms part of this By-law:

Schedule A - Highways Under the Jurisdiction of the Municipality of Sioux Lookout Excluded from Reduced Load Restrictions – list and maps (2).

5.0 HINDER/OBSTRUCT OFFICER

No person shall hinder or otherwise obstruct, nor attempt to hinder or obstruct, either directly or indirectly, a Provincial Offences Officer, employee and/or agent of the Municipality in the lawful exercise of a power or duty under this By-law.

6.0 OFFENCES AND PENALTIES

Penalties provided in Sections 124 and 125 of the HTA shall apply to offenses under this By-law.

7.0 SEVERABILITY

Should a court of competent jurisdiction find any section or provision, or part thereof, of this By-law to be invalid or to be of no force and effect, such section or provision or part thereof shall be deemed to be severable, and all other sections or provisions or parts of this By-law shall be deemed to be separate and independent therefrom and shall continue to be in full force and effect.

8.0 REPEAL OF PREVIOUS BY-LAWS

Any previous Reduced Load Period or Load Restriction By-laws of The Corporation of the Municipality of Sioux Lookout are hereby repealed.

9.0 SHORT TITLE

This By-law may be referred to as the "Reduced Load By-law".

10.0 FORCE AND EFFECT

This By-law shall come into force and take effect on the date of its final passing.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS TWENTY-FIRST DAY OF FEBRUARY 2024.

_____
Doug Lawrance, Mayor

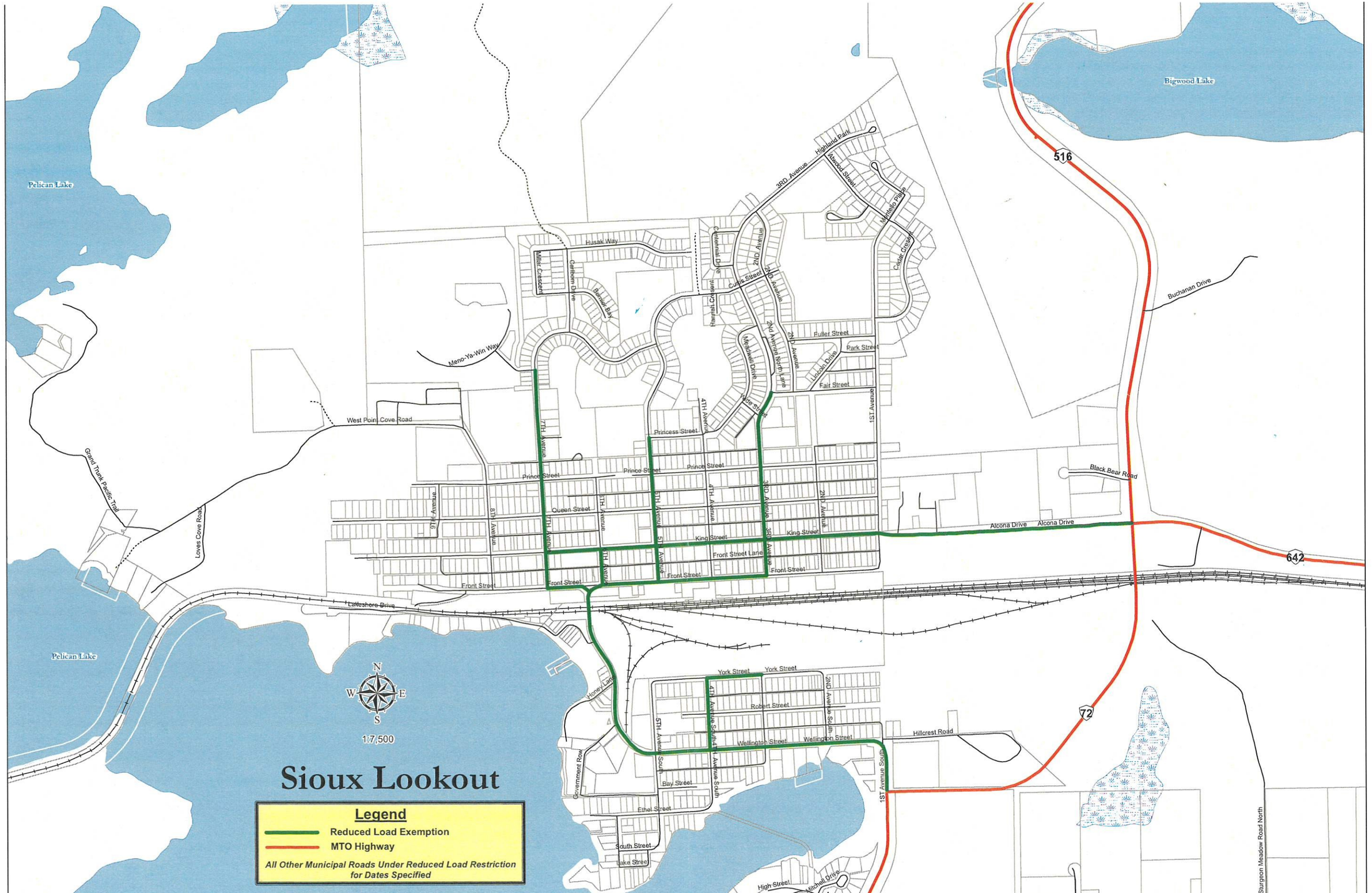
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Brian P. MacKinnon, Municipal Clerk

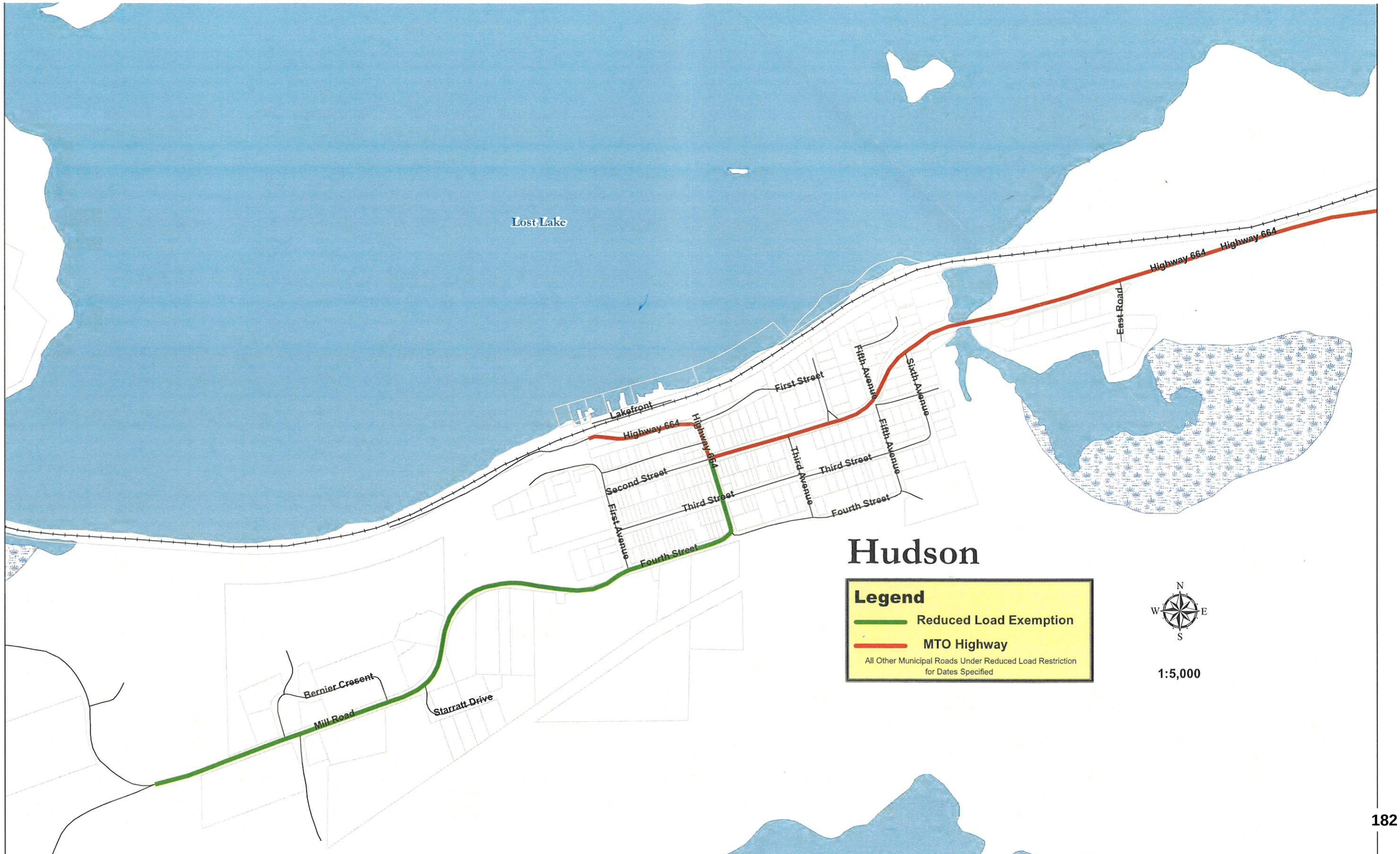
SCHEDULE A – By-law No. 10-24

HIGHWAYS IN THE MUNICIPALITY OF SIOUX LOOKOUT
EXCLUDED FROM REDUCED LOAD RESTRICTIONS

Also see maps (2) attached for reference.

Road/Street/Avenue Name	From	To
HUDSON		
Second Avenue	Second Street	Fourth Street
Fourth Street	Second Avenue	First Avenue
The Mill Road	First Avenue	Goodie Lake Road
SIOUX LOOKOUT		
Alcona Drive	Intersection of Highways 516, 642 and 72	First Avenue
King Street	First Avenue	Seventh Avenue
Front Street	Third Avenue	Seventh Avenue
Third Avenue	Front Street	Fair Street
Fifth Avenue	Front Street	Princess Street
Sixth Avenue	Front Street	King Street
Seventh Avenue	Front Street	Meno-Ya-Win Way
Wellington Street	Front Street	First Avenue South
First Avenue South	Wellington Street	Highway 72
York Street	Third Avenue	Fourth Avenue South
Fourth Avenue South	York Street	Wellington Street


Pelican Lake
Bigwood Lake
516
Buchanan Drive
Husak Way
Millar Crescent
Cairlhorn Drive
Bachelor Bay
Centennial Drive
Inlet Crescent
Harbour Lane
Curtis Street
2ND Avenue
3RD Avenue
Highland Park
Atwood Street
Montecello Place
Cedar Crescent
Meno-Ya-Win Way
Fuller Street
Park Street
Fair Street
Lincoln Drive
Aberdeen Drive
Aberdeen Lane
Alice Street
1ST Avenue
4TH Avenue
West Point Cove Road
Princess Street
Prince Street
Queen Street
King Street
Front Street
Front Street Lane
5TH Avenue
6TH Avenue
7TH Avenue
8TH Avenue
9TH Avenue
Grand Trunk Pacific Trail
Loves Cove Road
Lakeshore Drive
Black Bear Road
Alcona Drive
642
72
Honey Lane
York Street
Robert Street
Wellington Street
Hillcrest Road
Government Road
Bay Street
Ethel Street
South Street
Lake Street
High Street
Mitchell Drive
1ST Avenue South
2ND Avenue South
4TH Avenue South
5TH Avenue South
Sturgeon Meadow Road North
N
W
E
S
1:7,500
Sioux Lookout
Legend
Reduced Load Exemption
MTO Highway
All Other Municipal Roads Under Reduced Load Restriction for Dates Specified


Lost Lake
Highway 664
Highway 664
Highway 664
East Road
Fifth Avenue
Sixth Avenue
First Street
Lakefront
Second Street
First Avenue
Third Street
Third Avenue
Fifth Avenue
Third Street
Fourth Street
Fourth Street
Bernier Crsent
Mill Road
Starratt Drive
Hudson
Legend
Reduced Load Exemption
MTO Highway
All Other Municipal Roads Under Reduced Load Restriction for Dates Specified
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NOTICE OF MOTION

Filed by: Councillor R. Van Breda

Date filed: December 20, 2023

Subject: Alcohol Sales in Sioux Lookout

WHEREAS the Municipality of Sioux Lookout recognizes the importance of healthy environments for communities to thrive; and

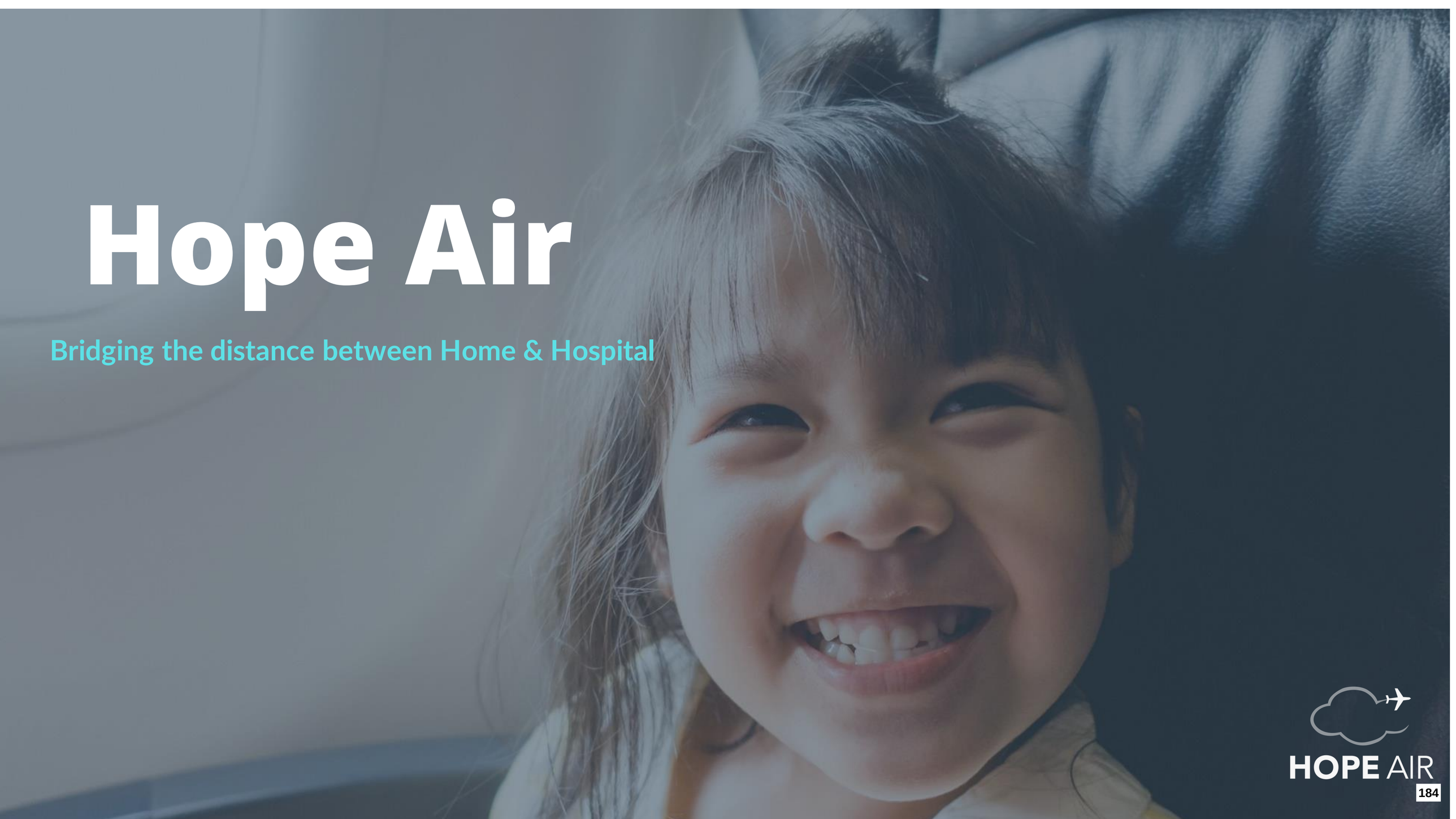
WHEREAS the Municipality of Sioux Lookout understands the consequences of mental illness and addictions, and their negative effects on healthy communities; and

WHEREAS the Municipality of Sioux Lookout acknowledges that the Province of Ontario's decision to deregulate the beer, wine, and spirit market will have a significant impact on community health and wellness;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Sioux Lookout requests that the Province of Ontario provide municipalities with the option to either participate or not to participate in the Province's decision to deregulate this sector, similar to how it provided municipalities the opportunity to "opt-out" of the cannabis market; and

BE IT FURTHER RESOLVED THAT the Council of The Corporation of the Municipality of Sioux Lookout circulates this resolution to:

- The Honourable Doug Ford, Premier of Ontario
- The Honourable Doug Downey, Attorney General of Ontario
- The Northern Ontario Municipal Association (NOMA)


Hope Air
Bridging the distance between Home & Hospital
HOPE AIR

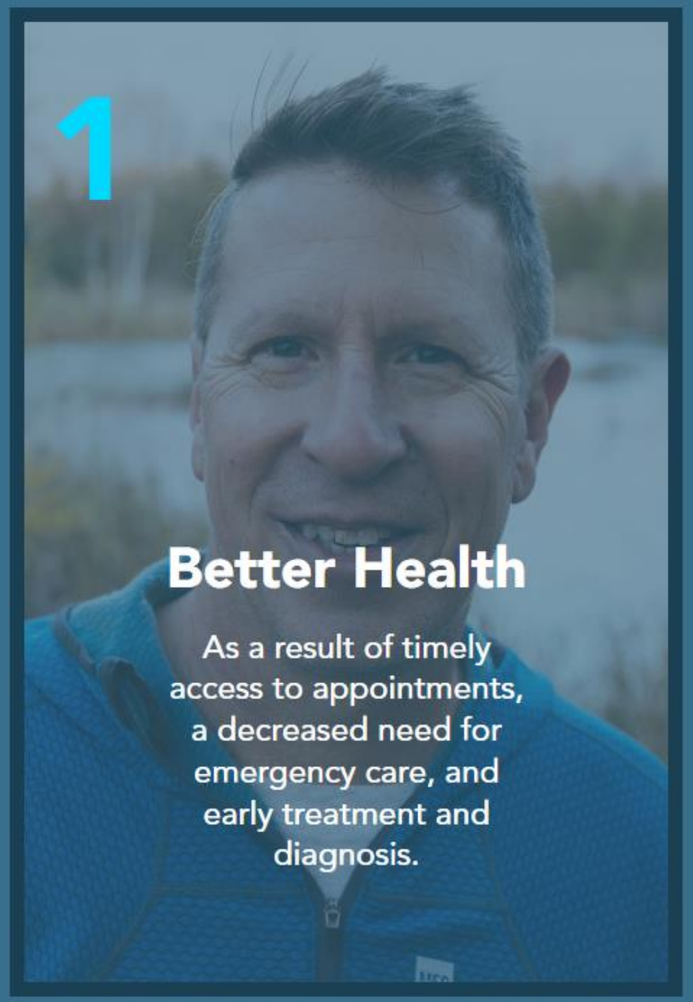
About Hope Air

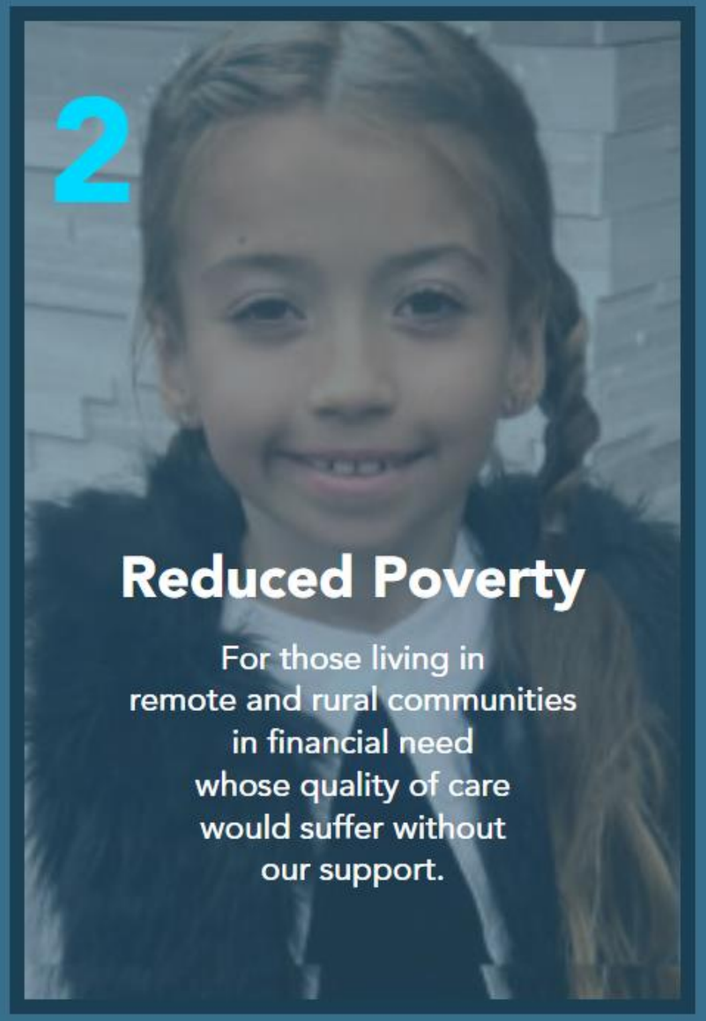
Hope Air is Canada's only national charity providing air travel and accommodations for Canadians in financial need who must access medical care far from home.

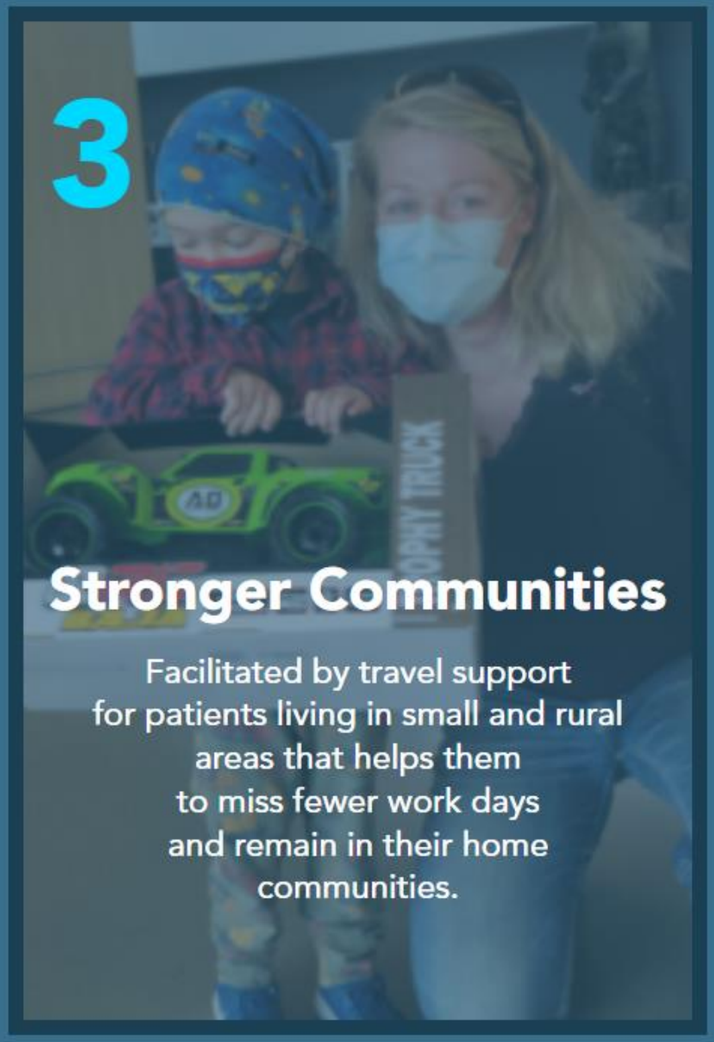
- Founded in 1986, Hope Air has supported over 180,000 travel arrangements for patients in need, including 20,000+ in Ontario
- Providing free non-emergency travel support for families, individuals and children who must travel longer distances to reach medical care unavailable in home community
- Helping patients with low income reach health care for all medical conditions including cardiac, cancer, orthopedic, obstetrics, Autism, mental health, transplants, pediatric, surgery, etc.



Hope Air's Goals



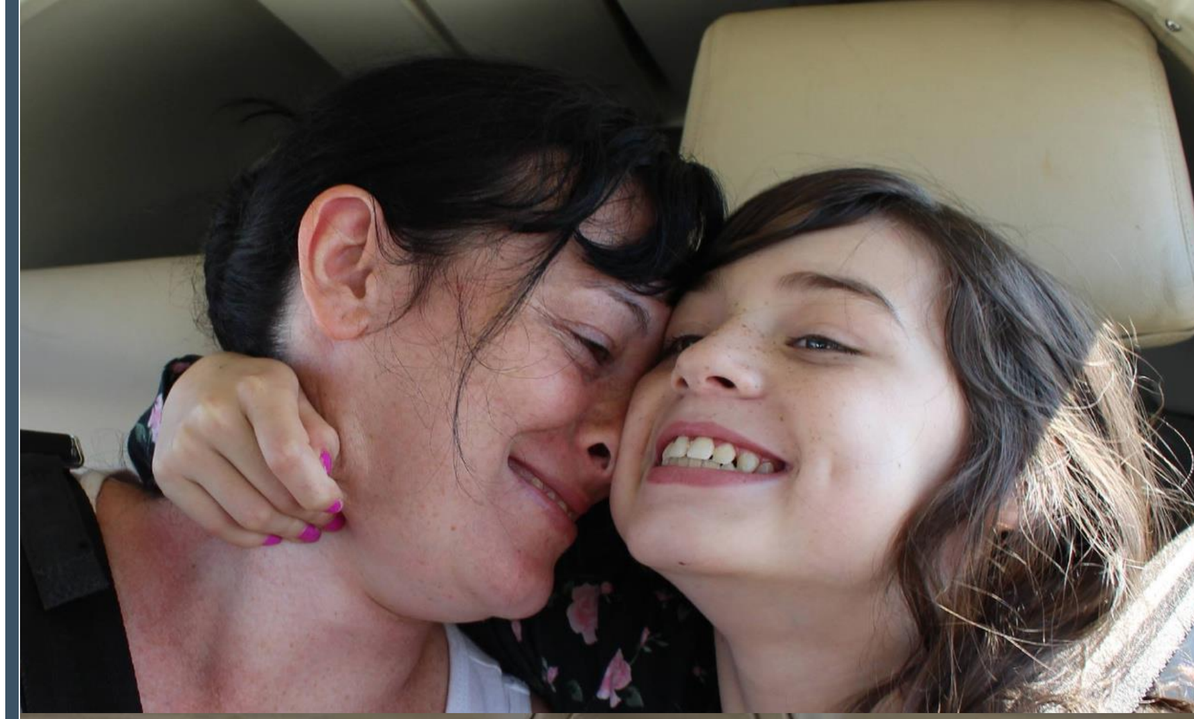




Hope Air Services

While our primary focus is on air travel, Hope Air offers support across a variety of programs areas to help patients with the unseen costs of travel for medical care.







The Need

At Hope Air **we're not an airline, we're a lifeline**. We address the consequences of low-income, poverty and distance when accessing healthcare.

3.2 million

Canadians live below the poverty line

3 in 10

Live outside of major cities, and far from medical care

3 in 10

Require a visit to a medical specialist



The Hope Air Story





Our Patients

Hope Air Patient Persona

- Household of 2 living in Northern Ontario
- $40,000 annual gross income
- Limited or no family doctor at home
- Referred to Hope Air by local hospital social worker
- Must travel to Princess Margaret, Sick Children's, Toronto General hospitals in Toronto for treatment 2-4 times per year.
- Must travel with an escort for emotional and physical reasons

Patient Story

Lorena

Hearst, ON

“Without Hope Air helping me travel from Northern Ontario to Toronto for cancer treatment, I would have been forced to delay my appointments and go deeply into debt. With their support, I have been able to focus on my treatment and care for Ovarian Cancer. Hope Air literally saved my life”

Lorena travels frequently for ovarian cancer treatments



Patient Story

Rob

Timmins, Ontario

"Without Hope Air, I would have had to drive 10 hours each way from Timmins to Toronto multiple times for treatment. They are a lifeline, allowing me to focus on what matters most – my health"

Hope Air bridges the gap between home and hospital, connecting Rob to life saving prostate cancer treatment.



Patient Story

Zoe

Windsor, Ontario

“Travelling for treatment every 10 days is very costly. You’re wearing down your vehicle and between the cost of hotels and fuel it very quickly adds up. But that is what we have to do to save our child’s life.”

100% of the people we serve are in financial need, including many living at or under the poverty line which is a major barrier in accessing healthcare



Hope Air in Ontario 2023



3,321

travel arrangements

Hope Air has completed 3,321 travel arrangements in Ontario to date (up 100%), and are projected to grow to over 8,000 travel arrangements per year for 2025

33%

33% of Hope Air clients would be in debt,or cancel/delay their appointments without Hope Air.

2,000

flights

Hope Air has completed 2,000 flight trips in 2023 and is projected to grow to 3,500 flight trips by 2025.



In Ontario, majority of patients are from Northern Ontario.

Communities served in Ontario



- Thunder Bay
- Timmins
- Sudbury
- Sault Ste Marie
- Kenora
- Gore Bay
- Hearst
- North Bay
- Red Lake
- Windsor
- Kingston
- Ottawa
- Fort Frances
- Sioux Lookout

... and many more communities throughout Ontario

Our Impact

At Hope Air we’re not an airline,
we’re a lifeline.
We address the consequences of poverty and distance when accessing care.



Our impact in Ontario



Increasing Access to Healthcare

Inequality when it comes to healthcare access is a major problem affecting communities across Ontario and due to cost of living pressures, the need for Hope Air's services has never been greater.



Reducing Effects of Poverty

Hope Air clients are low-income from various remote and rural communities in Ontario. We prevent people from going deeper into poverty by ensuring medical travel is provided at no expense to a patient/escort.

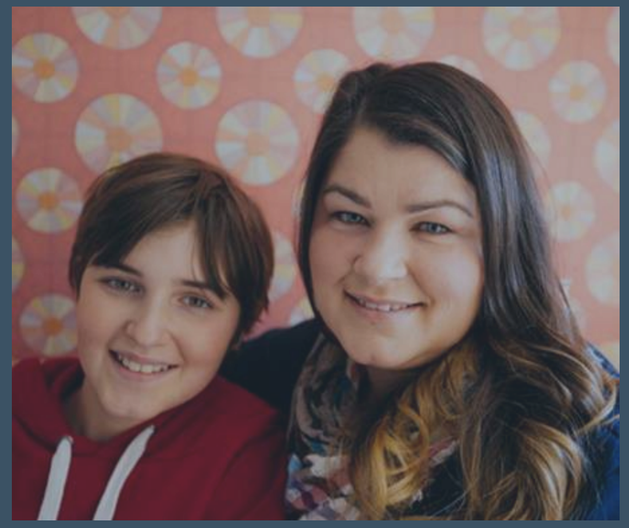


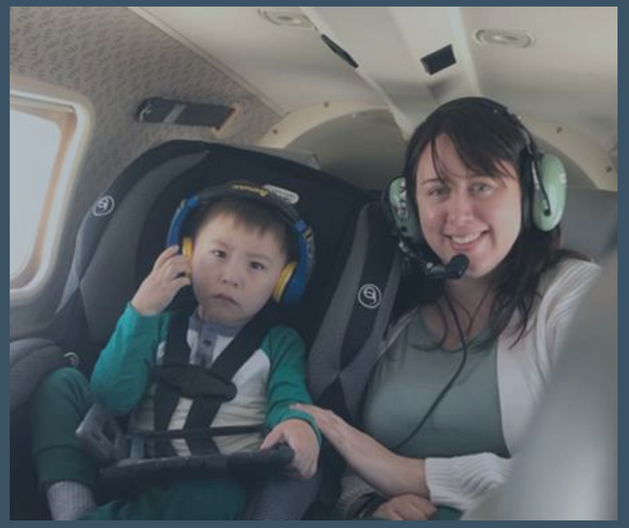
Providing Affordable Solutions

When individuals in rural and smaller communities delay or cancel their medical appointments that is when emergency situations happen, and other more costly travel services, such as Ornge, must step in.

Current challenges in Ontario

- Currently all programs funded through private sector donations
- No funding provided from Ontario government unlike in other provinces like B.C., P.E.I and Newfoundland and Labrador.
- Patient demand has **increased 100%** year over year and funding resources are now exhausted
- **Without government funding support, programs and services will be reduced or suspended. Patients will have reduced access to health care .**






What happens if Hope Air is unable to provide services in Ontario?

- Over 500 patients in Northern Ontario, including 150 children, would cancel or postpone their medical appointments OR go deeper in debt when they are already struggling financially or in poverty
- 2000 less flights for patients

POORER HEALTH OUTCOMES, SHORTER LIFESPANS, DEEPER POVERTY



What is the solution?

Hope Air is requesting a funding partnership with the Ontario government.

Community Support for Hope Air funding

100 + communities, political and health care leaders throughout Northern Ontario support

Hope Air’s request for funding through Ministry of Health

Hope Air|Ontario Partnership



Opportunity to service more Ontarians

With new funding, Hope Air could support 8,000+ travel arrangements per year. Hope Air is the only disease agnostic, non-emergent travel assistance program in Ontario.



Equitable access to healthcare

Hope Air takes into account a socio-economic lens when determining eligibility. In comparison the NHTG focuses solely on the patient's location and medical needs. Hope Air's eligibility is focused on the unique needs of Ontarians from vulnerable communities.



Saving money for Ontario in the long-term

Hope Air improves the financial capacity of its patients by providing services free of charge and allowing patients to have minimum disruptions to their life and ultimately their work.

Hope Air allows Ontarians to get diagnosed and treated faster - without them the Ontario Healthcare system would be further strained with more acute patients.

How you can help

Email the Minister of Health – sylvia.jones@pc.ola.org confirming your support for funding for Hope Air programs to ensure equitable access to health care for Northern Ontario patients.

cc. Your local MPP including Sol Mamakwa – Smamakwa-CO@ndp.on.ca and

Hope Air Staff Kristina De Marzio- kdemarzio@hopeair.ca



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HOPE AIR